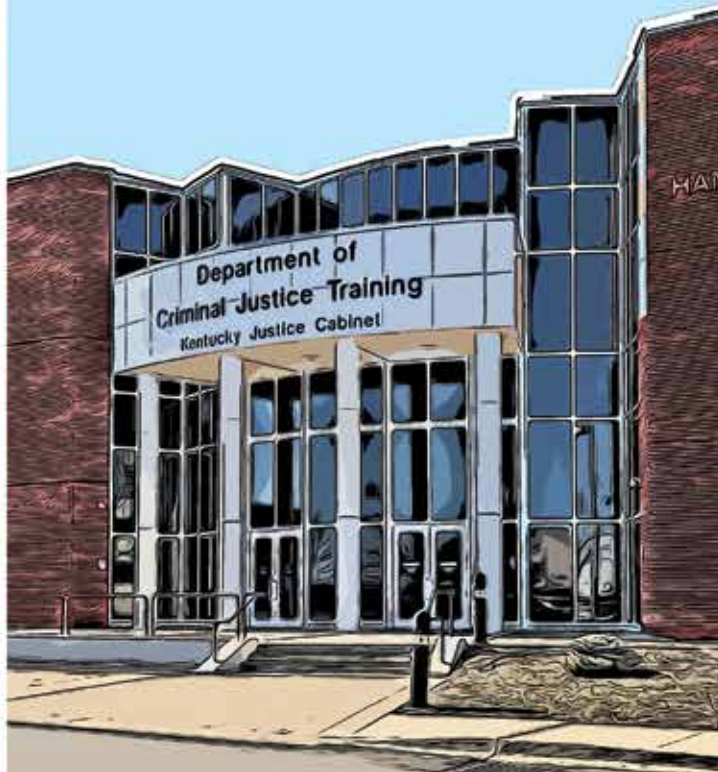




2019

YEAR IN REVIEW



COMMENTS FROM COMMISSIONER JILEK

As the new Commissioner of the Department of Criminal Justice Training, I am proud to present the 2019 Annual Report. For many years as a police officer in Kentucky, I have benefitted from and experienced first-hand the superior standards in training that we enjoy across this Commonwealth. DOCJT is a flagship agency, accredited both through the Commission on Accreditation for Law Enforcement Agencies (CALEA) and the International Association for Continuing Education and Training (IACET), and is internationally recognized as a model law enforcement training facility. The exceptional and reliable quality of our law enforcement professionals is built upon the core ethos of our department, an ethos described by these words prominently displayed in our halls:

HONOR
 COMMITMENT
 INTEGRITY
 RESPONSIBILITY
 PROFESSIONALISM
 ETHICS

The many accomplishments made by our dedicated staff and instructors outlined in this report are a testament to the effort and commitment they have to keep moving this department forward and continue building on our storied past.

I can say with great confidence that together, standing on our proud foundation, history of strong inter-agency partnerships, and high standards, we will confront and work through the challenges we face moving forward in 2020.



*Nicolai Jilek, Commissioner
 Department of Criminal Justice Training*

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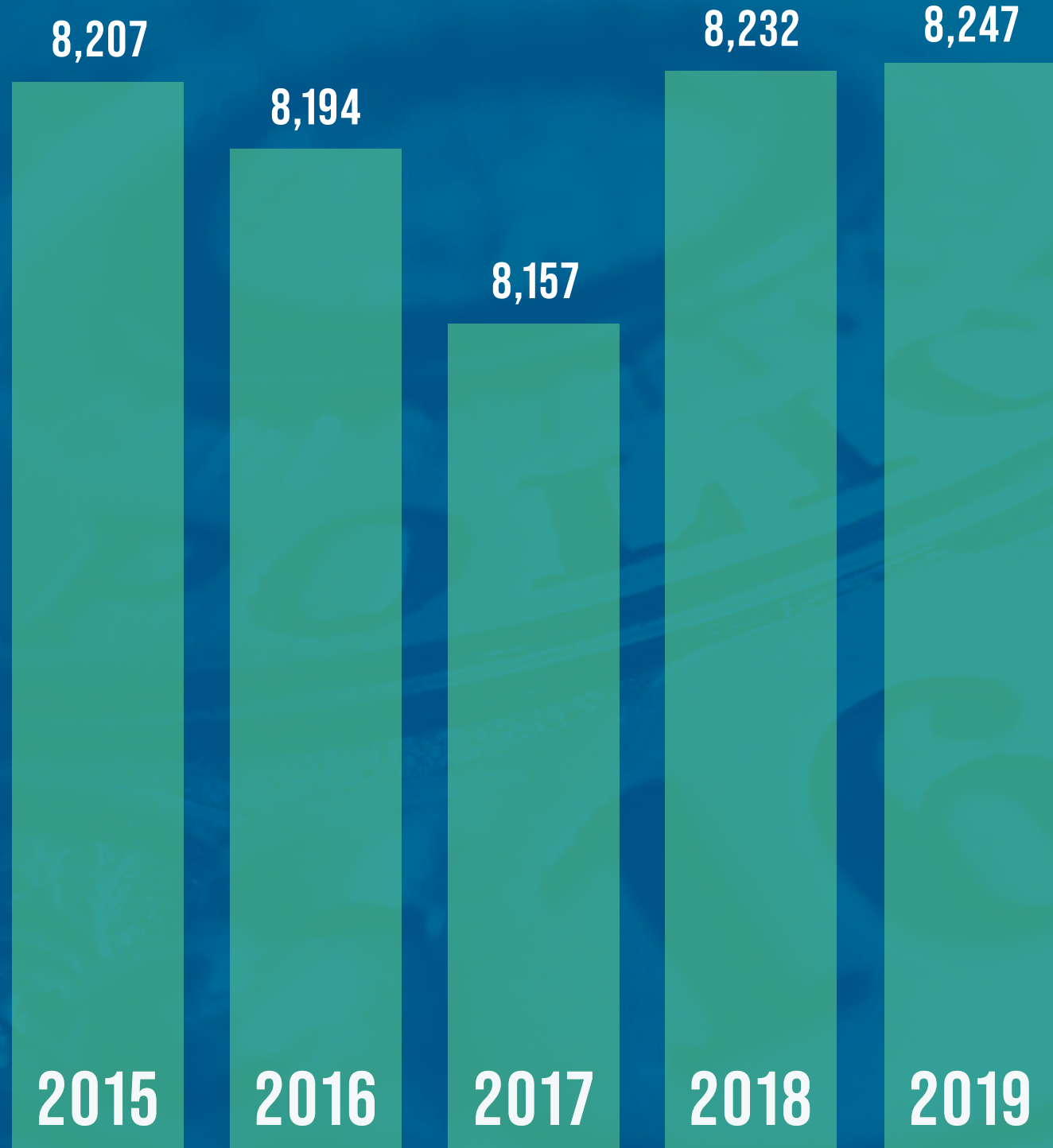
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2019 ORGANIZATIONAL STRUCTURE



NUMBER OF SWORN PEACE OFFICERS



OFFICE OF THE COMMISSIONER

COMMUNICATION OFFICE

In 2019, the DOCJT website was completely overhauled to make the site more informative and user friendly for agency clients and the public. Responsible for this initiative, the Communication Office worked with other DOCJT sections and branches to identify needs, design the site, and outline and create content. The website launched in late summer and has steadily drawn traffic. This marks the fourth website the Communication Office staff maintains, including KYPCIS.com, KLECS.ky.gov and KLEmagazine.com.



With the establishment of the Office of the State School Security Marshal, the Communication Office was tasked with duties ranging from media preparation and assistance to an hour-long training video about active shooter response preparation. The marshal participated in a multitude of media interviews in 2019, and public information officers (PIOs) worked with him to establish messaging and prepare for these interviews. The office staff coordinated, interviewed participants and produced the aforementioned training video shown to every Kentucky school teacher for training this year.

The Kentucky Law Enforcement magazine published six print issues, covering a range of topics including a comprehensive look at the School Safety and Resiliency Act, mental health and leadership. The Communication Office staff traveled to the Kentucky Derby in May to cover the state's largest event and offer insight from Louisville Metro Police Department's event planning and crowd manage-



ment. In addition to the department's print publication, news and feature stories were also published twice weekly to KLEmagazine.com.

Additionally, PIOs began teaching classes this year about working with the media to law enforcement and coroner students.

PIOs assisted with the Citizens' Police Academy (CPA) in 2019, the third year since the program returned. The 11-week program is hosted primarily on DOCJT's campus and is led in conjunction with the Madison County Sheriff's Office, Richmond Police, Berea Police, Eastern Kentucky University Police departments and Kentucky State Police.

STAFF SERVICES AND PLANNING SECTION

ACCREDITATION

The Commission on Accreditation for Law Enforcement Agencies (CALEA) requires all agencies to have an accreditation manager to coordinate and maintain compliance records for CALEA Public Safety Training Academy Accreditation program standards. This process requires the continual monitoring of agency policies, procedures and written directives to ensure efficient use of resources, improve relationships with the community and promote the agency's pursuit of excellence.

As a designated flagship agency, DOCJT assists other training academies seeking CALEA accreditation. National accreditation standards and delivery of services underscore and validate that DOCJT is genuinely the premier public safety-training program in the country.

Throughout the year, all CALEA processes and documents were uploaded to the online document-management system utilized by CALEA. The agency also participated in a remote assessment and worked toward their next full assessment. Two team members attended the annual CALEA conference in Northern Kentucky. There one member received the CALEA Site-Based Assessment Team Member certification. Team members also performed a mock assessment for Lexington E-911 for their initial accreditation.

Since 2013, DOCJT has met the International Association for Continuing Education and Training standards, making DOCJT a continuing education credit-unit provider under the IACET umbrella. IACET is a non-profit association dedicated to quality, continuing-education and training programs. IACET accredits education providers that meet strict continuing-education guidelines. Continuing education units (CEUs) are issued by DOCJT. CEU's originally were designed for professionals who already had attained a certain level of education and needed to take additional continuing education and training per year to maintain certification.

The agency participated in the annual remote assessment and was granted reaccreditation.

SURVEY AND ANALYSIS PROJECTS

CRITIQUES — Staff continued to maintain the Training Operations In-Service Training Course and Instructor Evaluation program. Each in-service class is required to distribute a course and instructor critique. Once completed, critiques are submitted to SS&P for entry, report creation and distribution. Instructors can review their performance by accessing their reports on the agency network. A report is produced from each class and reflects the course content and how each instructor delivered the course materials. Two-hundred fifty-seven law enforcement courses and 29 telecommunications courses were processed. At the end of 2019, the section prepared all course critiques to be used through the Acadis sur-

vey component. Beginning in 2020, all enrolled students will receive the critique three days after the last day of the course and have 14 days to complete.

SURVEYS — The Use of Knowledge Survey was developed to determine to what extent DOCJT students are applying the knowledge and skills learned to their jobs after courses are complete. The focus courses were: Critical Incident Training for Dispatchers, Criminal Investigations for Patrol, Illicit Drug Investigations and LEN Response to Special Needs Persons.

The section continues to collect demographic information on all incoming recruits, including Law Enforcement Basic Training, Public Safety Dispatch Academy and Court Security Officer Basic Training. With this data, reports and analysis can be created showing gender, race, age, agency type and previous work experience, to name a few. The section began collecting this data in 1999. At the start of each academy-level class, the section welcomes the class, takes an individual photo of each student and creates a 'sheet' of the entire class. This 'sheet' is emailed to the Training Operations Division and kept for record-keeping purposes.

REPORTS

DOCJT 2018 ANNUAL REPORT — The Annual Review of DOCJT was completed to highlight agency sections, meetings, awards, training changes and accomplishments depicting a successful 2018. The report was distributed to all staff and made available on the agency website.

REPORTS — Staff compiled bi-annual academy level disciplinary reports for the Training Operations Division director, assistant director and the executive staff. These reports show the number of students disciplined by sex, agency type, offense and penalty given in the Law Enforcement Basic Training, Public Safety Dispatch Academy and Court Security Officer basic training.

In 2019, the section assumed the responsibilities for collecting data on student Injury/Illnesses and the Training Safety Sheet. The information in the Injury/Illness report reflects data from Law Enforcement Basic Training, Public Safety Dispatch Academy, Court Security Officer Basic Training academies and in-service training. The Training Safety Sheets report reflects safety and hazard checks in classes or during training exercises that were deemed potentially dangerous or create a high potential for injury. Annual reports are created and distributed to the Facilities Section, the Training Operations Divisions director and assistant director along with the executive staff for review.

The agency was required to create a strategic plan for the years 2020 – 2022 in preparation for the state's next biennial budget. The Staff Services, Planning and Communication Section created the strategic plan and provided it to the Justice and Public Safety Cabinet. The strategic plan identified the agency's strengths, weaknesses, opportunities and threats while aligning future plans with the governor's statewide goals and objectives. Major areas of focus included personnel, facilities, the new state school marshal program and increasing the current Kentucky Post-Critical Incident Seminar (KYPCIS). The plan also identified two major capital projects that the agency would like to pursue; a new auditorium for agency events and graduations and a cafeteria for students. This plan noted that the agency was able to accomplish 13 of 16 goals and 83% of its defined performance indicators from the previous strategic plan created in 2017.

NEW POLICIES — New policies created in 2019 were Continuity of Operations Program, Distance Learning Program, Weapons Storage, Special Programs and Needs Assessment. All policy revisions were managed through the section

along with quarterly policy reviews. The Governor's Award, Basic Training Weapons Storage, and Protective Masks were repealed.

ADDITIONALLY STAFF

- Assisted in proof reading and developing the new KLEC and DOCJT websites;
- Created maps for the Justice and Public Safety Cabinet and the Office of the School Security Marshal;
- Continued to provide the Justice and Public Safety Cabinet a monthly activity report;
- Developed a Continuity of Operations Plan (COOP) for the agency;
- Assisted in the creation and development of the School Compliance Safety Assessment.

COMPLIANCE & CARRYING CONCEALED DEADLY WEAPONS

The Compliance and Carrying Concealed Deadly Weapons (C&CCDW) Section conducts Kentucky Law Enforcement Foundation Program Fund (KLEFPF), Telecommunicator Professional Standards (TPS), Certified Court Security Officer (CCSO), and Peace Officer Professional Standards (POPS) audits of law enforcement agencies every three years. These audits verify Kentucky law enforcement agencies employ trained and certified officers, telecommunicators and court security officers, and ensures KLEFPF stipends are paid correctly.

Investigators conduct pre-audits on all law enforcement officers, telecommunicators and court security officers before attending DOCJT basic training academies. This guarantees that only qualified applicants are sent to the academy by their departments.

All law enforcement personnel are required to complete 40 hours of training annually. Telecommunicators receive eight hours of annual training and certified court security officers receive 40 hours biennially. When officers, telecommunicators or court security officers are training deficient, the C&CCDW Section works with individuals and their departments to correct the deficiency.

In 2019, the Compliance and Carrying Concealed Deadly Weapons Section completed 187 KLEFPF/POPS/TPS/CCSO audits.

The section continued to see an increase in new employee background investigations, completing 63 new employee background investigations.

The Compliance and Carrying Concealed Deadly Weapons Section completed 1,268 pre-academy and lateral transfer file checks at law enforcement departments and telecommunications centers across the state. KLEFPF reimbursements and recoveries discovered during audits totaled \$10,799.92.

Section investigators conducted 25 investigations regarding POPS Violations, POPS Certificate Revocations and complaints on police agencies.

Section staff taught 12 blocks of instruction in the Carrying Concealed Deadly Weapon Instructor Recertification classes throughout the state, investigated nine complaints made from agency staff and the public regarding CCDW, and investigated four cases. Three instructors resigned from the CCDW program due to failing to submit paperwork to DOCJT within five days of completing the classes. One instructor was counseled for submitting a nonsufficient funds personal check with his paperwork; he subsequently submitted a Cashier's Check and is prohibited from submitting anymore personal checks. One instructor was counseled for failing to submit paperwork to DOCJT within five days of completing his class.

OFFICE OF THE STATE SCHOOL SECURITY MARSHAL

The Office of the State School Security Marshal was created with the passage of the School Safety and Resiliency Act that was signed by Governor Matt Bevin

ADMINISTRATIVE DIVISION

on March 11, 2019. The School Safety and Resiliency Act was drafted following the deadly events at Marshall County High School in Benton, Ky and Marjory Stoneman Douglas High School in Parkland, Fla. The Act was a collaborative effort to include law enforcement, mental health, physical security and emergency preparedness all into one bill. The bill was filed with an emergency clause and went into effect as soon as it was signed by the governor.

The Office of the State School Security Marshal is tasked with enhancing school safety by monitoring school safety and security initiatives, developing training, guidelines and a school security risk assessment tool; and ensuring compliance with the provisions of the School Safety and Resiliency Act. The Marshal is also mandated to create an annual report to be presented to the Kentucky Center for School Safety, the Kentucky Department of Education and Legislative Research Commission. This report will contain the information that has been collected using the risk assessment tool.

The section is compiled of 12 full-time investigators and three managers working remotely in their assigned region. Each compliance officer is assigned schools to complete compliance checks and fill out the risk assessment. Each officer will do an initial, scheduled assessment with each school to establish a baseline. The second assessment will be unannounced. After approximately 18 months, final assessments will be combined into a state report and shared throughout the commonwealth to identify and share great ideas implemented across the state.



“Informative, professional, really went out of her way to help.”

— *Communications Training Officer, Course critique comment, April 9*

FISCAL MANAGEMENT BRANCH

ACCOUNTING SECTION

The Accounting Section is responsible for providing timely and accurate fiscal services for DOCJT. Staff interprets and ensures that each transaction complies with all DOCJT policies and state/federal regulations. This includes all payments and deposits for the agency. During 2019, the Accounting Section worked with the Finance and Administration Cabinet to restructure the Automated Clearing House pay deposit templates. The new process simplifies the current deposit process. The section also assumed the duties of reviewing and verifying the invoices from Eastern Kentucky University. With the creation of the Travel Section, the Accounting Section was required to restructure their current procedures. The section expended approximately \$36.3 million in restricted funds and deposited approximately \$249,000 in Carrying Concealed Deadly Weapons funds.

KENTUCKY LAW ENFORCEMENT FOUNDATION PROGRAM FUND (KLEFPF)

The KLEFPF Section is responsible for the administration and monthly distribution of Kentucky Law Enforcement Foundation Program Funds to participating law enforcement agencies throughout the commonwealth. The section disbursed approximately \$44,963,100 in KLEFPF proficiency grants, retirement and Federal Insurance Contributions Act reimbursements to approximately 8,000 law enforcement officers serving about 370 client agencies. The stipend for 2019 was \$4,000. The section assisted four agencies in complying with program requirements and be approved to participate in KLEFPF.

TRAVEL COORDINATION SECTION

The newly formed Travel Coordination Section established procedures to streamline travel arrangements and reimbursements, ensure the most efficient use of resources and to alleviate out-of-pocket travel expenses for DOCJT staff. This includes lodging reservations, airline tickets, rental cars, state fleet vehicles, etc. The section also completes the travel vouchers for reimbursement for returning staff members. The section is required to set up hotels for direct billing, charge lodging to the agency credit card, contact travel authority to get flight choices, book the tickets and make sure credits are issued when flights are canceled. The section also sends Staff Training Applications (Form 48) to Justice and Public Safety Cabinet for approval and notifies staff members if requested training is approved.

HUMAN RESOURCES BRANCH

The Human Resources Branch focus is employee engagement and assistance through customer service, facilitation, education, coordination and assisting agency personnel with employee benefits and system changes.

The Human Resources Branch is responsible for assisting and representing the agency in multiple facets, including recruitment, hiring and onboarding, payroll, performance evaluations, onsite staff training, the Equal Employment Opportunity Committee, onsite employee health screenings, blood drives and employee awards. During the year, the Human Resources Branch assisted with and/or accomplished the following:

- Department reorganization which established new sections in both the Administrative Division and the Training Operations Division and the Office of the State School Security Marshal;
- Hiring and orienting for 57 agency employees;
- Amended the Law Enforcement Training Instructor classification specifications which created career ladder for series;
- Updated the Law Enforcement Training Instructor positions descriptions;
- Updated Legal Section position descriptions;
- Coordinated employee bio-metric screening;
- Conducted three section visits to learn the “in’s” and “outs” of various sections;
- Conducted quarterly supervisor workshops;
- Conducted six Equal Employment Opportunity meetings;
- Coordinated staff active shooter response training hosted by Commissioner Payne;
- Coordinated staff ‘Working Through Change’ training with the Kentucky Office of Diversity, Education and Training;
- Coordinated employee flu shots;
- Introduced new forms: Employee Contact and Counseling form, Probation Employee Assessment form;
- Attended six recruitment events including LinkedIn recruitment.

The Human Resources Section also worked with the Communication Section to produce an agency hiring video. This video was uploaded to DOCJT’s social media accounts and the Kentucky Personnel Cabinet website.

INFORMATION SYSTEMS BRANCH

The Information Systems Branch is responsible for purchasing and maintaining the agency’s technology needs, electronic data and information systems. Additionally, the section is responsible for application development, security access support and web support. Significant progress was made in the areas of application development, technology infrastructure and process improvements. The Information Systems Branch also:

- Added one new host to server VM Environment (four total);
- Upgraded Information Systems infrastructure to industry-standard (unsupported Windows 2003 Server to Windows 2016 with redundancy);
- Developed a working document for disaster recovery/business continuity;
- Migrated remaining DOCJT tablets/laptops/desktops from Windows 7 to Windows 10;
- Upgraded three outdated/end-of-life classrooms to advanced audio/video technology with unified communications;
- Facilitated the installation of new phone system (Avaya IP Office);
- Coordinated the installation of direct AT&T Fiber Connection to COT;
- Migrated from 10MB Nortel Connectivity Device to new COT 25 GB fiber connection;
- Upgraded 25MB to 100MB after decommissioning Nortel connectivity device;

- Installed new Extreme Edge Switches for Video Management System (VMS) phase I;
- Implemented monitored uninterrupted power source solution using MA agreement contractor Volta;
- Purchased Chromebooks and G-suite Enterprise Instance for basic training and the Office of the State School Security Marshal for substantial cost savings relieving the DOCJT of monthly rated service for laptops/tablets;
- Created management dashboards using Windows Presentation Platform (*see below*)



- Implemented Tableau Desktop/Tableau Server Dashboard (Tableau is business intelligence software that helps people see and understand their data);



- Agency application: TASS II updates/refresh/new look and features;
- Redeveloped IS from a total production environment to development, test and production;

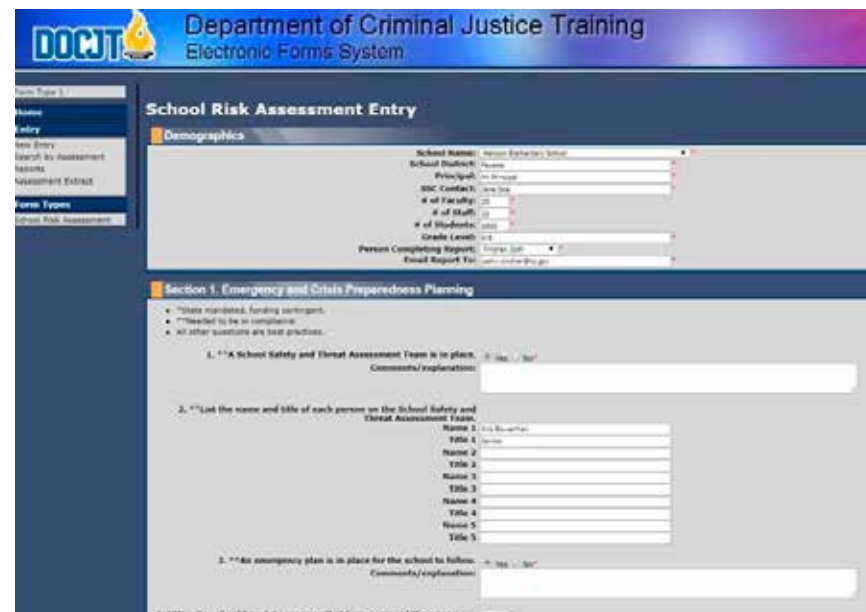
“Incredible experience. Instruction was unparalleled every week.”

— KY Criminalist Academy, Course critique comment, Sept. 19

- Created DOCJT Electronic Forms System (*see below*);



- Created an online school risk assessment survey for School Safety and Resiliency Act and the Office of the State School Security Marshal using the DOCJT Electronic Form System (*see below*);



Enhanced Physical Security Upgrades:

- Phase I replacement of an outdated security camera system (95% Complete)
- Physical security: Identiv access control hardware upgraded to replace outdated end-of-life control panels.

LOGISTICS BRANCH

The Logistics Branch managed multiple capital projects to repair and improve department infrastructure. The branch also expedited requests to provide staff and clients with necessary supplies, speakers, contractors, classroom materials, technical services, equipment, vehicles and dormitory housing; and maintained facilities to assist in training conducted by the Department of Criminal Justice Training.

SUPPLY SECTION

(including Purchasing Section established December 2019)

- Provided well-maintained vehicles for training and travel;
- Processed 821 requests for vehicles driven 1,054,139 miles;
- Ordered and received 15 new vehicles for the Office of State School Security Marshal investigators use;
- Completed end of year and mid-year audit of vehicle insurance;
- Maintained building and content insurance for all DOCJT facilities;
- Processed requests for additional lines of service, upgrades on equipment and termination of service for agency wireless users, including iPhones and iPads for the Office of the State School Security Marshal investigators;
- Reviewed and completed changes to wireless service plans to be more cost-effective;
- Maintained the necessary inventory and accountability controls in compliance with state and/or agency regulations and policies;
- Processed 1,887 purchase and supply requests totaling almost \$5 million, saving over \$23,000 by ensuring cost-effective and quality purchases;
- Developed and monitored 30 contracts and memorandums of agreement (MOA's) totaling nearly \$3 million to meet training requirements and agency operations.

FACILITIES SERVICES SECTION

- Expedited 675 facility-use requests from 24 external agencies totaling 1,545 hours usage;
- Maintained an infrastructure of over 300,000 sq. ft. and responded to 1,310 facility maintenance requests;
- Expedited 1,977 dormitory housing requests;
- Successfully managed project phasing and full HVAC replacement in every dorm room while keeping the facility open for student use.

TECHNICAL SERVICES SECTION

- Expedited 425 requests for CCDW training materials;
- Printed over 3.9 million copies of training materials to include approximately 30,070 CCDW manuals;
- Researched and purchased a new mail-metering system to allow the department to begin metering its own mail. This system provided the agency with a seamless and efficient way to self-process its daily postal needs;
- Instrumental in the expansion and installation of eight new Xerox copiers for the agency. These new copiers were utilized for training and administration functions. Four of the copiers were installed in recruit classrooms to aid with training and used with the new mobile computer labs.

“Great knowledge and compassion about curriculum. Great class.”

— Sexual Assault, Course critique comment, Sept. 23

TRAINING OPERATIONS DIVISION

NEW COURSES

- Active Assailant / Shooter
- Chaplaincy-Basic
- Child Abuse Investigation
- Collision Scene Investigation
- Contemporary Policing in the 21st Century
- Cultural Awareness
- Current Leadership Issues For Mid-Level Executives - 2019
- Defensive Driving
- Defensive Tactics Coordinator
- Domestic Abuse Investigation
- Drug Investigative Techniques
- Enhanced Handgun Performance
- Event Planning - Online
- Hidden Highways: Criminal Interdiction
- Individuals in Crisis
- Kentucky Criminalists Academy Conference - 2019
- Kentucky Drug Investigations 2019
- Kentucky Drug Investigations 2019
- Kentucky Investigations 2019
- Kentucky Women's Law Enforcement Network Conference-2019
- Law Enforcement Basic Training
- Law Enforcement Training Officer
- Military Post Critical Incident Seminar
- Patrol Rifle Deployment Course
- Physical Fitness and Nutrition - Online
- Planes, Trains, and Automobiles
- Police Executive Command Course - 2019
- Public Safety Dispatch Academy
- Recruitment and Retention
- School Resource Officer Training I
- School Resource Officer Training II
- Sheriff's Executive Command Course - 2019
- Shooting Scene Reconstruction
- Stress & Wellness for the Dispatcher
- Suicide Caller / Barricaded Subjects
- Telecommunications Advanced Leadership Kentucky - 2019
- Telecommunications Executive Development I
- Therapy Dogs for 911
- Vehicle Operations Instructor
- Vehicle Operations: Reducing Operational Risk
- Victim Centered Interview Training for Sexual Assault Investigations Group 1
- Victim Centered Interview Training for Sexual Assault Investigations Group 2

TRADITIONAL CLASS*	NO. OF STUDENTS
Coroner	345
Court Security(KRS 15.3971)	521
Officer	8,472
Telecommunicator (KRS 15.530)	1,012
TOTAL	10,350

*Does not include online courses

DISTANCE LEARNING

In 2019, DOCJT offered six different distance learning course online. The majority of the courses satisfy mandatory training requirements or recertification in areas of Breath Test Operator or Telecommunications. Three additional courses used the learning management system to distribute a pre-class assignment that was completed online prior to the first day of training.

TRAINING SUPPORT BRANCH

ADMINISTRATIVE SUPPORT SECTION

The Administrative Support Section is responsible for all aspects of course registration, including verifying eligibility, ensuring all paperwork is complete and enrolling students. The section is also responsible for additional course-related tasks, which comprise:

- sending course emails 30 days and five days before classes begin;
- confirming with the instructor the logistics of classes;
- printing rosters;
- sending pre-course surveys;
- preparing course packets for instructors;
- entering grades;
- entering schedules;
- scanning records into files;
- setting up classrooms;
- ordering supplies;
- checking in classes;
- preparing for graduations;
- and printing certificates and programs.

The Administrative Support Section is also responsible for class information within the learning management system. These tasks include:

- adding classes;
- editing classes;
- adding individuals;
- adding/modifying curriculum;
- adding/modifying schedules;
- update points of contact;
- and send and enter permissions to access Portal and Webforms.

This section is also involved with many aspects of the curriculum, which include maintaining the curriculum database, preparing the curriculum master schedule and curriculums for council, attending KLEC meetings, updating curriculum numbers on the agency network, emailing notifications for adding/canceling classes and scheduling facilities. Additionally, the Administrative Support Section is responsible for several tasks related to information-technology that include the academy overlap, calendars for sections and law enforcement basic training.

“The instructors were great. Very interactive and willing to share their experiences.”

— Digital Photography, Course critique comment, Oct. 21

CRIMINAL INVESTIGATIONS BRANCH

INVESTIGATIVE TECHNIQUES SECTION

In partnership with the University of Louisville, the section added a new grant-funded research class involving police officers focusing on interviewing victims. The course “Victim-Centered Interviewing” brings in role players from the University of Louisville to assist.



With the passing of the School Safety and Resiliency Act, school resource officer training has been updated and expanded to serve today’s schoolchildren and administrators. Three levels of training are now offered to active, certified law enforcement serving as school resource officers (SRO). All SROs are required to take the SRO I in-service course within one year from their assignment date. SRO II and SRO III will be required as in-service for the following two years.

SRO training includes new topics such as working with special-needs students, mental health awareness and trauma-informed action. Firearms and defensive tactics refresher training will also be included.

To attend SRO training, officers must be a Peace Officer Professional Standards-certified, sworn law enforcement officer or a special law enforcement officer appointed under KRS 61.902.



School Resource Officers

351 Graduates
104 SRO/SLEO

LEADERSHIP SECTION

The Leadership Section is responsible for teaching courses that help development and advance law enforcement leaders across the commonwealth. The staff teaches the Academy of Police Supervision (APS), Criminal Justice Executive Development (CJED), and the Police Executive Command Course (PECC).

ACADEMY OF POLICE SUPERVISION COURSE

APS CLASS NO.	# OF RECRUITS	START DATE	GRAD. DATE
79	22	4/29/2019	5/17/2019
80	20	6/3/2019	6/21/2019
81	21	7/8/2019	7/26/2019
82	22	8/12/2019	8/30/2019
83	24	9/9/2019	9/27/2019

CRIMINAL JUSTICE EXECUTIVE DEVELOPMENT COURSE

CJED CLASS NO.	# OF RECRUITS	START DATE	GRAD. DATE
XXIV	19	1/14/2019	3/22/2019
XXV	20	10/7/2019	12/13/2019

LOUISVILLE FIELD SECTION

With the loss of the University of Louisville/Shelby Campus, courses were moved to satellite training sites thanks to partnerships with the Hillview Police Department/Mt. Washington Police Department/ St. Mathews Police Department/Jeffersontown Police Department and Indiana Tech University.

Louisville instructors were given additional duties of working as SRO compliance officers in the Louisville area.

SPECIAL TOPICS SECTION

The Special Topics Section is responsible for all forensics-related courses, including investigating crime scenes, handling, packaging and processing evidence; laboratory submissions and computer forensics. Instructors teach these skills to both basic training recruits and in-service students. The Special Topics Section is also responsible for the Kentucky Criminalistics Academy.



During 2019, the Kentucky Criminalistics Academy graduated 20 students from 12 different agencies.

FIELD OPERATIONS BRANCH

COORDINATION SECTION

Each recruit now receives a Chromebook and a Google Drive account upon arrival at the academy. This technology will assist recruits with homework and research. The recruits must return the Chromebook upon separation from the academy.

The section was vital on Kentucky Administrative Regulation revisions and worked on the 2020 curriculum, along with scheduling and proctoring tests. Beginning in 2019, recruits had a new meal option available. For dinner, recruits may eat at Golden Corral. The recruit must sign-in at the restaurant and return the receipt to the coordinator for billing and accountability.

LAW ENFORCEMENT BASIC TRAINING

LEBT CLASS NO.	# OF RECRUITS	START DATE	GRAD. DATE
498	26	8/19/2018	1/31/2019
499	28	9/30/2018	3/7/2019
500	25	11/4/2018	4/11/2019
501	22	12/16/2018	5/16/2019
502	30	2/3/2019	6/27/2019
503	29	3/10/2019	8/8/2019
504	29	4/14/2019	9/19/2019
505	28	5/19/2019	10/24/2019
506	30	7/7/2019	12/5/2019

PATROL PROCEDURES SECTION

The Patrol Procedures Section was responsible for conducting classroom and practical exercise training in the Law Enforcement Basic Training Academy, several in-service classes as well as conducting the Certified Court Security Officer (CSO) Basic Training Academy and in-service. The section is also responsible for the coordination of the end of academy practical, a final evaluation for recruits nearing graduation from basic training. This year the section conducted six CSO basic training classes and 11 CSO in-service classes throughout the state.

COURT SECURITY OFFICER BASIC TRAINING

CCSO CLASS NO.	# OF RECRUITS	START DATE	GRAD. DATE
66	23	3/25/2019	4/5/2019
67	22	4/29/2019	5/10/2019
68	21	6/10/2019	6/21/2019
69	23	7/22/2019	8/2/2019
70	21	10/7/2019	10/18/2019
71	18	11/11/2019	11/22/2019

TRAFFIC OPERATIONS SECTION

For the year of 2019, the Traffic Operations Section continued to carry out its missions of training both basic and in-services classes in the areas of driving under the influence detection and prevention and breath test operator certifications for both the Intoxilyzer 5000 and 8000's, as well as vehicle operations.

The section expanded their teaching responsibilities to the areas of basic crime scene management, search and identification, photography, measure and sketch, electronic evidence, fingerprints, handling and packaging evidence, and collision investigations.

The Traffic Operations Section is responsible for a total of 88.5 curriculum hours for Law Enforcement Basic Training. Along with these classes, hosts of in-service courses are conducted by the section as well. They include the following:

- DUI/SFST Refresher online – an 8-hour course that was conducted three times during the year;
- DUI / Standardized Field Sobriety Test – a 40-hour course that was taught once;
- Breath Test Operator Recertification – a 4-hour online course held each month;

TELECOMMUNICATIONS SECTION

The Telecommunications Section teaches basic and advanced courses to dispatch professionals across the state. Telecommunications instructors teach the Public Safety Dispatch Academy (PSDA) for both CJIS and non-CJIS agencies.

PSDA Class 128 included 20 trainees of distinction and was awarded the title of Class of Distinction with an average total grade point average of 96.83 percent. To earn this recognition, students must not fail any tested area, receive any disciplinary action, earn an evaluation rating of acceptable in every observed category and score an average of 95 percent or higher on all academic tests. Students in classes who achieve this distinction are given a special academy pin to wear on their uniforms.

The instructors also provided in-service training in several different topic areas. The 2019 course offerings were:

- 911: Heroin in KY
- Advanced CJIS TAC
- Critical Incident Training for Dispatcher
- CJIS Full Access
- Communication Training Officer Developing a Program
- Communication Training Officer
- Cultural Awareness
- Dispatchers Role Specialized Response
- Dispatching Pursuits
- Emergency Medical Dispatch CPR
- Ethics
- Fire Hazmat Incident
- Investigative Dispatcher
- Leadership Every Day
- Responder Safety for Fire Calls
- Sharpening Your Dispatch Skills
- 2019 Telecommunication Advanced Leadership Kentucky

CLASS NO.	# OF RECRUITS	START DATE	GRAD. DATE
123	22	1/6/2019	2/8/2019
124	23	2/10/2019	3/15/2019
125	18	3/17/2019	4/19/2019
126	17	5/19/2019	6/28/2019
127	20	7/28/2019	8/30/2019
128	22	9/15/2019	10/18/2019
129	22	10/20/2019	11/22/2019

ACADEMIES COMMUNITY OUTREACH

As a community service project, Law Enforcement Basic Training Class No. 501 collected, filled and donated 600 plastic Easter eggs to the First Baptist Church community Easter egg hunt (*below*).



Public Safety Dispatch Academy Class No. 123 held a food drive for their community service project that resulted in 466 cans of donated food. The goods were delivered to the Madison County School District 9 (*below*).



Public Safety Dispatch Academy Class No. 124 collected pet food and supplies. Additionally, they joined with the Action Kids of Richmond to make 70 dog toys to donate to the Madison County Animal Shelter (*right*).

Inspired by flooding in western Kentucky and the need for clean water, Public Safety Dispatch Academy Class No. 125 donated cases of bottled water to the Madison County Emergency Management Office.



Public Safety Dispatch Academy Class No. 126 collected 13,816 pencils to donate to the Madison County School District (*below*).



Many times children in foster care are forced to move and collect all their possessions in a short time period. Many have nothing more than a garbage bag as luggage. Therefore, Public Safety Dispatch Academy Class No. 127 collected 413 duffle bags to donate to the Cabinet for Health and Family Services for children in Kentucky's foster care system (*below*).



Public Safety Dispatch Academy Class No. 128 collected more than 120 gently used winter coats and gloves to donate to the Nicholasville United Methodist Church to distribute to needy children in the community.

LAW ENFORCEMENT PROFESSIONAL DEVELOPMENT & WELLNESS BRANCH

The newly created Law Enforcement Professional Development and Wellness Branch consist of the Post Critical Incident Seminar (PCIS) Section. The section coordinates and teaches all PCIS and Stress and Wellness courses to in-service students across the state. During this year, the first PCIS for military veterans was offered. The course's mission is to support Kentucky Law Enforcement officers and telecommunicators who have experienced critical incidents while being deployed or during military training.

The section provided basic level students training in wellness, Critical Incident Aftercare, PTSD, financial management and individuals in crisis.

POST CRITICAL INCIDENT SEMINAR

# OF CLASSES	# OF OFFICERS	# OF TELECOMMUNICATOR
3	82	22

This branch is responsible for the Veterans Affairs program for law enforcement basic training recruits and the public safety dispatch academy students. The staff assist recruit veterans in understanding benefits available while at DOCJT and providing services as it relates to each recruit specifically.

The branch also works with the Justice and Public Safety Cabinet in processing police officer line-of-duty-death benefits.

On August 27, the agency announced a new program, Educating Heroes. The program offers law enforcement officers the ability to receive an associate's degree from Bluegrass Community and Technical College at no cost to the student. Recruits completing basic training will receive 45-credit hours and have the option to complete additional online courses to complete their degree. (*Program was suspended in 2020 due to budgetary constraints*)



Deputy Jacob Gould, Daviess County Sheriff's Office, left, and Deputy Brandon Purnell, Franklin County Sheriff's Office were the first recruits to complete the Educating Heroes Program. The recruits are pictured with Bluegrass Community and Technical College President Koffi Akakpo.

“Very enthusiastic about the topic, extremely knowledgeable and gave good feedback on how and where to improve.”

— *Sharpening Your Dispatch Skills, Course critique comment, Feb.11*

SPECIAL OPERATIONS BRANCH

The Special Operations Branch is comprised of the Firearms, Physical Training and Patrol Tactics sections. A few courses the branch teaches are: Firearms Instructor; Designated Marksman; Patrol Rifle; Patrol Weapon Operations; Handgun Proficiency; Firearms Instructor Update; Court Security Officer; Basic Officer Skills; School Resource Officer; Defensive Tactics Coordinator; Critical Officer Skills and Active Shooter.

FIREARMS SECTION

The Firearms Section is responsible for handgun (day and low light) training, patrol rifle (day and low light), training simulator, and all various mechanical and training functions regarding those weapons systems.

The section also provides both basic training and in-service firearms training. The section is responsible for 98 curriculum hours (68 handgun and 30 hours patrol rifle) in Law Enforcement Basic Training Academy, which involves firing approximately 1,100 rounds of handgun ammunition and 500 rounds of patrol rifle ammunition per recruit.



The Firearms Section delivered eight training courses at the Wendell Ford Training Center in Greenville. This training provided crucial skills training to law enforcement personnel located in the western areas in the state saving time and resources for local agencies.



The facilities used by the Firearms Section received some much-needed upgrades. The McKinney Skills Indoor Range received a new turning-target system to replace the outdated system, and new sound-absorbing materials were installed throughout the range. The Boonesboro Range berms were reconstructed, the drainage areas were enforced, vegetation was trimmed, and the road was repaired. The Sayre Building received a new geothermal HVAC system and a new roof to replace the leaking original roof.

The Critical Skills Section received new Glock 17R training pistols that were converted to non-lethal training weapons. The non-firing weapons assist teaching proper student techniques to reload, immediate action procedures, trigger reset and nomenclature.

PATROL TACTICS SECTION

The Patrol Tactics Section provides a variety of training ranging from classroom, practical scenarios, training simulator, and force-on-force training utilizing non-lethal training weapons and ammunition. The section is responsible for providing instruction that includes, but not limited to, the following topics in the Law Enforcement Basic Training Academy: traffic stops, scene approaches, crimes in progress, building search, low light tactics, warrant service, tac med, officer rescue, counter ambush, active shooter and vehicle operations. The courses total 138.5 curriculum hours.

Staff designed, developed and renovated existing facilities, and built a training simulation area in the Stone Building for active shooter response courses, known as the shoot house. Cameras are strategically placed throughout the 3,700 square-foot renovated space. A large TV in the debriefing room allows recruits to watch fellow students navigate through the training space and learn from their mistakes. The speaker system projects and isolates sound like gunshots, screaming, sirens and a myriad of other sound effects. These effects help recruits hone in on the stimuli and indicators they have been taught to observe. New three-dimensional targets increase realism in training. Moving doors were installed to allow the entire facility to be reconfigured in limitless arrangements. The facility is completely outfitted with safety gear and equipment, and no live-fire weapons are used in the



training environment. In the shoot house, recruits can experience what it is like to search for suspects while walking through a classroom outfitted with student desks or maneuver through bedrooms with furniture obstructing their paths.

The room is used for in-service and basic training level courses. Law Enforcement Basic Training Academy Class No. 499 was the first class to use the new firearms scenario rooms, located in the Stone Building for critical-incident response training.

The section received four gun-shot wound in a box and four other gunshot wound trainer devices to teach recruits how to pack a gunshot wound and prevent bleeding. Teaching recruits and in-service students proper care for gunshot wounds will significantly improve officer rescue and self-aid, along with learning how to treat tension pneumothorax and sucking chest wounds, which are often related to gunshot wounds.

The Patrol Tactics Section revised the Strategies & Tactics of Patrol Stops (S.T.O.P.S.) program to include vehicle close-quarter combat tactics, which will increase officer survivability, especially during high-risk traffic stops and ambush attempts.

The section also transitioned from simunition, non-lethal training weapons and ammunition to ultimate training munitions (UTM) non-lethal training weapons and ammunition.

PHYSICAL TRAINING SECTION

The Physical Training Section is responsible for providing training in the areas of physical fitness, defensive tactics and less lethal options for basic and in-service training.

The physical training portion of law enforcement basic training ranges from weight training exercises, to HIIT (high-intensity interval training) training and Cross Fit-style training. The recruit's progress is tracked over a 20-week program. The section teaches physical training blocks every Monday, Wednesday and Friday for every law enforcement basic training academy class for a total of 63 training hours in the curriculum.

The defensive tactics portion of the law enforcement basic training academy consists of, but is not limited to, the following topic areas: tactical handcuffing, search/frisk, defensive counterstrikes, edged weapon defense, weapon retention/weapon disarm, OC, ASP baton, taser, ground defense, physical confrontation scenarios, and knife use by LE totaling 98 training hours in the curriculum.

The Physical Training Section developed and published a 90-day physical fitness program for incoming recruits to include on the agency website. Agencies and incoming recruits are encouraged to participate in this program to assist the recruit during the physical training entrance test.



The L.J. Weber Fitness Facility received many enhancements during the year.

- Ten new ProMAXima physical fitness machines. These selectorized, pin-drop machines will allow recruits to perform circuit training, working their entire bodies much faster, increase fat burn and allow instructors to improve training efficiency by moving recruits faster through exercise.
- New Ader hexagon dumbbell and dumbbell racks were set up;
- The exterior windows were tinted due to safety concerns from the sun's glare;
- New mats were installed on sections of walls surrounding the track. The mats help prevent injury during choke defense technique training;
- Redman training batons were replaced with pipe foam;
- Recruits now wear MMA gloves to reduce injuries and the spread of blood borne pathogens.

The defensive tactics mat room received a make-over during 2019. The windows were tinted, new interactive smart screens, lights, a sound system and defensive tactics equipment were installed to help create a more real-life, high-stress scenario training. Mats now cover the floor. The columns were wrapped, and punch/kick heavy bags were installed on a rolling-rail system.



“Very good class with instructors that are very good at teaching the course.”

— Handgun Proficiency, Course critique comment, April 1

2019 NEW KENTUCKY LEGISLATION

Written By
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STAFF ATTORNEY

THIS ARTICLE IS AN EXCERPT FROM
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THE FOLLOWING IS A SUMMARY OF NEW LEGISLATION ENACTED BY THE 2019 KENTUCKY GENERAL ASSEMBLY. UNLESS OTHERWISE INDICATED, NEW STATUTES ARE EFFECTIVE AS OF JUNE 27, 2019. A FULL SUMMARY OF ALL NEW LEGISLATION, INCLUDING ADDITIONAL NEW LAWS OF INTEREST TO LAW ENFORCEMENT NOT LISTED IN THIS SUMMARY, IS AVAILABLE ON THE KENTUCKY DEPARTMENT OF CRIMINAL JUSTICE TRAINING WEBSITE AT [HTTPS://DOCJT.KY.GOV/LEGAL/](https://docjt.ky.gov/legal/).

SCHOOL SAFETY

SENATE BILL 1: SCHOOL SAFETY

EMERGENCY - This bill changes the definition of a School Resource Officer (SRO). It also increases reporting for schools, establishes a school safety coordinator training program and requires every district to have a school safety coordinator. It establishes the position of school security marshal under DOCJT, who will oversee school security risk assessments and mandates specialized training for SROs. It requires hiring SROs (as funds allow) and increases building security for schools, including active-shooter training for staff and suggests law enforcement training for student-involved trauma. It further requires the Kentucky Department of Homeland Security to develop a reporting tool for the anonymous reporting of threats.

SENATE BILL 162: KSP / SCHOOLS

This bill provides a mechanism for KSP to allow troopers to work as SROs for schools and outlines the policies and procedures for such employees. It adds relevant definitions for all SROs.

HOUSE BILL 328: FIREARMS / SCHOOLS

This bill prohibits 18-year-old students from having a firearm in a vehicle parked on school premises.

PENAL CODE

SENATE BILL 67: SEX CRIMES INVOLVING ANIMALS

This bill creates a new offense in KRS 525 entitled sexual crimes against an animal and provides animal control officers the authority to conduct investigations. It is a Class D felony.

SENATE BILL 70: STRANGULATION

This bill creates new offenses in KRS 508 for strangulation (as a crime separate from assault.) It has two degrees, with the only difference being whether it is done intentionally or wantonly, and both degrees are felonies.

HOUSE BILL 130: TERRORISTIC THREATENING

This bill adds public events and places of worship to locations covered under terroristic threatening in both the first and second degrees.

HOUSE BILL 470: MANSLAUGHTER / NALOXONE

This bill provides for an additional element to be added to second-degree manslaughter, if it can be proven the defendant has sold a drug that is the proximate cause of death.

DRIVING UNDER THE INFLUENCE

SENATE BILL 85: DUI / IGNITION INTERLOCK

This bill updates Ignition Interlock devices to require cameras and creates penalties for violating conditions of Ignition Interlock use for both drivers and anyone who assists them with false statements, etc. It also changes the sentencing and aggravating circumstances for first-time offenders, including the option of requiring the surrender of license plates, unless the offender qualifies for an Ignition Interlock or hardship license. It allows law enforcement to record refusal and tweaks use of blood tests for controlled substances if taken more than two hours after cessation.

FAR RIGHT: BURDUN / 123RF.COM

RIGHT: DANIEL JEDZURA / 123RF.COM

LEFT: ALEKEY STIOP / 123RF.COM



FIREARMS

SENATE BILL 150: FIREARMS

This bill removes the requirement for a Concealed Carry Deadly Weapon permit for those 21 years of age or older and otherwise qualified to carry a firearm, but they may carry only in the areas covered under the existing CCDW law.

EMPLOYMENT

SENATE BILL 18: PREGNANCY ACCOMMODATIONS

This bill provides employment protection for pregnant women, including the provision of reasonable accommodations before and after childbirth, and while breastfeeding.

MISSING PERSONS

SENATE BILL 55: GREEN ALERT

This bill creates a Green Alert for “veteran at risk” – someone known to have physical or mental conditions, including PTSD, related to their service.

SHERIFFS

The following bills apply specifically to sheriff's offices.

SENATE BILL 103: IMPOUND

This bill increases fees for impound and storage of vehicles allowed to sheriff's offices.

HOUSE BILL 201: SERVICE OF PROCESS

This bill changes nonresident service of process.

HOUSE BILL 337: RESIDENCY REQUIREMENTS FOR DEPUTY SHERIFFS

This bill allows the hiring of deputy sheriffs who live in another state.

HOUSE BILL 397: INCREASE IN SERVICE FEES FOR SHERIFFS

This bill increases the service fees allowed to sheriff's offices.

PEACE OFFICERS

SENATE BILL 121: SEXUAL ASSAULT TRAINING

This bill tweaks requirements for law enforcement agencies to obtain sexual assault training.

HOUSE BILL 191: PEACE OFFICER REVOCATION

This bill establishes a process to revoke the certification of a Kentucky peace officer under specific circumstances. Revocation will be mandated upon conviction of a state or federal felony, a prohibition on possessing a firearm and receipt of a dishonorable or bad conduct discharge from the military, as well as when the certification is the result of an administrative error. The bill also provides for an appeal and hearing process.

FORFEITURE

HOUSE BILL 141: FORFEITURE

This bill requires restricted accounts for forfeiture proceeds.

JUVENILES

HOUSE BILL 158: JUVENILES

This bill expands abuse categories to fictive kin, persons in positions of special trust and of authority.

ARREST

HOUSE BILL 248: BOATING DUI

This bill amends 431.005 to allow for a warrantless arrest for a BUI that involves an accident and increases fines.

OTHER OFFENSES

HOUSE BILL 254: UNIVERSITY FREEDOM OF SPEECH

This bill emphasizes free-speech rights on college campuses and criminalizes disruption of a speaker in specific circumstances.

HOUSE BILL 257: AMUSEMENT PARK RIDES

This bill provides for new offenses under KRS 247 for conduct at amusement rides and attractions, including hazardous conduct in or around rides.

ALCOHOL SALES

HOUSE BILL 256: ALCOHOL SALES

(EMERGENCY) This bill allows the consumption of alcoholic beverages in dry and moist counties if legally purchased elsewhere, and at public and private events,

so long as no “sales” are made. Caterers may serve at events in dry counties if the caterer has a licensed premise elsewhere in the state.

CELL PHONE

HOUSE BILL 375: WIRELESS COMMUNICATION

This bill mandates carriers to provide location information to Public-Safety Answering Point and law enforcement agencies when needed. It also requires other public responders (such as fire, EMS and rescue) to work through those entities to obtain the information, should it be needed.

ANIMALS

HOUSE BILL 411: ASSISTANCE ANIMALS

This bill clarifies who may sign off on an emotional-support animal in Kentucky and provides a criminal penalty for fraud, deceit or dishonesty in assistance animals (service animals under federal law).

TRAFFIC / DRIVING

SENATE BILL 77: OPERATOR'S LICENSE DELAYED ENACTMENT (JAN. 1, 2020)

This bill creates a process to include information on donor status for operator's licenses and identification cards.

HOUSE BILL 244: TRAFFIC (WORK ZONES)

This bill clarifies work-zone fines and when the fine will be doubled. Enforcement requires signage and the presence of at least one worker for the fine to apply.

HOUSE BILL 258: SCOOTERS

This bill defines low-speed electric scooters and motor scooters (as defined in KRS 186.010) and provides for when and where they may be legally operated. It also provides that low-speed electric scooters are not motor vehicles under KRS 189.010 and that motor scooters must be registered.

HOUSE BILL 154: ROADWORTHY GOLF CARTS

This bill requires that golf carts on public roads meet certain safety requirements (headlights, reflectors, etc.).



FAR LEFT: SOMSAK SUDHANGTUM / 123RF.COM LEFT-TOP: LIGHTFIELDSTUDIOS / 123RF.COM LEFT-BOTTOM: ALTMEDIA / 123RF.COM

DOCJT - HAPPENINGS

CITIZENS POLICE ACADEMY

Once again, DOCJT hosted the Madison County Citizens Police Academy. During the 11-week academy, 12 members of the community explored the day in the life of law enforcement while learning about DUI, legal, traffic stops and citation writing, driving, firearms, physical training, defensive tactics and more.



COMMUNITY TRUNK OR TREAT

The Second Annual DOCJT community Trunk or Treat was held in the Fun-derburk parking lot. Public Safety Dispatch Academy students and Law Enforcement Basic Training Academy recruits dressed in Halloween attire, some even decorating their cruisers to pass out candy to over 450 children. Visitors also could participate in ring tosses and face painting while listening to live music. This free event was open to Madison County residents and provided a safe and fun activity for children, adults and DOCJT students.



DOCJT - ON THE INSIDE

ABOVE AND BEYOND AWARDS

New in 2019, the Above and Beyond Award was created to recognize employees who go above and beyond normal job duties to further the agency's mission. Employees may nominate any employee or supervisor who has performed exemplary service. An executive staff member randomly selects the award recipient each quarter.



AGENCY PICNIC

In July, the agency hosted an employee appreciation picnic. Employees and their families participated in a potluck lunch that resulted in a delicious meal and desserts. Even on a hot day, many activities were available, which included fishing in the Stratton pond, a corn hole tournament, airsoft rifle target, archery practice and a bounce house. Armored vehicles and robots were on site to demonstrate their capabilities for the children and adults.



SAVING LIVES

DOCJT hosted the Kentucky Blood Center Bloodmobile six times throughout the year. A total of 157 donations were collected.

REMEMBERING SEPTEMBER 11

On September 11, the agency, including staff, students, and guests gathered around the memorial for a remembrance ceremony to remember lives lost during the terror attacks 18 years earlier. Marine Corps veteran and DOCJT instructor Chris Sizemore reflected on the timeline of events transpired that day and observed a moment of silence in honor of those who gave the ultimate sacrifice.



KENTUCKY EMPLOYEE'S CHARITABLE CAMPAIGN

Each year DOCJT employees participate in the state's Kentucky Employees Charitable Campaign. This is a program for state employees to donate to charities through online payroll deduction. Beyond payroll deduction, many events are held for DOCJT employees to participate in such as:

- Denim Days – employees had the opportunity to dress casual and wear jeans in exchange to contributing to KECC. This event brought in \$565.
- Parking Spot Raffle – Back again this year, this crowd favorite, netted \$150. A prime parking space is raffled off for an employee to park for a year.
- Silent Auction – This wonderful in-house auction is an excellent way to raise money. Employees donated items, which included delicious desserts, fabulous food, and an array of homemade and other good. This live, online auction netted \$1,101.

ANNUAL TRICK OR TREAT

From under the sea to infinity and beyond, employee's children, grandchildren, and close relatives participated in the Annual DOCJT Trick or Treat. Children were welcome to visit the participating sections to collect sweet treats. Several sections and areas were decorated like under the sea and Disney's Toy Story. Employees always enjoy showing off their children that their coworkers had only heard about throughout the year.



HONORING OUR VETERANS

DOCJT honored employees, in-service students, recruit veterans and current military personnel for their service and sacrifice to our nation. A prayer and complimentary breakfast were provided in recognition of Veterans Day.



ANGEL TREE PROJECT

DOCJT employees once again went beyond their daily duties and lent a hand to children in the Madison County School District during the 2019 holiday season. This time, four families, with 12 children total, ranging from age 3 to 16, received 62 gifts. Each child received a minimum of a shirt, pants, shoes, a coat and a toy. Due to the generosity of DOCJT staff, most children received multiples of each requested item.



INSTRUCTOR OF THE YEAR – JASON MIKE

Jason Mike received the Instructor of the Year Award. He has an innate ability to adjust to the challenges and demands of being an instructor. He has great aptitude to communicate and connect with his students. He assisted in making the active shooter school-training video per guidelines of the School Safety and Resiliency Act. He also created focus groups with teachers and administrators to gather input for the video. Mike has taken on the role as a mentor to new instructors. He takes the initiative to gather and train section members in areas such as, specific room and structure clearing tactics, tactical medical and officer rescue skills. He has exceeded the minimum requirements for professional development training in 2019 with 184 hours of skill related training.



ADMINISTRATIVE STAFF PERSON OF THE YEAR – JW WITT

JW Witt received the Administrative Staff Person of the Year Award. Mr. Witt has been instrumental in the separation of the Department of Criminal Justice Training and Eastern Kentucky University Campus along with the agency's reorganization. In addition to his regular duties, he has worked diligently with contractors to get systems programming issues corrected, minimizing down times of HVAC systems and lessening disruptions of relocating students in the dormitory hall. JW was tasked to take on more duties such as key management as well as control and maintenance work order assignments. Additionally, he took the lead role for the Facilities Section during the many of office moves for the agency reorganization, including coordinating renovation of the DOCJT Louisville office space. Mr. Witt has a "can do" attitude, excellent customer service, attention to detail and a desire to meet the goals of DOCJT.



TEAMWORK AWARD – OFFICE OF STATE SCHOOL SECURITY MARSHAL

The Office of State School Security Marshal received the Teamwork Award. Several worked together with very tight deadlines to make the State School Security Marshal office operational and successful in less than six months. These sections included; Staff Services, Planning and Communication Section, Patrol Tactics Section, Information Systems Branch, Supply Section, Travel Section, School Resource Officer Section, Human Resources and the Administrative Section. These sections worked together to develop and distribute the active shooter video that will be shown to school districts across the state, develop a risk assessment tool as well as an electronic form and issue iPads to all compliance officers. These sections developed new vehicle-assessment software, issued vehicles, ordered uniforms/gear, developed new travel procedures for regional compliance officers and presented mandated School Resource Officer training requirements during compliance officer-certification course. Finally, they helped process more than 200 applications for the School Security Marshals Office compliance section, coordinated more than 100 interviews and completed the compliance officer-certification curriculum. With determination and perseverance, these sections worked together to reach the same goal and were successful.

COMMISSIONER'S AWARD – ROB RAMSEY

Robert Ramsey received the Commissioner's Award for dependability shown in achieving the agency's mission to Kentucky law enforcement departments. Mr. Ramsey's accomplishments include ensuring all requirements were met to combine School Resource Officer Training I into basic training, successfully adding an extra law enforcement basic training class in October 2019 and successfully planning a staff expansion to prepare critical skills courses. Rob continuously made himself available to accomplish agency tasks, which resulted in timely completion of agency goals.



COMMISSIONER'S AWARD – STEVE HOWARD

Steve Howard was presented the Commissioner's Award for demonstrating initiative and completing critical tasks such as: creating the 2020 in-service training schedule by coordinating with other branches ahead of the established deadline, demonstrating flexibility to establish outside facility locations quickly and implemented logistical procedures for 2019 and 2020. Furthermore, he organized duties for a new section that included staffing, training, workstations, and course completion for the school resource officer training topics. The diligence Steve demonstrated to complete assigned tasks had a direct positive result on Kentucky law enforcement agencies of other employees and the Department of Criminal Justice Training.



PROFESSIONAL ACHIEVEMENT AWARD – RACHEL LINGENFELTER

Rachel Lingenfelter received the Professional Achievement Award for providing quality work products related to policy, research and planning. She produces the agency's annual report each year and this year compiled and published the agency's comprehensive survey. Rachel adapted to changes within her section and took on several additional responsibilities. In addition, she was named the accreditation coordinator for the agency's Commission on Accreditation of Law Enforcement Agencies (CALEA). In this role, she collected documented proofs of compliance to maintain the agency's flagship accreditation status. She also serves on the Kentucky Law Enforcement Memorial Foundation and coordinates the agency's Angel Tree project. Rachel continues to assist the agency in any way necessary.



PROFESSIONAL ACHIEVEMENT AWARD – JOE WALLACE

Joe Wallace received the Professional Achievement Award for his high degree of professionalism, initiative and tireless worth ethic since 2005. In 2019, Joe supervised eight 40-hour firearms in-service classes outside of Madison County. He also conducted an agency ballistics test, including a presentation of spent/fired rounds, demonstrating the performance of lethal force ammo options. In the past two years Joe has hired, trained and mentored 11 new staff members. He also coordinated with multiple sections and created the 2020 in-service skills-related training schedule, while developing and implementing four new firearms classes. Mr. Wallace's knowledge and professionalism have reflected positively on the Department of Criminal Justice Training and the agencies he serves.



The Department of Criminal Justice Training, in collaboration with the Kentucky Law Enforcement Memorial Foundation, hosted the annual ceremony honoring officers fallen in the line of duty. Six officers who lost their lives in the line of duty during 2018 were honored at the 19th Annual Kentucky Law Enforcement Memorial Foundation ceremony. The officers were:

- Hickman Police Officer Rodney Smith, end of watch March 2, 2018. Officer Smith drowned in floodwaters while on patrol duty.
- Pikeville Police Officer Scotty Hamilton, end of watch March 13, 2018. Officer Hamilton was shot during the pursuit of a crime suspect.
- Barren County Sheriff's Deputy Rusty Anderson, end of watch March 18, 2018. Deputy Anderson died following a heart attack that occurred while he was conducting an investigation.
- Hopkinsville Police Officer Phillip Meacham, end of watch March 29, 2018. Officer Meacham was shot while containing a suspect.
- Jefferson County Sheriff's Deputy Devin Meriwether, end of watch Nov. 12, 2018. Deputy Meriwether died following a heart attack that occurred while working at his desk at Seneca High School.
- Louisville Metro Police Officer Deidre Mengedoht, end of watch Dec. 24, 2018. Officer Mengedoht was killed by another vehicle while making a traffic stop.

Six historical officers who died in the line duty were honored as well. They were:

- U.S. Marshal Service Dep. Marshal Russell Wireman, end of watch March 26, 1889
- Lexington Police Force Officer Preston Pullen, end of watch Oct. 30, 1918
- Lexington Police Force Officer John T. Collopy, end of watch May 14, 1919
- Johnson County Sheriff's Deputy Dolie C. Harmon, end of watch Dec. 23, 1919
- Fayette County Police Officer Clifford Hall, end of watch July 13, 1922
- Kentucky Fish and Wildlife Officer Bernard D. Ratliff, end of watch June 21, 1999

Justice and Public Safety Cabinet Secretary John Tilley and Lt. Gov. Jenean Hampton spoke to the audience offering condolences to the grieving families, co-workers and friends. Kiana Bryant Brown, daughter of fallen Kentucky Fish and Wildlife Officer Douglas Bryant, end of watch May 13, 2003, spoke while honoring her late father.

The Hopkinsville Police Department Honor Guard presented colors, and the Lexington Police Department fired the 21-gun salute.



NEW HIRES IN 2019			
NAME	START DATE	DIVISION NAME	SECTION
Sean Wells	1/1/2019	Training Operations	Firearms Section
Becky Kinkade	1/1/2019	Training Operations	Louisville Field Section
Amanda Nolan	1/18/2019	Administrative	Supply Section
Joshua McFarland	2/16/2019	Training Operations	Physical Training Section
Ashley Peercy	3/1/2019	Training Operations	Instructional Design Section
James Burnette	3/1/2019	Training Operations	Patrol Tactics Section
Joseph Riley	3/1/2019	Training Operations	Firearms Section
John Frierson	3/11/2019	Training Operations	Patrol Tactics Section
Jennifer McCracken	4/1/2019	Administrative	Facilities Section
Steven Herold	4/16/2019	Training Operations	Leadership Section
Catherine Eaves	4/16/2019	Training Operations	Leadership Section
William Payne	5/1/2019	DOCJT	Commissioner's Office
Reginald McCutcheon	5/1/2019	DOCJT	Commissioner's Office
Jeffery Owens	5/16/2019	Training Operations	Patrol Tactics Section
Stephanie Terry	6/1/2019	Training Operations	Administrative Support Section
Brittany Roberts	6/1/2019	Administrative	Technical Services Section
Evan Bolster	6/1/2019	Administrative	Facilities Section
Dennis Smith	6/1/2019	Training Operations	Patrol Tactics Section
Thomas Howell	6/16/2019	Training Operations	Traffic Operations Section
Jason Adkins	6/16/2019	Training Operations	Investigative Techniques Section
Marc Snyder	6/16/2019	Training Operations	Firearms Section
Cody Shepherd	6/16/2019	Training Operations	Investigative Techniques Section
Gordon Stephens	6/16/2019	Training Operations	Firearms Section
James Vaughn	6/16/2019	Training Operations	Investigative Techniques Section
James Wright	6/16/2019	Training Operations	Instructional Design Section
Joshua Tincher	7/1/2019	Administrative	Information Systems Branch
Michael Stadler	8/1/2019	Training Operations	Firearms Section
Mark Collier	8/1/2019	Training Operations	Firearms Section
Ray Caudill	8/1/2019	Training Operations	Patrol Procedures Section
Steven Roberts	8/1/2019	Training Operations	Special Topics Section
Kelly Jagodzinski	8/1/2019	Training Operations	Telecommunications Section
Emily Eckler	8/16/2019	Training Operations	Administrative Support Section
Larry Savill	8/16/2019	Training Operations	Investigative Techniques Section
Darren Allen	8/16/2019	Training Operations	Investigative Techniques Section
Joshua Scott	9/1/2019	Training Operations	Firearms Section
Woody Pruitt	9/16/2019	KLEC	Testing Services Section
Stephanie Gilmore	10/1/2019	Training Operations	Administrative Support Section
William Barrow	10/16/2019	School Safety Compliance Branch	West Section
Rachel Holt	11/1/2019	Administrative	Human Resources Branch
Jesse Lee	11/1/2019	Administrative	Supply Section
Steve Mattingly	11/16/2019	School Safety Compliance Branch	North Section
Gary Lafferty	12/1/2019	School Safety Compliance Branch	East Section
Clyde Rayburn	12/1/2019	School Safety Compliance Branch	East Section

NEW HIRES IN 2019 (continued)			
NAME	START DATE	DIVISION NAME	SECTION
Tim Hazlette	12/1/2019	School Safety Compliance Branch	West Section
Samuel Little	12/1/2019	School Safety Compliance Branch	East Section
Anthony Holder	12/1/2019	School Safety Compliance Branch	West Section
Frederick Scroggins	12/1/2019	School Safety Compliance Branch	West Section
Brantley Reed	12/1/2019	Training Operations	Operational Skills Section
David West	12/1/2019	School Safety Compliance Branch	West Section
William McDonald	12/1/2019	School Safety Compliance Branch	West Section
Stuart Adams	12/1/2019	School Safety Compliance Branch	East Section
Jeromy Burkhart	12/1/2019	Training Operations	Telecommunications Section
Rhianna Fincher	12/1/2019	Training Operations	Telecommunications Section
Michael Cornett	12/1/2019	School Safety Compliance Branch	East Section
Lonnie Bell	12/1/2019	School Safety Compliance Branch	West Section
Toby Young	12/1/2019	School Safety Compliance Branch	West Section
Jason Yeager	12/1/2019	Training Operations	Patrol Techniques Section
Angela Childers	12/16/2019	Training Operations	Mental Health Section

RETIREMENTS IN 2019				
NAME	HIRE DATE	RETIREMENT DATE	DIVISION NAME	SECTION
Edliniae Sweat	10/01/1995	1/1/2019	Commissioner's Office	Staff Services and Planning
Jeffery Knox	1/16/2007	4/1/2019	Training Operations	Traffic Operations Section
Patrick Howard	2/26/2001	6/1/2019	Training Operations	Traffic Operations Section
Michael Roe	4/16/2008	6/1/2019	Training Operations	Instructional Design Section
Lindsay Hughes	9/1/2001	8/1/2019	Training Operations	Investigative Techniques Section
Shawn Herron	2/22/1999	12/1/2019	Training Operations	Legal Training Section

“Good presentations throughout! Great legal updates, thank you all for the time you give to us and the effort you put forward to assure we are current in our jobs!”

— Police Executive Command Course, Course critique comment, Sept. 30

2019 BY THE NUMBERS

8,472
Individual officers trained

9
Law Enforcement Basic Training academies completed

594,869
Total hours of training

247
Law Enforcement Basic Training graduates

338
Classes taught*
(*Not including online courses)

7
Public Safety Dispatch academies completed

54
Locations used

144
Public Safety Dispatch Academy graduates

6
Court Security Officer Basic Training completed

128
Court Security Officer Basic Training graduates



**DEPARTMENT OF
CRIMINAL JUSTICE TRAINING**

**Funderburk Building
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