

DOJCT

DEPARTMENT OF
CRIMINAL JUSTICE TRAINING

2015

2015 Training Schedule

www.dojct.ky.gov

APRIL

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

Su	Mo	Tu	We	Th	Fr	Sa
	1	2				
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

Su	Mo	Tu	We	Th	Fr	Sa

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa

SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa

OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa

NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa

DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

ACCREDITED BY



ACCREDITED BY





The Department of Criminal Justice Training does not discriminate on the basis of race, color, national origin, sex, age, religion or disability. This agency will provide, on request, reasonable accommodations including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.

The Department of Criminal Justice Training is committed to full compliance with the spirit and intent of all provisions of the Americans with Disabilities Act and equal employment opportunity.

TABLE OF CONTENTS

INTRODUCTION

Directory.....	1
Kentucky Law Enforcement Council.....	3
Training Requirements.....	4
Obtaining Credit for Out-of-State Basic Training.....	6
Obtaining Credit for In-Service Training.....	7
DOCJT Organizational Chart.....	9
DOCJT Map.....	10
DOCJT Louisville Map.....	11

REGISTRATION

Most Frequently Asked Questions.....	14
Training & Registration Information System (TRIS).....	17
Registering for All Academies.....	18
Forms.....	19
Attendance Requirements.....	31
DOCJT Housing Reservations.....	32

TRAINING

Education Pays.....	36
Basic Training College Credit.....	37
Advanced Individual Training College Credit.....	41
Special Criteria for Training.....	42

BASIC TRAINING

Law Enforcement Basic Training.....	44
Basic Training Schedule.....	45

PROFESSIONAL STANDARDS TRAINING

Basic Officer Skills.....	48
Kentucky Homeland Security.....	49
Legal Update: Constitutional Procedure.....	49
Legal Update: Penal Code.....	50
LEN Prevention & Deterrence of Terrorist Acts.....	50
Orientation for New Police Chiefs – Sheriffs.....	51

PROFESSIONAL DEVELOPMENT

Career Development Program.....	54
Career Development Program FAQ.....	55

DISTANCE LEARNING

Frequently Asked Questions.....	58
Breath Test Operator Recertification – Online.....	61
Domestic Violence Rules and Resources – Online.....	62
DUI/SFST Refresher Online.....	62
Ethics for the Dispatcher: Career Survival – Online.....	63
Kentucky Law Enforcement Support Team 2015 – Online NEW	63
Legal Issues: 2015 – Online NEW	64
Maintaining a Professional Image – Online.....	65
Mandatory Training Online.....	66
Police Radar/Lidar Update – Online.....	67

PATROL

Basic Breath Test Operator.....	70
Court Security Officer Basic Training.....	70
Court Security Officer In-Service – 2013/2014.....	71
Court Security Officer In-Service – 2015/2016 NEW	71
Crisis Intervention Team Training for KY LEN.....	72
DUI/Standardized Field Sobriety Test.....	72
Leadership Is A Behavior.....	73
Legal Issues: 2015 NEW	74
LEN Incident Preparation, Response & Mitigation NEW	75
LEN Prevention & Deterrence of Terrorist Acts.....	76
LEN Response to Special Needs Persons.....	76
Police Training Officer.....	77
Rapid Deployment.....	77
Rapid Deployment Coordinator.....	78
School Resource Officer.....	79
School Resource Officer – Special Topics NEW	79
Stress & Wellness.....	80

SKILLS

Designated Marksman Course NEW	82
---	----

INVESTIGATIONS

Advanced Latent Print Development.....	84
Basic Narcotics Investigators School – DEA.....	84
Bloodstain Pattern Identification & Documentation NEW	85
CAD Zone Computer Aided Diagramming.....	85
Child Abuse Investigation.....	86
Controlled Substance & Diversion Investigation.....	87
Covert Investigations.....	88
Crime Scene Investigation.....	88
Criminal Investigation for First Responders.....	89
Criminal Investigation II NEW	90
Digital Photography.....	90
Domestic Abuse Investigation.....	91
Elder Abuse Investigation.....	92
Forensic Mapping.....	92
Interviews & Interrogations.....	93
Introduction to Criminal Investigation NEW	93
Kentucky Criminalistics Academy.....	94
Kentucky Drug Investigations – 2015 NEW	95
Kentucky Investigations – 2015 NEW	96
Operation Pipeline/Convoy NEW	96
Robbery-Sexual Assault.....	97
Sexual Assault Response Team Training.....	97
Social Media & Internet Investigations.....	98

INSTRUCTOR DEVELOPMENT

Field Instructor.....	100
Firearms Instructor.....	101
Leading the Training Unit.....	102
PPCT Defensive Tactics Instructor Recertification.....	103

TABLE OF CONTENTS

LEADERSHIP DEVELOPMENT

Academy of Police Supervision	106
Criminal Justice Executive Development Program	107
Current Leadership Issues for Mid-Level Executives 2015 NEW	108
Grant Writing for the Practitioner	108
Internal Affairs Investigations	109
KLEC Hiring Process.....	109
Leading the Training Unit	110
Orientation for New Police Chiefs – Sheriffs	110
Police Executive Command Course – 2015 NEW ..	111
Sheriff’s Conference – 2015 NEW	111
Situational Leadership for Supervisors & Managers	112
Values Based Leadership	112

TELECOMMUNICATIONS

The Most Frequently Asked TPS Questions	114
---	-----

BASIC TELECOMMUNICATIONS

Public Safety Dispatch Academy – CJIS.....	118
Public Safety Dispatch Academy for Non-CJIS Agency	119
Emergency Medical Dispatch - Advanced.....	120
Emergency Medical Dispatch/CPR	120

ADVANCED TELECOMMUNICATIONS

Critical Incident Training for Dispatchers	122
Cultural Awareness	122
Ethics for the Dispatcher: Career Survival	123
Fire/Hazmat Incident	123
Loss in the Communications Center NEW	124
Sharpening Your Dispatch Skills	124
The Dispatcher’s Role in Specialized Response Events	125

TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT

Communications Training Officer (CTO)	128
CTO - Developing a Training Program	128
Leadership 911	129
Leadership Every Day NEW	129
Telecommunications Advanced Leadership Kentucky – 2015 NEW	130
Telecommunications Executive Development Program	131

TELECOMMUNICATIONS CJIS

Advanced CJIS/TAC	134
CJIS Full Access	134

Alphabetical List of Classes

Academy of Police Supervision	106	Public Safety Dispatch Academy – CJIS	118
Advanced CJIS/TAC.....	134	Public Safety Dispatch Academy for Non-CJIS Agency.....	119
Advanced Latent Print Development.....	84	Rapid Deployment.....	77
Basic Breath Test Operator	70	Rapid Deployment Coordinator	78
Basic Narcotics Investigators School – DEA.....	84	Robbery-Sexual Assault.....	97
Basic Officer Skills.....	48	School Resource Officer	79
Basic Training Schedule.....	45	School Resource Officer – Special Topics NEW	79
Bloodstain Pattern Identification & Documentation NEW	85	Sexual Assault Response Team Training.....	97
Breath Test Operator Recertification - Online	61	Sharpening Your Dispatch Skills	124
CAD Zone Computer Aided Diagramming	85	Sheriff's Conference – 2015 NEW	111
Child Abuse Investigation	86	Situational Leadership for Supervisors & Managers	112
CJIS Full Access	134	Social Media & Internet Investigations	98
Communications Training Officer.....	128	Stress & Wellness.....	80
Controlled Substance & Diversion Investigation.....	87	Telecommunications Advanced Leadership Kentucky – 2015 NEW	130
Court Security Officer Basic Training.....	70	Telecommunications Executive Development Program.....	131
Court Security Officer In-Service – 2013/2014.....	71	The Dispatcher's Role in Specialized Response Events.....	125
Court Security Officer In-Service – 2015/2016 NEW	71	Values Based Leadership	112
Covert Investigations.....	88		
Crime Scene Investigation.....	88		
Criminal Investigation for First Responders	89		
Criminal Investigation II NEW	90		
Criminal Justice Executive Development Program.....	107		
Crisis Intervention Team Training for KY LEN.....	72		
Critical Incident Training for Dispatchers	122		
CTO – Developing a Training Program.....	128		
Cultural Awareness	122		
Current Leadership Issues for Mid-Level Executives 2015 NEW	108		
Designated Marksman Course NEW	82		
Digital Photography	90		
Domestic Abuse Investigation	91		
Domestic Violence Roles and Resources – Online	62		
DUI/SFST Refresher – Online	62		
DUI/Standardized Field Sobriety Test.....	72		
Elder Abuse Investigation	92		
Emergency Medical Dispatch – Advanced.....	120		
Emergency Medical Dispatch/CPR.....	120		
Ethics for the Dispatcher: Career Survival	123		
Ethics for the Dispatcher: Career Survival – Online	63		
Field Instructor.....	100		
Fire/Hazmat Incident	123		
Firearms Instructor	101		
Forensic Mapping.....	92		
Grant Writing for the Practitioner	108		
Internal Affairs Investigations.....	109		
Interviews & Interrogations	93		
Introduction to Criminal Investigation NEW	93		
Kentucky Criminalistics Academy	94		
Kentucky Drug Investigations – 2015 NEW	95		
Kentucky Homeland Security.....	49		
Kentucky Investigations – 2015 NEW	96		
Kentucky Law Enforcement Support Team – 2015 – Online NEW	63		
KLEC Hiring Process.....	109		
Leadership 911.....	129		
Leadership Every Day NEW	129		
Leadership is a Behavior	73		
Leading the Training Unit.....	102, 110		
Legal Issues: 2015 NEW	74		
Legal Issues: 2015 – Online NEW	64		
Legal Update: Constitutional Procedure.....	49		
Legal Update: Penal Code.....	50		
LEN Incident Preparation, Response & Mitigation NEW	75		
LEN Prevention & Deterrence of Terrorist Acts.....	50, 75		
LEN Response to Special Needs Persons.....	76		
Loss in the Communications Center NEW	124		
Maintaining a Professional Image - Online.....	65		
Mandatory Training – Online	66		
Operation Pipeline/Convoy NEW	96		
Orientation for New Police Chiefs – Sheriffs	51, 110		
Police Executive Command Course – 2015 NEW	111		
Police Radar/Lidar Update – Online.....	67		
Police Training Officer	76		
PPCT Defensive Tactics Instructor Recertification.....	103		

DIRECTORY

General Information	(859) 622-1328	
Commissioner's Office	(859) 622-6165	
Deputy Commissioner	(859) 622-6165	
General Counsel	(859) 622-3073	
Communications Office	(859) 622-6863	
Advanced Individual Training Branch	(859) 622-2209	Fax: (859) 622-8131
Investigations Training Section	(859) 622-8993	
Patrol/Traffic Training Section	(859) 622-8182	
Louisville Training Section	(502) 429-7480	Fax: (502) 429-7481
Basic Training Branch	(859) 622-5032	Fax: (859) 622-5913
DUI Enforcement Section	(859) 622-2309	Fax: (859) 622-5081
Evaluation Section	(859) 622-4797 or (859) 622-5883	Fax: (859) 622-5913
General Studies	(859) 622-4797 or (859) 622-5883	
Carrying Concealed Deadly Weapons	(859) 622-2299	Fax: (859) 622-8387
Compliance Section	(859) 622-5924	Fax: (859) 622-1843
Invoices for Pay Agencies	(859) 622-2221	
Director of Administration	(859) 622-2221	
Director of Training Operations	(859) 622-2221	
Instructional Design	(859) 622-5930	
Distance Learning	(859) 622-7564	
Director of Training Support	(859) 622-6165	
Kentucky Law Enforcement Council	(859) 622-6218	Fax: (859) 622-5943
KLEFPF Office (Pay Incentive)	(859) 622-2224	Fax: (859) 622-5943
Kentucky Leadership Institute Branch	(859) 622-2213	
Legal Training Section	(859) 622-3801	Fax (859) 622-6578
Leadership Development Section	(859) 622-2213	Fax: (859) 622-1670
Telecommunications Training Section	(859) 622-3386	Fax: (859) 622-5024
Advanced Telecommunications Training Section	(859) 622-5046	Fax: (859) 622-6857
Records Section	(859) 622-5055	Fax: (859) 622-8387
Registration Section (Class Availability)	(859) 622-1328	Fax: (859) 622-2740
	(859) 622-6253 or (859) 622-2225	
Skills Training Branch	(859) 622-2216	Fax: (859) 622-8570
Physical Training & Def. Tactics Section	(859) 622-8425	Fax: (859) 622-6825
Vehicle Operations Section	(859) 622-3546	Fax: (859) 622-8621
Firearms Section	(859) 622-8300	Fax: (859) 622-8570
Staff Services	(859) 622-2912	Fax: (859) 622-5886

KENTUCKY LAW ENFORCEMENT COUNCIL

The Kentucky Law Enforcement Council is responsible for certification and approval of curricula, instructors, and schools conducting peace officer training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive, the Peace Officer Professional Standards Act, the Telecommunicator Professional Standards Act and the Certified Court Security Officer Standards Act. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes, unless otherwise noted. Other courses may also be approved. Please contact the KLEC office to inquire about getting an outside course pre-approved.

Peace Officer Professional Standards (POPS)

The Peace Officer Professional Standards Act establishes minimum qualifications for employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Telecommunicator Professional Standards (TPS)

The Telecommunicator Professional Standards Act establishes minimum qualifications for certification as a full time telecommunicator in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Certified Court Security Officer Standards (CCSO's)

The Certified Court Security Officer Standards Act establishes minimum qualifications to maintain employment, for pre-employment and certification as a court security officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Career Development Program

The Kentucky Law Enforcement Council is also responsible for the Career Development Program. The program is open to law enforcement officers/telecommunicators, and provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Kentucky Law Enforcement Council
Funderburk Building, ECU
521 Lancaster Ave.
Richmond, KY 40475-3102
Phone: (859) 622-6218 Fax: (859) 622-5943*

PEACE OFFICER TRAINING REQUIREMENTS

Basic Training: KRS 15.380 to KRS 15.404 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70.045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 768 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Exempted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

In-Service Training: KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training approved by the Kentucky Law Enforcement Council. Courses must be approved prior to attendance for KLEFPF/POPS credit. Exempt from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

Mandatory Training: KRS 15.334 stipulates that peace officers will take mandatory training classes approved by the Kentucky Law Enforcement Council. DOCJT offers **Mandatory Training – Online** to satisfy that requirement.

In accordance with SAFETEA-LU, the Work Zone Safety and Mobility Rule, and the Final Rule published by the Federal Highway Administration, all uniformed law enforcement officers that perform duties within these work zones must be trained using training specific to job requirements. DOCJT offers **Mandatory Training – Online – Work Zone Safety**, by request, to satisfy that requirement.

COURT SECURITY OFFICER TRAINING REQUIREMENTS

To be certified, KRS 15.3971 requires court security officers, hired on or after June 26, 2007, to successfully complete, within one year of employment, 80 hours of approved basic training, recognized by the Kentucky Law Enforcement Council. This includes all full-time and part-time court security officers.

In-Service Training: KRS 15.3975 requires all court security officers must successfully complete 40 hours of biennial in-service training that has been approved by the Kentucky Law Enforcement Council and that is appropriate to the officer's responsibilities.

TELECOMMUNICATIONS TRAINING REQUIREMENTS

Telecommunications Training: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a CJIS agency, to successfully complete the Public Safety Dispatch Academy within six months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a non-CJIS agency, to successfully complete the Public Safety Dispatch Academy within twelve months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

Obtaining Credit for Out-of-State Basic Training

The Kentucky Law Enforcement Council can review an officer's law enforcement basic training from another state for reciprocity. An officer or agency must submit by fax, e-mail or mail the following information for consideration:

- A copy of the topics and hours of the basic course taken including hours per class and total number of hours completed; and,
- A copy of the graduation certificate.
- Proof that the officer has worked full time in the state as a peace officer in which he graduated for a minimum of one year.

The Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the peace officer standards and training council in the state where it was taken. The basic training must meet or exceed the approved basic training that was taught in Kentucky for the same year it was completed out of state. **Failure to meet this standard will require the applicant officer to attend the current Kentucky Basic Training Course in its entirety.**

If the officer graduated basic training after December 1, 1998, the applicant must meet all 17 Peace Officer Professional Standards including the physical agility, suitability screener, polygraph and drug screen, prior to hiring.

If approved, in order to become certified, the officer must successfully complete the following courses within a year of his hire date:

- Basic Officer Skills
- Legal Update: Constitutional Procedure
- Legal Update: Penal Code
- Kentucky Homeland Security
- LEN Prevention & Deterrence of Terrorist Acts

Kentucky Law Enforcement Council
Funderburk Building, ECU
521 Lancaster Ave
Richmond, KY 40475-3102
Phone: 859-622-6218
Fax: 859-622-5943

Obtaining Credit for In-Service Training

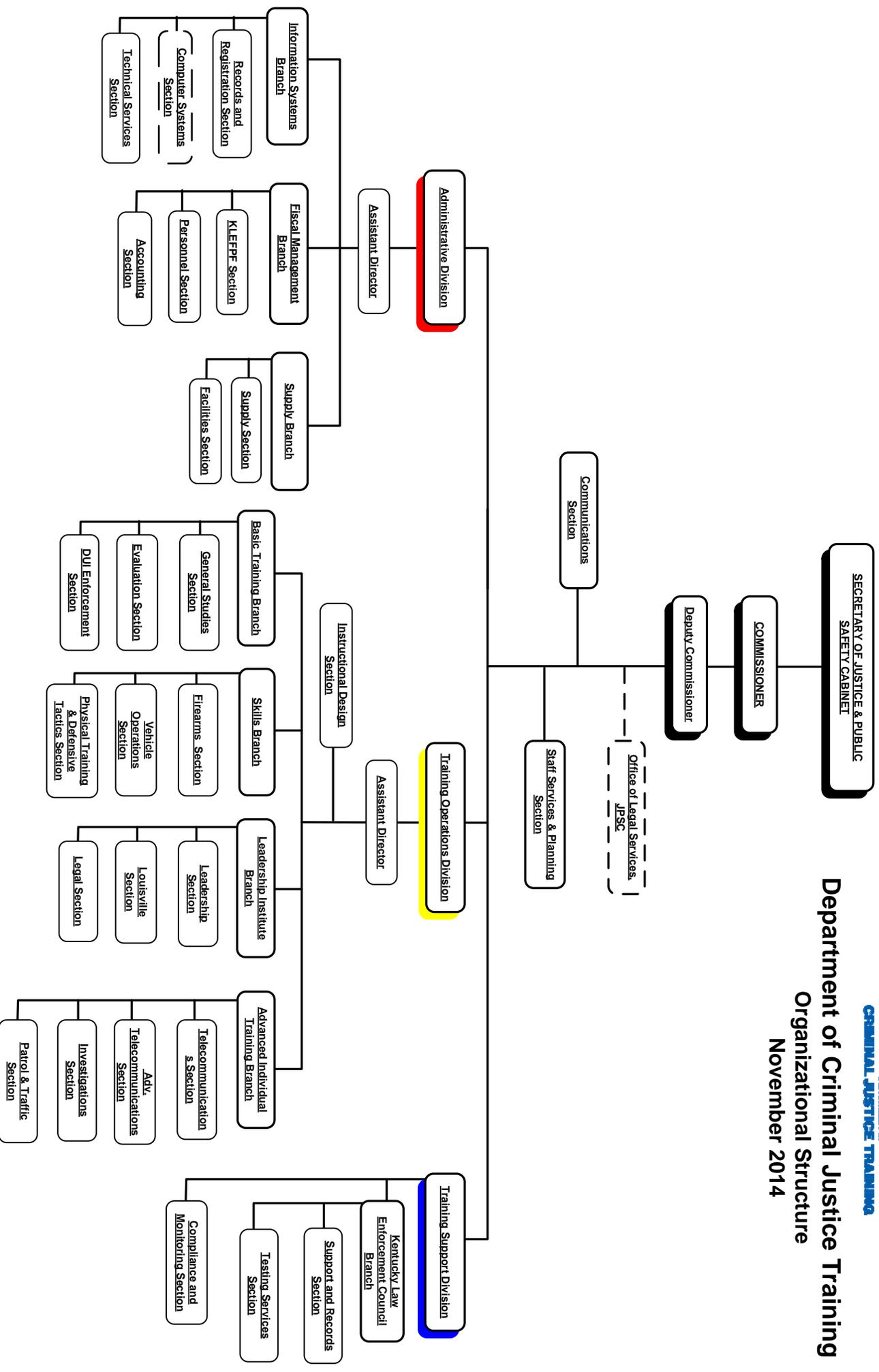
The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved, unless otherwise noted. For any outside training courses, please contact the Kentucky Law Enforcement Council prior to taking the course to verify if it is approved. To obtain approval for an outside course, proper paperwork must be submitted 30 days prior to a Council meeting.

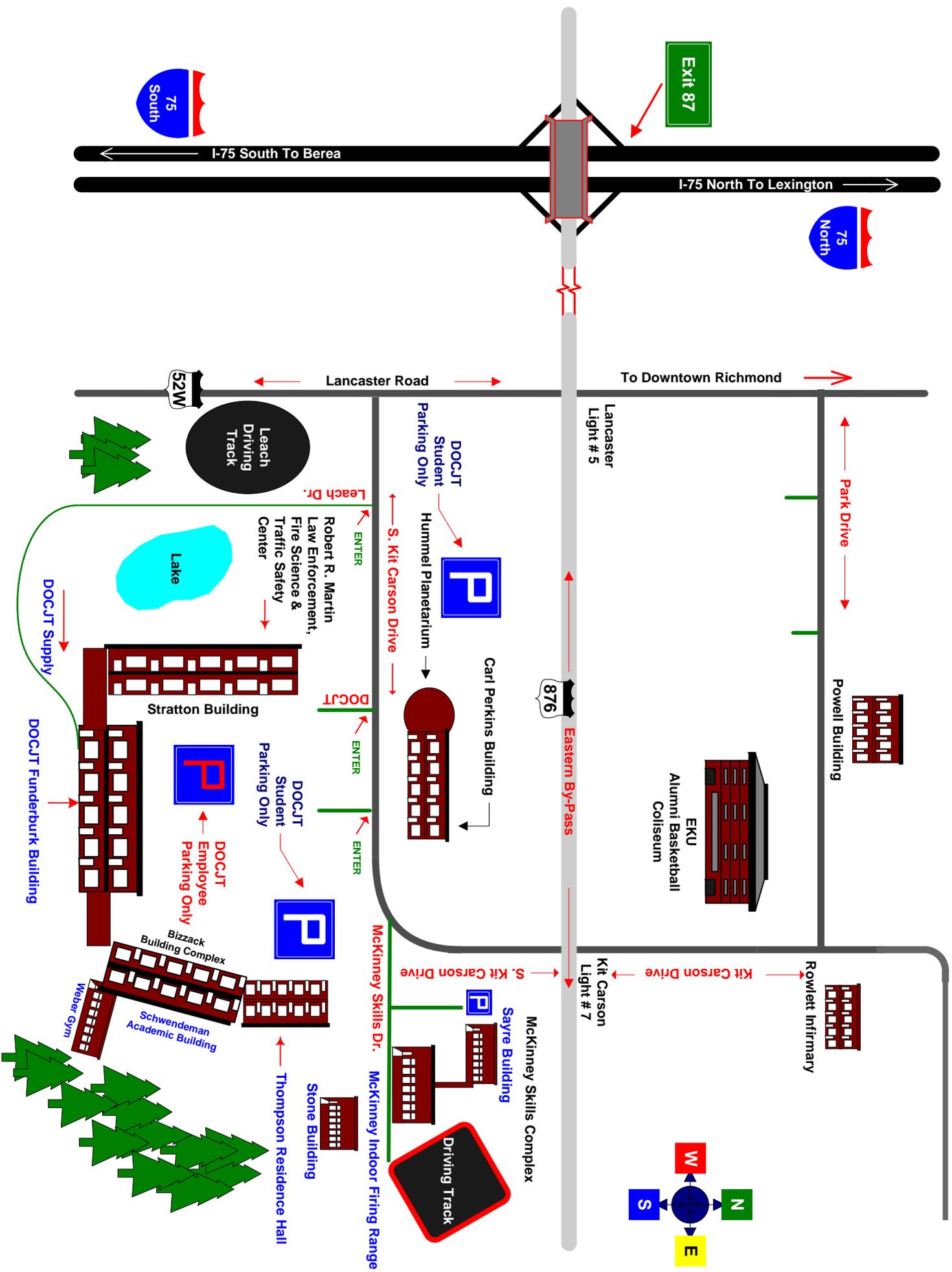
Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses less than 8 hours
- Seminars



Department of Criminal Justice Training Organizational Structure November 2014





Exit 87



I-75 South To Berea



I-75 North To Lexington



Lancaster Road

To Downtown Richmond

Lancaster Light # 5



Eastern By-Pass

Powell Building

EKU Alumni Basketball Coliseum

Rowlett Infirmary

Kit Carson Light # 7

McKimney Skills Complex

Sayre Building



McKimney Indoor Firing Range

Stone Building

Thompson Residence Hall

Stratton Building

DOCJT Student Parking Only



DOCJT Employee Parking Only

Bizzack Building Complex

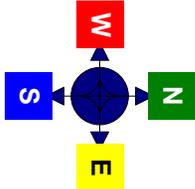
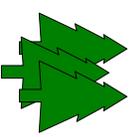
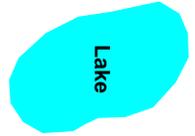
Schwendeman Academic Building

Weber Gym

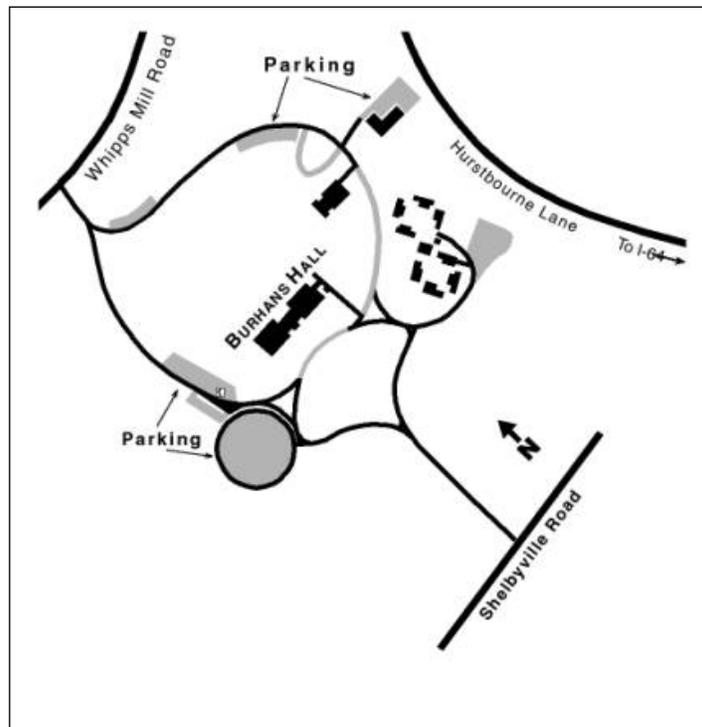
DOCJT Funderburk Building

DOCJT Supply

Robert R. Martin Law Enforcement & Traffic Safety Center



**Department of Criminal Justice Training
Louisville Field Office Training Site
University of Louisville, 9001 Shelbyville Road
Burhans Hall (Ground Floor) 502-429-7480**



REGISTRATION

Frequently Asked Questions

Q. How does a person apply for a course offered by the Department of Criminal Justice Training?

- A. Agencies who have administrators registered in the Training Registration Information System (TRIS) may register online. Or, the agency training officer (or designee) should fill out **DOCJT Form #29-1, Agency Requests for Training**, to register persons for **any** class. The training officer or agency head must sign the form.

Fax the form to (859) 622-2740, or e-mail to docjt.registration@ky.gov or mail to:
Department of Criminal Justice Training
Attention Registration
521 Lancaster Avenue; Funderburk Building
Richmond, KY 40475-3102

Q. What is the Form 45? Why is it required and how is it different from the POPS Forms, Medical Examination Report (G-1) and Peace Officer's Professional Standards Medical Screening Guidelines (G-3)?

- A. The Form 45 is the Basic Training Medical Confirmation required to be completed within 120 days of the recruit's scheduled entry date into DOCJT's Law Enforcement Basic Training. The form states that a physician is confirming that a recruit has been examined and is in full compliance with the criteria listed in the Medical Screening Guidelines as stated in the G-3.

Q. When will I receive notification that I have been accepted for a class?

- A. Applications are date stamped and processed on a first-come, first-served basis. You will receive written confirmation once your application has been processed. Agency TRIS users may view processed applications in TRIS.

Q. Is there room in a particular class?

- A. The DOCJT's website lists all currently available classes. Please check out <http://docjt.ky.gov/TrainingSchedule>.

Q. May I substitute a person for one already approved for a class?

- A. Only under extenuating circumstances would this be allowed.

Q. If I am currently approved for training and I transfer to another agency, how does this affect my enrollment?

- A. If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

Q. What if I fail a course?

- A. All training courses taken at the DOCJT are provided to eligible participants without cost, including free room and board, where applicable. However, in the event an individual is unsuccessful in completing a course, he or she is responsible, under 503 KAR 3:030, for paying any applicable fees for repeating or taking a course in substitution for the failed course.

Q. When will I be billed for a course failure?

- A. Immediately after a course retest failure.

Q. What are the training priorities for admission to DOCJT peace officer classes?

A. Based on the need for training and the date the request is received, the training priorities are:

1. Full-time and part-time sworn peace officers or deputy sheriffs taking the course for certification or KLEFPF purposes.
2. Auxiliary law enforcement officers taking the course for certification purposes.
3. Full-time sworn police officers or deputy sheriffs taking the course for Professional Certificate purposes.
4. Other criminal justice system personnel.
5. Special Deputies (must pay for training).

Q. What are the training priorities for admission to telecommunicator courses?

A. Based on the need for training and date the request is received, the training priorities are:

1. Full-time and part-time law enforcement telecommunication employees taking the course for telecommunications certification.
2. Other telecommunications employees.

Q. I completed basic training and am POST certified in another state. Does my training transfer?

A. Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

Q. What is the difference between a “Hosted” course and a regular DOCJT course?

A. “Hosted” means the course is KLEC approved and students will follow the usual procedure to register for the course with DOCJT.

Q. Will a class that is not taught by DOCJT satisfy my 40 hour training requirements for KLEFPF and POPS credit?

A. Classes taught at the other three (3) training academies are approved for KLEFPF and POPS credit. If you are interested in other classes please contact the KLEC Office to check if the course is approved or what must be done to have it approved.

Q. How often may I take a particular course?

A. To receive training credit, you may only retake the same course once every three years.

Q. If I am on “Standby” for a class, how will I know if my status changes to “Accepted”?

A. If your status changes, you will receive another notice, TRIS users can see status changes daily. If you have not received an “Accepted” notice by two weeks prior to the date of the class, you should apply for another class.

Q. How do I cancel or reschedule a class I am registered for?

A. Your training director or agency head must submit a cancellation on TRIS, call, e-mail or send a fax message to inform the Registration Section (as soon as possible, in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

Q. What happens if I am approved for a class and I fail to attend?

- A. Failure to notify us means that we cannot replace you and may keep another person from being able to attend. Your agency will be notified of any “no show” for a class. **Cancellation of a class is not confirmed until you receive a “Cancellation” notice.**

Q. What do I need to do to change my name or rank in DOCJT records?

- A. A name or rank change may be accomplished by contacting the Records Section by phone, or e-mailing to BrandiJ.Robinson@ky.gov. TRIS administrators may make change to ranks within the system.

Q. What if our agency head or address has changed?

- A. This can be accomplished by filling out the KLEC Agency Update form and returning it via fax or mail to the contact information on the form.

Q. If I am employed by an agency that must pay for training, what is the cost and procedure for enrollment?

- A. Submit DOCJT Form 29-1 (and POPS Form F, page one, if applicable). If you are approved for training, an invoice will be mailed to your agency upon completion of the course. Payment is expected within 30 days from invoice date. Please remember to include the “return” portion of the invoice.

Tuition

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less

Housing

\$15 per day (and is only available at the Richmond location)

Meals

\$17 per day

YOU MAY REPRODUCE THE FORMS ON THE FOLLOWING PAGES FOR YOUR USE OR GO TO OUR WEBSITE AT DOCJT.KY.GOV TO PRINT FORMS.

Most forms are available in electronic format. If you want a form that can be filled out using your computer, contact BrandiJ.Robinson@ky.gov.

KENTUCKY JUSTICE AND PUBLIC SAFETY CABINET DEPARTMENT OF CRIMINAL JUSTICE TRAINING



The Department of Criminal Justice Training is pleased to provide law enforcement agencies throughout the Commonwealth the ability to register over the internet for classes, access training records, as well as search for course availability, personnel certification status and current course enrollment. The Training & Registration Information System (TRIS) can be accessed from anywhere and at any time.

What TRIS offers...

- **COURSE STATUS:** The opening screen lists current course enrollment. Cancelled, denied and standby course requests are listed at the top followed by approved courses sorted by personnel last name and course begin date.
- **CERTIFICATION:** Review POPS and TPS and/or CCSO certified personnel and their current year certification training hours. Breath Test expiration and termination dates are also available.
- **OPEN COURSES:** The TRIS system displays all available courses including location and the type of training. Course prerequisites and detailed course descriptions are also included to help determine course suitability.
- **COURSE REQUEST:** The Course Request menu displays all requested courses for an agency.
- **PERSONNEL:** The Personnel tab displays those known to be employed by an agency.
- **TRAINING COMPLETED:** TRIS provides access to training records for your personnel including the current year (KLEFPF) certified hours and total training hours completed. While not an official transcript, it provides a course completion report for an individual.

Who can use it and how do you get it?

As head of your agency you must submit a user access authorization form for personnel that are responsible for scheduling training or training records such as training directors and administrative staff. Each person listed on the access authorization can review training records and register personnel for training. Download the form from docjt.ky.gov/tris.

Keeping up with officer skill levels and developing a training plan that meets the expectations of your agency is no small task. The Training & Registration Information System (TRIS) is a tool developed for your ease of use and convenience.

TRAINING & REGISTRATION INFORMATION SYSTEM

For more information about the TRIS System:

PHONE: 859.622.8052

WEB: <https://docjt.ky.gov/tris>

EMAIL: docjt.tris@ky.gov

Registering Applicants For All Basic Training Academies (Law Enforcement, Public Safety Dispatch or Court Security Officer)

Seats will be filled on a first come first serve basis once the applicant has been identified as pre-selected (POPS, TPS, or CCSO Testing Completed).

- If applicant is pre-selected name is entered and approved for the class.
- If applicant is not pre-selected they will not be registered for class.
- Reserved slots will no longer be honored.

Form F – Page 2

**Kentucky Law Enforcement Foundation
Program Fund**

KLEFPF Participants Only

Instructions: This form must be completed for full time officers of KLEFPF participating agencies whenever the following personnel action occur: Employment, transfer from full-time to part-time or part-time to full-time, separation, leave without pay or suspension without pay.

OFFICER INFORMATION

SSN: _____ - _____ - _____ Name: _____
Last First MI Suffix Maiden

**RETIREMENT SYSTEM
(required for all new hires)**

Is this officer eligible to participate in a retirement system? Yes No

If yes, what date is he/she eligible to participate? _____

Officer will be participating in the retirement system listed below:

- CERS Hazardous CERS Non - Hazardous KERS Hazardous KERS Non - Hazardous
- Other _____

DEPARTURE

Resignation Retirement Termination _____
Effective Date

_____ Number of regular, vacation, sick and holiday paid hours.

*These hours will be used to accurately calculate final month KLEFPF payment.
Include only hours from first day of departure month through effective date of departure.
(DO NOT INCLUDE OVERTIME HOURS)*

OTHER ACTION

- Suspension without Pay _____ Hours Sick Leave without Pay _____ Hours
- Leave without Pay _____ Hours Military Leave _____ Hours
- Worker's Comp Other _____

_____ IF END DATE IS UNDETERMINED RESUBMIT FORM F UPON RETURN Return from Leave
Start Date – End Date

AGENCY CERTIFICATION

I hereby verify that the above information is true and accurate. Signed this _____ day of _____ Year _____

Signature of Agency Executive or Designee

Title

Name of Agency

Printed Name

Agency Phone Number



KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
 DEPARTMENT OF CRIMINAL JUSTICE TRAINING
AGENCY REQUESTS FOR TRAINING
 PHONE: (859) 622-1328 FAX: (859) 622-2740
 E-MAIL: DOCJT.Registration@ky.gov



NAME OF AGENCY _____

Date: _____ Page _____ of _____ Pages Agency Phone # _____

**INFORMATION BELOW MUST BE TYPED OR PRINTED
 INCOMPLETE FORMS WILL BE RETURNED**

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
1				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
2				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
3				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
4				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
5				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
6				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

This signature authorizes the training requested for the individuals indicated above:

AUTHORIZED SIGNATURE: _____ TYPED NAME: _____

Check One: Agency Head Training Officer

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
BASIC TRAINING BRANCH

BASIC TRAINING - MEDICAL CONFIRMATION

RECRUIT :

Last name

First Name

MI

DATE OF FULL EXAMINATION: _____

DATE OF REVIEW & ADDITIONAL
TESTING (if initial exam occurred over
120 days before date for entry into basic
training): _____

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

Please indicate which of the following statements applies to your medical evaluation of the recruit:

The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

OR

The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

PHYSICIAN'S
SIGNATURE: _____

DATE: _____

ADDRESS:
(Please Print) _____

TELEPHONE _____

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
TRAINING OPERATIONS DIVISION

APPLICANT CONFIRMATION

Applicant Name: <i>PLEASE PRINT</i>			
	<i>Last Name</i>	<i>First Name</i>	<i>MI</i>
Requested Course: <i>CHECK ONE</i>	<input type="checkbox"/> Law Enforcement Basic Training Academy <input type="checkbox"/> Public Safety Dispatch Academy <input type="checkbox"/> Certified Court Security Officers Academy		
Requested Course Start Date:			
Employing Agency: <i>PLEASE PRINT</i>			

As required by 503 KAR 3:010 (Law Enforcement Basic Training Academy), 503 KAR 3:040 (Public Safety Dispatch Academy) or 503 KAR 3:110 (Certified Court Security Officers Academy), I verify the following for the above named applicant:

A Criminal history check, in accordance with 503 KAR 1:140, Section 4 (1)(f) and (2) has been conducted within ninety (90) days before attending training.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
PUBLIC SAFETY DISPATCH ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from accessing the Criminal Justice Information System (CJIS) or other restricted records database.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
PUBLIC SAFETY DISPATCH ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from possessing firearms.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

Agency Head (or designee):	
	Signature
Date:	

ROUTING:

<i>For Law Enforcement Basic Training</i>	
Mail: Department of Criminal Justice Training Attn. Basic Training Branch 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-5913
<i>For Public Safety Dispatch Academy</i>	
Mail: Department of Criminal Justice Training Attn. Basic Telecommunications Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-5024
<i>For Certified Court Security Officers Academy</i>	
Mail: Department of Criminal Justice Training Attn. Patrol-Traffic Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-8131

Form 68-1

Kentucky Law Enforcement Council

APPLICATION FOR TRAINING CREDIT

Office Use Only

Mail: Kentucky Law Enforcement Council
Funderburk Building
521 Lancaster Ave.
Richmond, KY 40475-3102

Phone: 859-622-6218 **Fax:** 859-622-5943

INSTRUCTIONS: This form must be completed and returned to the office for a student to receive training credit for KLEC approved course. A signature of the instructor or a copy of a certificate of completion is required.

Name of Agency conducting this course

KLEC APPROVED NO. -

COURSE TITLE: _____

CLASS LOCATION: _____

CLASS DATE: _____

CLASS HOURS: _____

	<u>SOC. SEC. #</u>	<u>NAME OF TRAINEE</u>	<u>DEPARTMENT</u>	<u>GRADE</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____

I certify that the above named student(s) successfully completed the above named training course.

INSTRUCTOR

DATE

KLEC EXECUTIVE DIRECTOR:

The above named course is approved by the Kentucky Law Enforcement Council for training credit.

KLEC EXECUTIVE DIRECTOR

DATE

Form 68-3 <i>Form Must Be Typed</i>	Kentucky Law Enforcement Council <i>APPLICATION FOR TRAINING RECORD</i>	Office Use Only
Mail: Kentucky Law Enforcement Council Funderburk Building 521 Lancaster Ave. Richmond, KY 40475-3102 Phone: 859-622-6218 Fax: 859-622-5943	INSTRUCTIONS: This form must be completed and returned to KLEC for the student and the agency to comply with KRS 15.383. An instructor's signature is required. Each agency must submit one copy and retain one copy to demonstrate annual compliance with marksmanship qualification. Do not submit information for more than one agency per form.	

	SSN or OL & STATE	NAME OF CERTIFIED OFFICER QUALIFYING		DATE QUALIFIED
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

INSTRUCTOR STATEMENT: I CERTIFY THAT THE ABOVE NAMED CERTIFIED OFFICER(S) SUCCESSFULLY MET THE ANNUAL MARKSMANSHIP QUALIFICATION REQUIREMENT AS REQUIRED BY KRS 15.383 FOR THE YEAR ENDING ON DECEMBER 31, 20_____ AND THAT THE QUALIFICATION WAS CONDUCTED UNDER THE SUPERVISION OF A FIREARMS INSTRUCTOR WHO MEETS AT LEAST ONE OF THE FOLLOWING: (1) IS THE FIREARMS INSTRUCTOR OF THE QUALIFYING OFFICER'S AGENCY; (2) IS A CURRENTLY CERTIFIED PEACE OFFICER WHO HAS SUCCESSFULLY COMPLETED A KLEC-APPROVED FIREARMS INSTRUCTOR COURSE; (3) IS A FIREARMS INSTRUCTOR EMPLOYED BY THE DEPARTMENT OF CRIMINAL JUSTICE TRAINING; OR (4) IS A CONCEALED DEADLY WEAPON INSTRUCTOR OR INSTRUCTOR-TRAINER CERTIFIED BY THE DEPARTMENT OF CRIMINAL JUSTICE TRAINING.

SIGNATURE OF FIREARMS INSTRUCTOR WHO CONDUCTED QUALIFYING	PRINTED NAME	DATE
SIGNATURE OF QUALIFYING OFFICERS' AGENCY HEAD OR TRAINING COORDINATOR	PRINTED NAME	DATE
NAME OF AGENCY OF QUALIFYING OFFICER(S)		

**Kentucky Law Enforcement Council
Agency Update
(Certification – KLEFPF – Records)**

Fax: 859-622-5943
Mail: Kentucky Law Enforcement Council
Funderburk Building
521 Lancaster Avenue
Richmond, KY 40475-3102

Telephone Contacts
POPS/TPS/CCSO: 859-622-6218
KLEFPF/Pay Incentive: 859-622-2224
DOCJT Records: 859-622-5055

Agency Information:

Name of Agency _____ Agency Telephone Number _____ Agency Fax Number _____

Mailing Address of Agency: _____
Address _____ City _____ Zip Code _____

Physical Address of Agency: _____
Street Address _____ City _____ Zip Code _____

Are you a CJIS (LINK/NCIC) Agency? Yes No

Web Address: _____

Reason for Update: Change in Agency Head Change in Training Director Change in Telecommunications Supervisor
 Change of Address Change in Phone or Fax Number Other (please explain)

Name of Agency Head _____ Rank _____ Email Address _____
Phone Number _____ Fax Number _____

Name of Training Director _____ Rank _____ Email Address _____
Phone Number _____ Fax Number _____

Name of Telecommunication's Supervisor _____ Rank _____ Email Address _____
Phone Number _____ Fax Number _____

Agency Hiring Authority Statement:

I hereby verify that the above information is true and accurate. Signed this _____ day of _____ 20 _____

Signature of Agency Head or Designee _____ Title _____ Typed Name _____

ATTENDANCE REQUIREMENTS

Basic Training

Recruits enrolled in Basic Training are required to complete a minimum of 888 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

Professional Development

Students enrolled in Professional Development courses from the following Branches are required to attend all scheduled training:

- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

Public Safety Dispatch Academy

Students enrolled in a Public Safety Dispatch Academy are required to complete a minimum of 205 hours for agencies with a CJIS Terminal and 165.5 hours for agencies without a CJIS Terminal. Students may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training be made up through additional assignment(s).

DOCJT Housing Reservations

I. Reservations NOT required – MUST reside in the residence hall

1. There is no need to register for a room for the following classes. The rooms are block scheduled in advance since they are required to stay at Thompson Hall.
 - Academy of Police Supervision
 - Court Security Officer Basic Training
 - Criminal Justice Executive Development
 - Law Enforcement Basic Training*
 - Public Safety Dispatch Academy*

***MUST** provide your own linens (twin XL sheets, blanket, pillows & pillow cases)
2. Students staying for multi-week classes will keep the same room for the duration of their stay.
3. All information concerning housing pertaining to these classes is contained in the paperwork received from DOCJT regarding the student's acceptance into the class. No further action is required and no housing confirmations will be sent.

II. All other classes – Housing not automatically provided – Reservations needed

1. Students on an approved DOCJT class roster may request housing using one of the following methods:
 - Register on-line at <http://docjt.ky.gov/dorm> **OR**
 - E-mail the request to: docjt.dorm@ky.gov **OR**
 - Call Thompson Hall at 859.622.1703 **OR**
 - Fax your reservation request to 859.622.8638
2. Housing reservations are confirmed on a first come first served basis. The earlier your reservation is received, the better chance of being approved for housing.
 - **Cancellation of Room Request** – DOCJT requires a 48-hour notice for cancellation of reservations to make space available for others to utilize. Cancellations can be made by phone at 859.622.1703, faxed to 859.622.8638 or emailed to docjt.dorm@ky.gov.
 - **Check-In** – Rooms will be available beginning at 5 PM on the day prior to class start date. A picture ID is required for check-in.

You may also check-in	Sunday	5 PM to 10:30 PM
	Monday –Thursday	7 AM to 10:30 PM
	Friday	7 AM to 3:30 PM

The front desk is closed for dinner break from 7 PM to 8 PM, Monday – Thursday.

- **Double Occupancy** – All rooms are double occupancy. NOTE: Students are assigned a roommate of the same gender from the same class. Roommate requests are accepted.
- **Checkout** – Students are required to check out at the Front Desk between 7 AM and 8 AM the morning of the last day of class to allow preparation for the next occupant.
- **Room Features** – Each room has a ¾ bathroom (e.g., commode, shower [no tub], and double- vanity sinks) and furnished with two of the following: twin-size extra-long bed, nightstand, dresser & desk.
- **Wireless internet** – DOCJT is now a wireless campus. Login names and passwords are required and can be obtained at the front desk of the Thompson Hall dormitory.
- **Provided to all** – Room keys and security FOB.
- **Provided upon request** – Pillow, pillow case, fitted sheet, flat sheet, blanket, network cable for filtered internet access (own computer required) and a TV cable to access the ECU digital cable network (own TV required). If bringing a TV, it **MUST** have a digital tuner, analog channels no longer available.
- **Not Provided** – Alarm clock, television, refrigerator, towels, wash cloths, clothes hangers, long distance telephone service or other sundries. No housekeeping services are available.
- **Not allowed in Thompson Hall rooms** – Candles, incense, open burner appliances, or microwave ovens.
- **Amenities** – Soft drink vending machines, ice machine (no ice buckets, bring your own container), snack vending machines, coin-operated washers & dryers, irons & ironing boards (in laundry). Microwaves available for use in break rooms.
- **Video Security Monitoring on Premises** – Video monitoring is conducted within the hallways and common areas of Thompson Residence Hall for the safety and security of its residents.
- **Thompson Residence Hall is an Alcohol and Tobacco-Free Facility** – No alcoholic beverages permitted in the residence hall. No tobacco use (including smokeless tobacco products and Electronic Cigarettes) anywhere on ECU's campus.

Updated October 2014

TRAINING

Kentucky Justice and Public Safety Cabinet Criminal Justice Training College Credit Program

In 1998, the “Education Pays” campaign was introduced in an effort to bring awareness to Kentucky’s low national ranking in education attainment and the importance of education at all levels. The prospect of receiving better paychecks increases with the level of education or technical expertise. Therefore, the Department of Criminal Justice Training created alliances with Kentucky’s institutions of higher education and removed barriers that traditionally impede college enrollment. It is DOCJT’S goal for Kentucky law enforcement officers to hold an associate’s degree as well as to understand the importance of higher education and quality training.

This document outlines educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation recognize the quality of accredited training provided at DOCJT. These opportunities open the door to those law enforcement officers who understand the importance of higher education and the knowledge and advancement it brings.

DOCJT strongly encourages law enforcement officers to take advantage of educational and training opportunities. In order to assist officers interested in starting or continuing in their academic endeavors, Patrick Miller has been assigned to advise interested officers on educational opportunities, create and maintain alliances with institutions of higher education, and integrate Education Pays into the Career Development Program. Please contact Patrick Miller at (859) 622-5930 or patrick.miller@ky.gov for assistance and further program details.

Steps for Receiving College Credit

1. Complete the DoCJT training program (e.g., Basic Training Academy) approved by the colleges listed in this document.
2. Enroll and be admitted at a college that has a current Memorandum of understanding (MOU) with DoCJT as listed in this document.
3. Get a copy of your official DoCJT training transcript from the DoCJT Records and Registration Section (859) 622-5055.
4. Meet with an advisor from the college. Bring a copy of this document as well as a copy of your official training transcript.
5. The college advisor will work with you to finish their administrative processes.
6. If you or your advisor have any questions please contact Patrick Miller.

Basic Training College Credit Opportunities

Eastern Kentucky University (EKU):

Eastern Kentucky University (EKU) and the Department of Criminal Justice Training gladly announce that students who successfully complete Basic Training are eligible for nine (9) hours of “Transfer Credit” from Eastern Kentucky University. Once students complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to EKU they will be eligible for the following credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

Course credit may be applied to the online or on-campus degree program in Police Studies at EKU. To learn more, visit www.plsonline.eku.edu.

The Kentucky Community and Technical College System (KCTCS):

Officers who successfully complete the Law Enforcement Basic Training course are eligible to obtain 13 credit hours toward their Associate in Applied Science degree in Criminal Justice (AAS) at the nearest Kentucky Community College through the Kentucky Community and Technical College System (KCTCS). In order to receive this credit the officer will have to enroll and be accepted into the Kentucky Community College of their choosing. Once the officer is enrolled at a KCTCS Community College, he or she may apply for the 13 hours of “Transfer Credit”.

University of Louisville:

Officers who have completed the Law Enforcement Basic Training course are able to receive up to 12 lower level credit hours tuition free. In order to receive this credit the officer will have to enroll and be accepted into the University of Louisville. Once the officer is enrolled at U of L he or she may then apply for the 12 hours of “Transfer Credit”.

Northern Kentucky University (NKU):

Officers who have completed the Law Enforcement Basic Training course are now able to receive up to 9 hours of lower level college credit for free. In order to receive this credit, the officer will have to enroll and be accepted into Northern Kentucky University. Once the officer is enrolled; he or she may then apply for 9 hours of “Transfer Credit” in law enforcement special topics from the College of Arts and Sciences.

Brown Mackie College

Qualified students who have successfully completed the Department of Criminal Justice Training Basic Training Academy and who are admitted to Brown Mackie College in Louisville are eligible to receive 24 hours of free transfer credit toward their Associates Degree.

Beckfield College

Qualified students who have completed the Department of Criminal Justice Training Basic Training Academy and who are admitted to Beckfield College in Florence are eligible to receive 20 undergraduate hours toward completion of an Associate of Applied Science (AAS) degree in criminal justice and 32 undergraduate hours toward completion of a Bachelor's of Science degree in criminal justice for free.

University of the Cumberlands

Qualified students who have completed the Department of Criminal Justice Training Basic Training Academy and who are admitted to the University of the Cumberlands have an opportunity to receive 15 hours of transfer credit toward completing a Criminal Justice Degree. In order to receive this credit the officer must enroll and be accepted at the University and provide their official "training transcript" from the Department of Criminal Justice Training. Course credit may be applied to the online or on-campus degree program. The application fee may also be waived for DOCJT academy graduates and their families per approval of the Department Chair. An additional 12 credit hours may be transferred in from in-service classes that have been completed through the DOCJT. These classes must meet the minimum requirements to transfer, and must be approved by the Department Chair of Criminal Justice.

Herzing College:

Qualified students who have met the Kentucky Peace Officer Professional Standards requirements and who meet the admission criteria of Herzing College in Alabama, and apply for admission to that institution are guaranteed transferability of 32 hours of agreed upon academic course work. Students who have completed the Department of Criminal Justice Training Basic Training Academy must provide official documentation that they completed the training.

The Union Institute and University

Officers may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 32 undergraduate transfer credit hours.

Online Degree Opportunities

In an effort to make education more feasible for law enforcement officers working variety of shifts and locations, colleges and universities are beginning to offer more online course work and degree programs. The following colleges offer online degree programs that correspond with the college credit offered traditionally for officers in Kentucky.

Online Schools in Kentucky

For a complete list of Kentucky colleges that offer online courses and degree programs go to <http://www.onlineschools.org/guides/kentucky/> .

Eastern Kentucky University

Eastern Kentucky University offers one of the few programs in the nation dedicated to Police Studies and boasts a 40-year record of success in preparing leaders in law enforcement and related fields. The ECU Online Police Studies degree programs allow you to meet your goals on your terms. Those who successfully complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to ECU they will be eligible for the following nine (9) hours of transfer credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

To learn more, visit www.plsonline.eku.edu.

Rio Salado College:

Rio Salado College, a Maricopa County Community College in Tempe, Arizona, is proud to announce its Credit by Examination program in Law Enforcement Technology. This program is for individuals who are interested in attempting to receive college credit for learning acquired, demonstrated, and assessed at the Kentucky Department of Criminal Justice Training Academy.

Officers who have completed the current basic training academy are eligible to obtain 39 semester hours and apply to receive their Law Enforcement Technology Certificate. To receive this credit, students must submit a Credit by Examination Application from Rio Salado along with \$1,638 (\$42 per credit hour). Officers may then go on to obtain their Associate of Applied Science Degree by applying to Rio Salado online at http://www.riosalado.edu/programs/law_enforcement/Credit_by_Exam/Pages/all_states.aspx. The additional 25 credit hours needed for the associates degree will be at the out of state tuition rate.

Owensboro Community College

The Owensboro Community College now offers an online Associates of Applied Science in Criminal Justice. Officers completing Basic Training and enrolling in this community college are eligible to receive the 13 credit hours offered under the agreement with the Kentucky Community and Technical College System previously listed.

The Union Institute and University

The Union Institute and University in Cincinnati, Ohio also offers online course work toward a Bachelor of Science in Criminal Justice Management. Recruits who submit official records of successful completion of the Basic Training program are eligible for online undergraduate transfer credit for up to 32 hours.

American Public University

Students completing basic training since January 01, 1990 may be eligible to receive between 13 and 18 transfer credit hours toward a Bachelor of Arts in Criminal Justice with a general concentration based on the internal recommendations for the American Public University. Information related to the transfer credit offered by this University may be found at <http://www.apus.edu/TransferCredit/accepted/Undergraduate/internal-policies/blet.htm> . If you wish to find out more about this opportunity you can request information at www.AMU.APUS.edu or www.APU.APUS.edu.

Advanced Individual Training (AIT) College Credit Opportunities

Leadership Development Section

The Leadership Development Branch currently has one course that offers college credit through Eastern Kentucky University (EKU). The course is: Criminal Justice Executive Development (CJED). Once students successfully complete the CJED course and are admitted to EKU, they will be eligible for the following credit for the course:

Criminal Justice Executive Development:

CRJ 313 – Criminal Justice Ethics

PLS 315 – Police Administration

PLS 330 – Special Topics

OR

* CRJ 897 – Independent Studies in Criminal Justice (For students who currently have their undergraduate degree)

*Students must meet the eligibility requirements for admission to graduate school to receive this credit.

Kentucky Law Enforcement Council Opportunities

College Substitute for In-Service Training:

The Kentucky Law Enforcement Council (KLEC) may accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Foundation Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college. Once completed the officer's agency head must sign and submit the KLEC Form 68-2 "Application for In-service Training Credit for College Courses" to the Kentucky Law Enforcement Council Director to request approval. Questions related to this program may be directed to Mr. Joe Boldt (859) 622- 5945.

University of the Cumberlands

Candidates for the Master of Justice Administration (MJA) degree may be admitted with Advanced Standing if they have completed career development training through the Kentucky Law Enforcement Council (KLEC). Candidates awarded Advanced Standing will receive six hours of transfer credit in either CROL 661, CROL 662 or CROL 663 depending upon the professional development they have completed through the KLEC and the Kentucky Department of Criminal Justice Training (DOCJT). These credits fulfill the specialization component of the MJA degree. The MJA degree can be completed 100% online.

Future Endeavors:

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement personnel. We continue looking for avenues to obtain college credit for our students who have completed the Telecommunications Basic Academy. Furthermore, we continue to look for way of more colleges and universities interested in offering college credit for Professional Development courses that are required to receive Kentucky Law Enforcement Council's Career Development Certificates. If anyone has any information or contacts to assist us with these endeavors, please contact Mr. Patrick Miller at (859) 622-5930.

SPECIAL CRITERIA FOR TRAINING

COURSE RISKS:

Low Risks:

- Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

Intermediate Risks:

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.

High Risks:

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

COURSE FITNESS LEVELS:

Low Fitness level:

This training could include lecture, facilitation, classroom scenarios and/or computer work.

Intermediate Fitness level:

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

High Intensity Fitness level:

In this training, students will need to have the ability to engage in confrontational situations in a high stress environment.

BASIC TRAINING

LAW ENFORCEMENT BASIC TRAINING

888 Hours/74 CEUs

Course Number: 033B-15J

This is the Department of Criminal Justice Training Basic Training Academy curriculum as mandated by Kentucky Revised Statutes for peace officer certification. It covers job performances identified by the 2014 Job Task Analysis conducted with all law enforcement officers in the state of Kentucky along with mandatory training regulations, Federal legislation and professional attributes needed for basic law enforcement officers in the Commonwealth of Kentucky.

During the academy students will identify, discuss and demonstrate learning in many areas of performance. These areas include Patrol Procedures, Physical Training, Vehicle Operations, Defensive Tactics, Legal, Traffic and DUI, Criminal Investigations, and Tactical Responses to Crisis Situations. The complete list of learning outcomes along with the listing of classes is provided to students enrolled at the academy.

This is the basic training course for officers required by KRS, KAR and KLEC certification. It covers all areas of performance identified within the 2014 Job Task Analysis for entry level officers. These topics include patrol, criminal investigations, legal, firearms, vehicle operations, defensive tactics, physical training and DUI enforcement.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for sworn officers. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification in city, county, urban-county, sheriffs, state law enforcement agencies, airport police and university police agencies (KRS 15.404).

SPECIAL ADMISSION REQUIREMENTS:

A. *The following is required for admission to Basic Training:*

1. POPS Form F and Form D
2. Agency Requests for Training Form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
3. Medical Exam Form (DOCJT Form #45)
4. Applicant Confirmation Form (DOCJT Form #151)

NOTE: The medical examination (DOCJT Form #45) must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a **medical doctor, APRN** or **physicians assistant**. Incomplete medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

The Agency Confirmation Form must be completed less than 90 days from Basic Training Start Date.

STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in pre on-line orientation. The information concerning incoming recruits and their equipment needs can be found at docjt.ky.gov/recruit_info.html

NOTE: For information for requesting a slot for this class, see page 31.

Attendees: Any Rank

Prerequisites: Compliance with all certification requirements (for those officers requiring certification).

Risk: High

Fitness Level: High

Start	End	Sleeve	DOCJT Form 29-1 for Entry Due Date
January 19, 2015	July 10, 2015	Short	01/05/15
February 16, 2015	August 7, 2015	Short	02/02/15
March 16, 2015	September 4, 2015	Short	03/02/15
April 20, 2015	October 9, 2015	Short	04/06/15
May 18, 2015	November 6, 2015	Short	05/04/15
July 27, 2015	January 22, 2016	Short	07/13/15
August 24, 2015	February 19, 2016	Short	08/10/15
September 28, 2015	March 18, 2016	Short	09/14/15
October 26, 2015	April 22, 2016	Short	10/12/15
November 30, 2015	May 20, 2016	Short	11/16/15

DOWN WEEKS	2015
<i>Christmas and New Year's</i>	December 22, 2014 - January 2, 2015
<i>Spring Break</i>	March 30 - April 3, 2015
<i>Memorial Day</i>	May 25 - May 29, 2015
<i>4th of July</i>	June 29 - July 3, 2015
<i>Labor Day</i>	September 7 - September 11, 2015
<i>Thanksgiving</i>	November 23 - November 27, 2015
<i>Christmas and New Year's</i>	December 21, 2015 - January 1, 2016

PROFESSIONAL STANDARDS TRAINING

KLEFPF REGULATION ON SEPARATION FROM LAW ENFORCEMENT SERVICE (503 KAR 5:090R)

Officers returning after a separation from service must take the following classes before any others and within the first year of return to service. In addition, the officer must also complete the mandatory Kentucky Homeland Security Courses.

Officers who have been separated from law enforcement employment for more than 12 months but less than 36 months:

- Legal Update: Penal Code, and
- Legal Update: Constitutional Procedure

If out more than 36 months, must take:

- Legal Update: Penal Code
- Legal Update: Constitutional Procedure

And one of the following which is most appropriate for the officer's duties:

- Basic Officer Skills, or
- Orientation For New Police Chiefs-Sheriffs

0782-13JR

BASIC OFFICER SKILLS

40 Hours/3.3 CEUs

This course will cover high liability and critical areas of law enforcement. It will include defensive driving, basic firearms, defensive tactics, and traffic stops. This course is intended as a refresher training course for previously trained and experienced officers. IT IS NOT BASIC TRAINING. The learning objectives for Basic Officer Skills include but are not limited to the following, the student will be able to identify safe weapon handling procedures, identify the basic principles of marksmanship, successfully meet the minimum requirements of the handgun qualification, demonstrate precision and emergency response driving techniques, demonstrate the proper handcuffing technique, demonstrate the proper technique for searching a suspect in custody, describe safe techniques for an unknown risk and a high risk vehicle stop, pass one out of two driving test practical exams and receive a minimum of 70% on the written test.

Attendees: Any Rank

Prerequisites: Student must have successfully completed a basic academy that meets the Peace Officers Professional Standards Act. Except for those seeking to be certified as SLEO's under KRS 61.906

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Agency approved duty equipment to include; duty pistol, holster, magazine pouches, 3 pistol magazines or 2 speed loaders, cleaning equipment, baseball cap or wide brimmed hat, Police vehicle (sedan preferred) equipped with emergency lights and siren, handcuffs, handcuff pouch, handcuff keys.

Note: This course will use Blended Learning Technology. STUDENT'S email address MUST be on Form 29-1. It will require completion of 7 hours of computer based training prior to attending the course. Attendance at DOCJT will consist of 33 hours, Monday – Thursday.

Note: Class will begin at the Boonesborough Firing Range 8:00 a.m. on Monday and will be completed by 5:00 p.m. on Thursday.

RICHMOND	7/27/2015	7/30/2015
RICHMOND	8/24/2015	8/27/2015
RICHMOND	10/26/2015	10/29/2015

1349-15J

KENTUCKY HOMELAND SECURITY

16 Hours/1.3 CEUs

This course is designed to familiarize all law enforcement officers with information concerning Kentucky Homeland Security issues. This course will cover Agricultural Threats, Cyber Crimes, Biological and Public Health Concerns, Explosives and I.E.Ds, Kentucky Legal Issues, and Kentucky Homeland Security Concerns. At the completion of this training, the officer will be able to explain the possible threats to Kentucky's agriculture, and how cyber-crimes are terror related. The officer will also be able to describe biological, public health, and Kentucky Homeland Security concerns.

Attendees: Any Rank

Prerequisites: A certificate of completion for FEMA IS 100, 200, and 700A (or equivalent) for LE online courses must be provided on the first day of training. Failure to provide the required FEMA certificates will result in removal from the course on the first day.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is designed to compliment the LEN Prevention & Deterrence of Terrorist Acts course.

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	3/17/2015	3/18/2015
RICHMOND	6/9/2015	6/10/2015

1026-13J

LEGAL UPDATE: CONSTITUTIONAL PROCEDURE

16 Hours/1.3 CEUs

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy Constitutional Issues classes. Officers who need this course for certification purposes will be given priority in registration. In this course, students will be able to discuss the requirements of the Fourth, Fifth and Sixth Amendments to the United States Constitution when exercising their law enforcement authority.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: For certification, officers are also required to take Legal Update: Penal Code. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

RICHMOND	1/8/2015	1/9/2015
RICHMOND	6/15/2015	6/16/2015
RICHMOND	8/31/2015	9/1/2015
RICHMOND	11/19/2015	11/20/2015

0890-15J

LEGAL UPDATE: PENAL CODE

24 Hours/2 CEUs

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. Officers who need this course for certification purposes will be given priority in registration. This course meets the statutory requirements regarding Domestic Violence Response training. In this course, students will be able to define legal terms specific to statutes, discuss elements of statutes in the Kentucky Penal code and will be able to determine what offense has occurred by applying elements to a given set of facts.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: For certification, officers are also required to take Legal Update: Constitutional Procedure. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

RICHMOND	1/5/2015	1/7/2015
RICHMOND	6/8/2015	6/10/2015
RICHMOND	8/24/2015	8/26/2015
RICHMOND	11/16/2015	11/18/2015

1596-12AR

LEN PREVENTION & DETERRENCE OF TERRORIST ACTS

16 Hours/1.3 CEUs

This course is designed to familiarize all law enforcement officers with the Prevention and Deterrence of Terrorist Acts. This course will cover topics such as recognizing WMD on the streets, Domestic and International Terrorism, Information Sharing and The Fusion Center, Facial Recognition and Identification Fraud, and Biological and Chemical Labs. At the completion of this training, the officer will be able to identify and describe weapons of mass destruction, as well as how fraud is used to fund terrorist acts. The officer will also be able to explain how information sharing, and the Fusion Center can be used to prevent and deter terrorist acts.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	3/19/2015	3/20/2015
RICHMOND	6/11/2015	6/12/2015

0721-15J ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS 40 Hours/3.3 CEUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the necessary information and tools required to successfully lead, manage and administer a modern law enforcement agency.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

6/1/2015

6/5/2015

RICHMOND

11/30/2015

12/4/2015

PROFESSIONAL DEVELOPMENT

- Career Development Program
- Distance Learning
- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM

On April 2, 2002, HB 154 was signed into law, which enabled the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and public safety dispatchers. Kentucky was the eighth state in the nation to have a comprehensive, statewide career development program for law enforcement, and offers the most comprehensive program for dispatchers.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program offers two career tracks for law enforcement officers, Law Enforcement Officer Track and Law Enforcement Management Track, and two career tracks for public safety dispatchers, Public Safety Dispatcher Track and Public Safety Dispatcher Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

Career Development Tracks and Steps

Law Enforcement Officer Track

Intermediate Officer
Advanced Officer
LE Training Officer
LEO Investigator
LEO Advanced Investigator
Crime Scene Processing Officer
Crime Scene Technician
LE Traffic Officer
Advanced Deputy Sheriff

Law Enforcement Management Track

LE Supervisor
LE Manager
LE Executive
LE Chief Executive

Public Safety Dispatcher Track

Intermediate Public Safety Dispatcher
Advanced Public Safety Dispatcher
Communication Training Officer

Public Safety Dispatcher Management Track

Supervisor
Manager/Director

Conceptual Skills Course: means a course that emphasizes planning, organization, goal setting abilities, strategic orientation, or abstract thinking abilities.

Human Skills Course: means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

Technical Skills Course: means a course relating to operational or tactical abilities.

Program Management

The Career Development Program is offered and managed by the KLEC. Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement. For information on the program, call the KLEC office at (859) 622-6218 or send an e-mail to: joe.boldt@ky.gov. All CDP forms are online at docjt.ky.gov and click on KLEC and scroll down to CDP forms.

Career Development Program The Most Frequently Asked Questions

Q. What is the Career Development Program?

A. The CDP is a professional certificate program that aids you in planning and organizing your annual training to correlate with your career goals as a peace officer or telecommunicator.

Q. What are the benefits of the program?

A. Benefits are:

- 1) Helps you to stay focused on your career goals.
- 2) Provides structure and purpose to your training process.
- 3) Encourages you to learn new skills by taking a variety of courses.
- 4) Results in the earning of KLEC endorsed certificates and lapel pins for your uniform.
- 5) May result in pay increases/promotions.
- 6) As a manager helps with recruitment/retention, in motivating employees, and in creating a comprehensive training plan for your agency.

Q. What are the requirements for earning CDP certificates?

A. Must be an **active full time** POPS certified peace officer or public safety dispatcher and meet requirements in training/skills, experience, and education (college degrees/hours or educational training points).

Q. How do you enroll in the program?

A. Your first step is to complete the **Participant Commitment Form (CDP-1)**. This is your registration form and must be completed for any certificate(s) that you wish to pursue. All forms (including applications) and requirements can be found on line at the KLEC website.

Q. What is the next step in the enrollment process?

A. Once the KLEC office receives your CDP-1 form you will receive a letter of confirmation along with your **CDP transcript** that will aid you in completing your certificate application. All certificate applications should be sent to the KLEC office for approval.

Q. How do you determine which training courses to enroll in to earn a particular certificate?

A. By reviewing the requirements for your particular certificate at the top of each application and by consulting the Schedule Book which has information on specific skill areas (technical, human, or conceptual) in each of the course summaries.

Q. How can you find out more information on the Career Development Program?

A. By calling the KLEC office at (859) 622-6218 or emailing Joseph Boldt at Joe.Boldt@ky.gov or Elizabeth Kring at Elizabeth.Kring@ky.gov.

DISTANCE LEARNING

The Distance Learning Program mission is to provide Kentucky's law enforcement personnel with quality, accessible training that utilizes technology to enhance presentation and delivery of law enforcement services in Kentucky.

For more information regarding the Distance Learning Program, please contact us at 859-622-7564 or by email docit.elearning@ky.gov

Course instructor contact information will be provided in the orientation material for each individual class.

To register for a Distance Learning Course:

- **Register online using TRIS or Send in a Form 29-1.**
- **Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials via e-mail.**

ATTENTION CJIS INQUIRY ONLY AND MDT TERMINAL USERS:

The Kentucky State Police has assumed responsibility for Inquiry Only and MDT Training for all users. You may contact the KSP Help Line at 1-800-858-5465 for registration or more information. The Department of Criminal Justice Training will continue to conduct CJIS Full Access training.

Frequently Asked Questions

KYVU 24/7 helpdesk number is 877-740-4357. This number is best used for technical questions related to the software or for computer requirements or settings. Information on the lesson material must be directed to a course instructor either by email or by telephone. Contact information for the course instructor is listed in the orientation section of the course. All other issues may be addressed to the distance learning staff at DOCJT.Elearning@ky.gov which is monitored Monday – Friday 8:00 a.m. to 4:30 p.m.

Below are some of the most commonly asked questions and the answers to resolve the issues.

LESSON FOLDER NAVIGATION & MATERIAL

Question: How do I go from one lesson to the next?

Answer: To navigate through your course, you will need to usually click the NEXT or PREVIOUS link in the upper right (and often bottom right) of each page. ***You must complete all lesson requirements before you can continue.*** Lessons are designed to take the learner through a logical progression of information. Therefore, if you have not reviewed lesson material or finished a quiz you will not be able to view the next course materials.

Question: I do not see anything in the lesson folder or the lesson material does not show up.

Answer: First make sure you have completed all lesson requirements such as reviewing material or taking quizzes. If you have done this look at the section on “Computer Problems” to see if it is a computer issue that may be resolved. If these answers do not fix your problem, please contact the distance learning course administrator or help desk listed at the top of this page.

Question: What if I have to leave the course and come back at a later time?

Answer: If you need to leave the course for any reason, you can log back in and resume at the point you left off by clicking the folders list and the lesson material within the folder. You can begin at the last lesson component that you were working on.

COMPUTER PROBLEMS

Question: My computer is running slowly and it is taking long periods of time to download or display items from the course.

Answer: Internet connection and computer speed affect your ability to navigate through the course material. If you are using an older computer or a computer with a slow internet connection, it may be best if you could find another computer to use for the course. DOCJT has no restrictions on where or when the course must be completed, only for the timeframe of completion once the course opens. You may need to check with your immediate supervisor to see if your agency has any restrictions concerning where or when you must complete the course.

Question: I click on the link to begin a lesson quiz and nothing appears except a blank screen.

Or

I click on the link to begin a lesson quiz and receive a message box indicating I have a certain number of minutes to complete the quiz, but after clicking the OK button nothing appears except a blank screen.

Answer: Disable all pop up blockers. This can be done using the Windows Tool tab at the top of the internet browser. You may have to log off and restart your computer for changes to take effect. Sometimes services such as Google and Yahoo may have installed pop up blocking software on the computer and it is more difficult for a novice computer user to disable. In any case you may right click on the link to begin the quiz which will produce a small menu. You should then left

click on the “open in a new window” option. This process will bypass any and all pop up blockers on the computer

Question: I cannot view the lesson presentations and/or videos.

Answer: swf files (Flash Files)

This could be caused by several factors. The problem could be a pop up blocker on the computer that is keeping the presentation from appearing. You may have to disable the pop up blocker before starting, but the computer might have to be restarted before the change takes effect. Also, services such as Yahoo or Google may have secondary pop up blocking software installed on the computer. You can right click on the link to begin the presentation and select “open in a new window”. This will bypass the pop up blocker and open the presentation in a new viewing window. If this procedure does not work, you must download a new version of Macromedia Flashplayer. There is a link to this free download on the Welcome page of the course. Once downloaded you will have to log out of the class and restart the computer for it to work properly.

Note: If you are using an APPLE™ product such as IMAC™, IPAD™ or IPOD™ you may also need to download an app for your device to view these and other flash files. ANGEL recommends for the best results, iPhone and iPod Touch users should use the normal ANGEL display mode.

wmv files

The video presentations play in Windows Media Player. Some video presentations will take a few minutes to download completely. The download speed depends on the computer and the Internet connection. If after waiting patiently, the video still does not play, download a newer version of the windows media player software to the computer. This free download is available on the Welcome page of the course.

Question: I was interrupted and left the computer running for a period of time with no activity. Now the computer is either locked up or none of the lesson material will display.

Answer: If the program runs with no activity for even a short period of time (like ten minutes) you may lose authentication. Log out of the course, log back in and everything should run fine. You will still be able to pick up where you were before this occurred. If the computer is frozen or locked up, restart the computer and log back in to the course. Again, you will be able to pick up right where you left off.

QUIZZES AND TESTS

Question: I failed a lesson quiz or I have taken it multiple times and not received a passing score.

Answer: Lesson quizzes are objective based reviews of the lesson material and you must receive a passing score to advance to the next lesson. If you are unsuccessful on the first attempt, you will be automatically directed to a review of the lesson material and then a second quiz that allows for 3 additional attempts to attain a passing score. **All quizzes are scrambled so the order of questions and answers will differ from one quiz to the next.** If you are still unsuccessful after four attempts, you are essentially stuck at this point and cannot move forward in the class. A course instructor with course editor privileges must review the lesson quizzes for this lesson, delete the submissions, and reset the quiz for you. You may contact a course instructor by telephone or by email using the information provided in the orientation section of the course.

Question: What if I fail the final exam of the course?

Answer: You will be contacted by the section in charge of the online course that you have taken about retest procedures. The retest will be administered in writing and in person.

COURSE COMPLETION AND NOTIFICATION

Question: What is the time frame for completion of a distance learning course?

Answer: The time frame for completion of an online course is normally one week. The exception to this is for Mandatory Training and Work Zone Safety classes which run for two weeks. Holidays or system downtime may extend this for a short period of time. Classes are scheduled frequently and cannot be extended for longer periods of time.

Question: How will I know I have finished my distance learning course?

Answer: Upon the submission of the final assessment in any online learning course you will be asked to participate in a voluntary course survey. Whether or not you choose to take the survey you will be directed to the final screen that will advise you to close out your internet browser. At this point you will have completed all course content.

Once the course is closed the assessments and content will be verified by the distance learning coordinator and/or class instructor. Then your agency will receive an “official” mailer from the Department of Criminal Justice Training advising them of your final score. **This mailer is the ONLY official notification of successful completion of your distance learning course. NO email notifications from the learning management system are considered valid documentation for your final status.**

**0293DL-13JR BREATH TEST OPERATOR RECERTIFICATION -
ONLINE**

4 Hours

Breath test operators are required by 500 KAR 8:010 to maintain the certification by completing the recertification course every two years. The recertification will cover recent legal information and a refresher of operator techniques for the breath testing instruments used in the Commonwealth. Demonstration of operator proficiency and an examination will be required. At the conclusion of this course the student will be able to explain the operation of the breath test instruments as well as properly operate the Intoxilyzer 5000EN and Intoxilyzer 8000 to maintain their Breath Test Operator certification.

Attendees: Any Rank

Prerequisites: Must be a certified breath test operator.

Career Development Category: Technical

Risk: Low **Fitness Level:** Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: This course will count for recertification purposes for the Intoxilyzer 5000EN and Intoxilyzer 8000. A single Breath Test Operator certification will be issued upon successful completion of the course. Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/26/2015	1/30/2015
ONLINE	2/23/2015	2/27/2015
ONLINE	3/23/2015	3/27/2015
ONLINE	4/20/2015	4/24/2015
ONLINE	5/25/2015	5/29/2015
ONLINE	6/22/2015	6/26/2015
ONLINE	7/20/2015	7/24/2015
ONLINE	8/24/2015	8/28/2015
ONLINE	9/21/2015	9/25/2015
ONLINE	10/19/2015	10/23/2015
ONLINE	11/23/2015	11/27/2015

178TDL-14J

**DOMESTIC VIOLENCE ROLES AND RESOURCES -
ONLINE**

8 Hours/0.4 CEUs

This course was designed to educate dispatchers in handling domestic violence calls including those involving public safety families. The learning outcomes for this course will be for the student to identify the mindset of the victim, perpetrator and the dispatcher during a domestic violence incident. The student will also learn vital information on domestic violence resources including the role of the Court Designated Worker (CDW), Social Services, Domestic Violence Advocates and the importance and utilization of the Victim Information Notification Everyday (VINE) system.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/12/2015	1/16/2015
ONLINE	2/16/2015	2/20/2015

1044DL-14J

DUI/SFST REFRESHER ONLINE

8 Hours/0.3 CEUs

This course provides the student an update on the standardized field sobriety tests (SFST). This course will help students understand the recent changes in the National Highway Traffic Safety Administration SFST training. Learning outcomes for this course will be that the students will discuss current research, court decisions, and legislation relevant to DUI/SFST. After completing this update, the student will be able to identify the changes in the National Highway Traffic Safety Administration Standardized Field Sobriety Test training, including recent court decisions and legislation relevant to DUI/SFST.

Attendees: Any Rank

Prerequisites: Must have completed DUI/SFST training in Basic Training or Advanced Individual Training.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is designed for officers who have not taken a DUI/SFST course in several years or have not targeted DUIs in recent assignments and need a refresher.

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT. Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	3/16/2015	3/20/2015
ONLINE	9/14/2015	9/18/2015
ONLINE	11/2/2015	11/6/2015

179TDL-14J

ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE

8 Hours/1.4 CEUs

This course will provide the dispatcher with vital information they can use to make sound ethical decisions. The learning outcomes for this course will be for the student to identify the six pillars of character, morals, and values. The student will also explore the concept of the Continuum of Compromise and then use this valuable information when faced with ethical dilemmas which will ensure their career survival in the communications center.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is also offered in a traditional classroom setting. Please refer to the Advanced Telecommunications Section of this training schedule for details.

Note: Failure of this course will require the student to take an on-site retest. Enrollment preference will be given to students needing this class to fulfill the requirements of the CTO Career Development Program.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE

2/9/2015

2/13/2015

ONLINE

9/21/2015

9/25/2015

140TDL-15J

KENTUCKY LAW ENFORCEMENT SUPPORT TEAM 2015 - ONLINE

8 Hours

NEW

This course is designed for law enforcement administrative personnel. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted time frame. The learning outcomes for this course will be for the learner to use problem solving exercises to help identify various customer service and ethical dilemmas which occur when dealing with the public. The learner will then utilize various problem solving methods to handle those dilemmas.

Attendees: Administrative Assistants, Records Clerks, Evidence Clerks, and other non-sworn clerical support employees of a Law Enforcement agency

Prerequisites: Currently employed by a Law Enforcement agency

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course does not count as credit for dispatchers needing 8 hours of in-service training.

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail. Failure of this course will require the student to take an on-site retest.

ONLINE

3/23/2015

3/27/2015

NEW

This online course provides instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes. This course is designed to be 8 hours in length. HOWEVER - due to the design of the course requiring students to transition to various sites and download additional materials to complete the course, students should plan to spend a minimum of six (6) hours to a maximum of ten (10) hours to successfully complete the course. Students are allotted 14 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted 14 day time frame. This course meets the statutory requirements regarding Asset Forfeiture training. In this course, the student will be able to discuss current developments on the constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations and domestic violence investigations.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	3/16/2015	3/30/2015
ONLINE	6/15/2015	6/29/2015
ONLINE	9/21/2015	10/5/2015
ONLINE	12/7/2015	12/21/2015

180TDL-13J

MAINTAINING A PROFESSIONAL IMAGE - ONLINE

8 Hours

This course will cover stress and wellness management for the dispatcher, maintaining a professional image, and the stress associated with search and rescue callouts. The learning outcomes for this course will be for the student to identify keys to credibility in the workplace, steps to managing a professional image, stressors in the workplace and ways to combat the stress. The student will also be able to identify stressors associated with search and rescue callouts, weather related tragedy and when tragedy hits close to home.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	3/23/2015	3/27/2015
ONLINE	4/27/2015	5/1/2015
ONLINE	5/18/2015	5/22/2015
ONLINE	6/22/2015	6/26/2015
ONLINE	7/20/2015	7/24/2015
ONLINE	8/17/2015	8/21/2015
ONLINE	9/21/2015	9/25/2015
ONLINE	10/19/2015	10/23/2015
ONLINE	11/16/2015	11/20/2015
ONLINE	12/14/2015	12/18/2015

KRS 15.334 stipulates that officers will take classes approved by the Kentucky Law Enforcement Council. A certified Peace Officer is required to take the course no more than two (2) times in eight (8) years. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. Classes will open on the first of each month or the first Monday following the first if it falls on a weekend and will close on the 15th. This course is six (6) hours in length. The course can be completed at the convenience of the student and agency in the allotted time frame. The new or updated courses approved by the council for online mandatory training are: Domestic Violence, Stalking, Human Trafficking, Heroin and Clandestine Lab Safety. The learning outcomes for these course topics are: The student will be able to identify Kentucky laws, regulations and requirements when confronted with complaints of domestic abuse, stalking and human trafficking. Students will identify the impact the resurgence of heroin is having on our economy and population. Students will also be able to identify the dangers associated with clandestine labs and the materials associated with these labs.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: The included Domestic Violence Update fulfills the requirement of KRS 15.334(3) that all officers complete Domestic Violence Training once every two years.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/1/2015	1/15/2015
ONLINE	2/1/2015	2/15/2015
ONLINE	3/1/2015	3/15/2015
ONLINE	4/1/2015	4/15/2015
ONLINE	5/1/2015	5/15/2015
ONLINE	6/1/2015	6/15/2015
ONLINE	7/1/2015	7/15/2015
ONLINE	8/1/2015	8/15/2015
ONLINE	9/1/2015	9/15/2015
ONLINE	10/1/2015	10/15/2015
ONLINE	11/1/2015	11/15/2015
ONLINE	12/1/2015	12/15/2015

This is a refresher course for law enforcement officers who have previously been trained in the proper use of RADAR and/or LIDAR. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the student and agency in the allotted time frame. No cards or certificates will be issued for this course. The learning outcome for this class is the student will be able to identify principles and theories associated with the use of RADAR/LIDAR, identify techniques for set up and running of stationary and moving RADAR/LIDAR. Students will also be able to identify the health effects of running RADAR/LIDAR as well as identify case law associated with RADAR/LIDAR.

Attendees: Any Rank

Prerequisites: Police Radar Instructor or Police Radar Operator course or equivalent.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: To register for a Distance Learning Course, register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

Note: Failure of this course will require the student to take an on-site retest.

ONLINE	2/23/2015	2/27/2015
ONLINE	4/20/2015	4/24/2015
ONLINE	10/12/2015	10/16/2015

PATROL

0472-15J**BASIC BREATH TEST OPERATOR****40 Hours/3.3 CEUs**

This course is designed to provide the law enforcement officer with the skills and knowledge to properly operate the Intoxilyzer 5000EN and 8000. Both lecture and practical skills are used in this course to enhance the proficiency of officers attending. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator. At the conclusion of this course the student will be able to explain alcohol's effect on the human body, as well as the operation of the breath test instruments. The officer will also be able to properly operate the Intoxilyzer 5000EN and 8000.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low**Note:** This course certifies officers on the Intoxilyzer 5000EN and 8000.**Note:** This course has extended class hours on Wednesday.

RICHMOND	3/9/2015	3/13/2015
RICHMOND	3/23/2015	3/27/2015
RICHMOND	4/6/2015	4/10/2015
RICHMOND	11/9/2015	11/13/2015

1452-13JR**COURT SECURITY OFFICER BASIC TRAINING****80 Hours/6.7 CEUs**

This course is designed as basic training for new Court Security Officers (CSO). The course will examine the role of the CSO as it relates to courthouse safety and procedure. The learning outcomes for this course will be for the student to utilize proper firearms proficiency and safety, defensive tactics, courthouse security procedures, courtroom protocol, witness protection tactics, prisoner control and transport procedures. The student will also be able to identify laws and legal issues that pertain to Court Security Officers.

Attendees: Court Security Officers or Deputies whose duties include court security.**Prerequisites:** None**Risk:** High**Fitness Level:** Intermediate**Note:** Students are required to reside in the Thompson Hall housing facility, Sunday through Thursday night. Meals will be provided.**Note:** Students are required to pass a firearms proficiency test and a defensive tactics proficiency test.

RICHMOND	1/12/2015	1/23/2015
RICHMOND	2/9/2015	2/20/2015
RICHMOND	3/2/2015	3/13/2015
RICHMOND	6/1/2015	6/12/2015
RICHMOND	7/6/2015	7/17/2015
RICHMOND	8/3/2015	8/14/2015

1533-13JR COURT SECURITY OFFICER IN-SERVICE - 2013/2014 40 Hours/3.3 CEUs

This course is designed to enhance the skills of Court Security Officers who are responsible for the security of the courthouse, personnel, visitors and prisoners. This course is for the Court Security Officers or Deputies who did not attend a KLEC Certified CSO In-Service Training for 2013/2014. The learning outcomes for this course will be for the student to identify different issues concerning court security such as suspicious packages, causes of Excited Delirium, characteristics exhibited by members of gangs and motorcycle gangs, planning for emergencies and people under the influence of intoxicants.

Attendees: Court Security Officers or Deputies whose duties include court security

Prerequisites: None

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND

6/22/2015

6/26/2015

1533-15J COURT SECURITY OFFICER IN-SERVICE - 2015/2016 40 Hours/3.3 CEUs

This course is designed to enhance the skills of Court Security Officers who are responsible for the security of the courthouse, personnel, visitors and prisoners. The learning outcomes for this course will be for the student to identify issues relating to trial preparation, in-custody transport, active shooter response, courtroom disturbances, officer stress & wellness concerns and effective communication skills.

Attendees: Court Security Officers or Deputies whose duties include court security.

Prerequisites: None

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND

3/23/2015

3/27/2015

NORTHERN KENTUCKY

4/6/2015

4/10/2015

LOUISVILLE

4/20/2015

4/24/2015

BOWLING GREEN

5/18/2015

5/22/2015

MOREHEAD

7/20/2015

7/24/2015

CALVERT CITY

8/24/2015

8/28/2015

LOUISVILLE

9/21/2015

9/25/2015

OWENSBORO

10/26/2015

10/30/2015

RICHMOND

11/2/2015

11/6/2015

RICHMOND

11/30/2015

12/4/2015

1441-13A

CRISIS INTERVENTION TEAM TRAINING FOR KY LEN

40 Hours/3.3 CEUs

HOSTED

This course is designed to train law enforcement officers on how to safely and effectively interact with persons with psychiatric disabilities. The learning outcomes for this course will be for the student to identify "verbal de-escalation techniques" and active listening skills, techniques that increase officer safety and the safety of others when interacting with persons with psychiatric disabilities and to identify medications used to treat persons with psychiatric disabilities.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: C.I.T. is designed to familiarize officers with social services and mental health facilities located in their area. Registration will be limited to officers located in the area where the training is being conducted.

OWENSBORO	1/12/2015	1/16/2015
PADUCAH	1/26/2015	1/30/2015
NORTHERN KENTUCKY	3/23/2015	3/27/2015
MOREHEAD	4/20/2015	4/24/2015
BOWLING GREEN	8/17/2015	8/21/2015
CORBIN	9/21/2015	9/25/2015
SOMERSET	10/12/2015	10/16/2015
NORTHERN KENTUCKY	10/26/2015	10/30/2015
ELIZABETHTOWN	11/9/2015	11/13/2015

1007-14JR

DUI/STANDARDIZED FIELD SOBRIETY TEST

40 Hours/3.3 CEUs

This course is designed to provide the law enforcement officer with the skills and knowledge to properly administer the National Highway Traffic Safety Administration Standardized Field Sobriety Tests. This course will use both lecture and practical skills to enhance the learning of the student. At the conclusion of this course the student will be able to properly perform the Standardized Field Sobriety Test according to the National Highway Traffic Safety Administration standards.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course will meet the training requirements for officers who work various DUI enforcement grants.

RICHMOND	3/2/2015	3/6/2015
RICHMOND	9/14/2015	9/18/2015

1620-13J

LEADERSHIP IS A BEHAVIOR

32 Hours/2.7 CEUs

This course is designed to be an introduction to basic leadership principles for the patrol officer. It will be extremely beneficial for those who are assigned leadership responsibility in their agency as Police Training or Field Training officers. Attendees can expect assignments that will require them to perform activities during hours outside the normal classroom times. The learning outcomes for this course will be identifying the characteristics and principles of a good leader, learning how values can create conflict and how to effectively resolve those conflicts. The student will then use written scenarios to apply leadership principles learned in class. The student will read an assigned book and answer questions about the characteristics of good leadership based on the reading assignment.

Attendees: Patrol Officer / Police Training Officer / Field Training Officer

Prerequisites: Three years of experience after Basic Training Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: APS Graduates and those with the rank of Supervisor and above will not be permitted to enroll in this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

RICHMOND	1/13/2015	1/16/2015
LOUISVILLE	2/3/2015	2/6/2015
RICHMOND	2/24/2015	2/27/2015
RICHMOND	6/16/2015	6/19/2015
CALVERT CITY	7/28/2015	7/31/2015
ELIZABETHTOWN	8/11/2015	8/14/2015
NORTHERN KENTUCKY	11/17/2015	11/20/2015

1544-15J

LEGAL ISSUES: 2015

8 Hours/0.7 CEUs

NEW

This course provides in-class instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes. This course meets the statutory requirements regarding Asset Forfeiture training. In this course, the student will be able to discuss current developments on the constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations and domestic violence investigations.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This course is also offered in the Distance Learning format. Please refer to the Distance Learning Section of this training schedule for details.

Note: This 8 hour course may be combined with a 32 hour course to ensure officers the opportunity to complete their 40 hour training requirement during one specific week. Please check the training schedule by month listed at the back of the book to determine which class is combined with the date/location you are considering.

LOUISVILLE	2/9/2015
RICHMOND	3/9/2015
LOUISVILLE	4/6/2015
NORTHERN KENTUCKY	5/18/2015
ASHLAND	6/1/2015
PADUCAH	7/6/2015
CALVERT CITY	7/27/2015
NORTHERN KENTUCKY	8/3/2015
ELIZABETHTOWN	8/10/2015
RICHMOND	9/28/2015
OWENSBORO	10/12/2015
RICHMOND	11/2/2015
RICHMOND	11/30/2015

1978-15J

LEN INCIDENT PREPARATION, RESPONSE & MITIGATION

40 Hours/3.3 CEUs

NEW

This course is designed to develop the officers understanding of law enforcement incident dynamics with potential elevated risks involved and enhance their ability to effectively prepare for, respond to and manage these encounters. This training will require an eight hour pre-course assignment. The learning outcomes for this class will be for the student to identify atypical law enforcement incidents which pose potential elevated risk and utilize appropriate tactics and strategies to minimize risk to officers and innocent bystanders. Situations include but are not limited to: hostage situations, barricaded subjects, high-risk warrant service (search and arrest), civilian response to active shooter and officer self-medical concepts.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This training will include an 8 hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Tuesday at 0800 and will end on Friday at 1700. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: The pre-course assignment will be e-mailed to the student approximately 2 weeks prior to training. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION.

Note: Each student is REQUIRED to turn in the pre-course assignment on the first day of class in order to continue training.

RICHMOND	2/17/2015	2/20/2015
RICHMOND	2/24/2015	2/27/2015
ELIZABETHTOWN	3/10/2015	3/13/2015
CALVERT CITY	4/14/2015	4/17/2015
RICHMOND	5/12/2015	5/15/2015
NORTHERN KENTUCKY	6/2/2015	6/5/2015
MURRAY	6/9/2015	6/12/2015
NORTHERN KENTUCKY	8/25/2015	8/28/2015
RICHMOND	9/15/2015	9/18/2015
RICHMOND	10/6/2015	10/9/2015
RICHMOND	10/20/2015	10/23/2015
LOUISVILLE	10/27/2015	10/30/2015
ASHLAND	11/10/2015	11/13/2015
LOUISVILLE	12/8/2015	12/11/2015

1411-13J**POLICE TRAINING OFFICER****40 Hours/3.3 CEUs**

The Police Training Officer (PTO) program is a model for post academy field training. It replaces the former Field Training Officer (FTO) program. The learning outcomes for this course will be for the student to utilize a learning matrix and problem solving principles to incorporate all regular duties of policing into a learning/training model for the PTO to better evaluate a new recruit. The student will also be able to identify enhanced coaching and mentoring skills.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: This course has a pre-course assignment that will be e-mailed to the student approximately 4 weeks prior to training. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION ON MONDAY.

Note: This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

Note: This course will require after hours research and study.

RICHMOND	2/2/2015	2/6/2015
RICHMOND	3/16/2015	3/20/2015
RICHMOND	10/5/2015	10/9/2015
RICHMOND	10/19/2015	10/23/2015

1204-13J**RAPID DEPLOYMENT****40 Hours/3.3 CEUs**

This course will provide officers a "rapid deployment" option for responding to active shooters through classroom instruction and practical application with the use of SIMMUNITIONS. The learning outcomes for this course will be for the student to identify the critical elements of the historical overview of active shooter events, identify elements of Incident Preparation and properly execute Immediate Deployment Tactics, Rescue Tactics and Barricade/Hostage Resolution Tactics.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** High**Fitness Level:** Intermediate

Note: Students should be capable of performing moderate to strenuous physical activity for extended periods of time.

Note: Students are required to bring flashlights (small tactical handheld or rail mounted weapon lights preferred). Students should also bring tactical vests or bullet resistant vests, groin protection, holsters, magazine pouches, a small backpack or go-bag for storage of limited operational supplies and clothing appropriate for various weather conditions.

RICHMOND	4/6/2015	4/10/2015
RICHMOND	4/27/2015	5/1/2015
RICHMOND	10/12/2015	10/16/2015
RICHMOND	10/26/2015	10/30/2015

1834-13J

RAPID DEPLOYMENT COORDINATOR

80 Hours/6.7 CEUs

This course expands the fundamentals and tactics learned in the Rapid Deployment class with an emphasis on learning how to conduct Rapid Deployment Training for other officers within their jurisdictions. This course utilizes classroom instruction and practical application with the use of SIMMUNITIONS. The learning outcomes for this course will be for the student to properly execute manual breaching techniques, perform advanced weapon skills, perform Advanced Deployment Tactics and design, conduct and evaluate Rapid Deployment Training.

Attendees: Any Rank

Prerequisites: Rapid Deployment, five years of experience as a sworn Law Enforcement Officer and current CPR/First Aid cards.

Career Development Category: Technical/Conceptual

Risk: High

Fitness Level: High

Note: Registration for this course and the Rapid Deployment Coordinator Application (located at <https://docjt.ky.gov/publications.asp> bottom of page) must be submitted by Feb. 1, 2015. Applicants will be notified by March 15, 2015 of course acceptance. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students are required to pass a handgun and patrol rifle qualification on day one to remain in the class. Students are required to bring agency authorized primary handgun and patrol rifle.

Note: Students are required to bring flashlights (small tactical handheld or rail mounted weapons lights preferred). Students should also bring tactical vests or bullet resistant vests, groin protection, holsters, magazine pouches, a small backpack or go-bag for storage of limited operational supplies and clothing appropriate for various weather conditions.

RICHMOND

5/11/2015

5/22/2015

RICHMOND

9/21/2015

10/2/2015

0896-15J

SCHOOL RESOURCE OFFICER

40 Hours/3.3 CEUs

This course is designed to meet the needs of officers who are currently or will be assigned as School Resource Officers (SRO). This training will require an eight (8) hour pre-course assignment. The learning outcomes for this course will be for the student to identify the role of the SRO, identify school safety and security issues, identify elements of Community Policing in Schools and develop classroom presentation skills.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This training will include an 8 hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Tuesday at 0800 and will end on Friday at 1700. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Registration will close for this course on May 1, 2015 in order for officers to complete the pre-course assignment. Pre-course packets, instructions and grading criteria will be mailed to students on May 8, 2015. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION.

Note: Each student is REQUIRED to turn in the pre-course assignment on the first day of class in order to continue training.

BOWLING GREEN	7/21/2015	7/24/2015
RICHMOND	7/28/2015	7/31/2015

1979-15J

SCHOOL RESOURCE OFFICER - SPECIAL TOPICS

40 Hours/3.3 CEUs

NEW

This course is designed to enhance the ability of law enforcement officers who are currently or will be assigned as School Resource Officers (SRO). New and briefly covered topics from other SRO Courses will be covered in-depth. The learning outcomes for this course will be for the student to identify the elements of an appropriate School Safety Plan, proper techniques for interviewing juveniles and proper techniques used in Conflict Mediation. Students will also be able to identify proper procedures for Surviving the Active Shooter and proper techniques and resources needed while working with special needs juveniles.

Attendees: Any Rank

Prerequisites: School Resource Officer Course and School Resource Officer - Advanced

Risk: Low

Fitness Level: Low

Note: This training will include an 8 hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Monday at 1300 and will end on Friday at 1200. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Registration will close for this course on May 1, 2015 in order for officers to complete the pre-course assignment. Pre-course packets, instructions and grading criteria will be mailed to students on May 8, 2015. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION.

Note: Each student is REQUIRED to turn in the pre-course assignment on the first day of class in order to continue training.

RICHMOND	6/22/2015	6/26/2015
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1424-13J

STRESS & WELLNESS

32 Hours/2.7 CEUs

This course is designed to enhance the ability of law enforcement officers to develop plans or strategies that will enable them to better deal with stress and/or traumatic events. The learning outcomes for this course will be for the student to identify the specific physical, mental and emotional effects that stress has on the body, identify the symptoms, types of therapies for and effects of Post-Traumatic Stress Disorder, identify the effect that cynicisim has on a law enforcement officer, identify the role that effective communications plays during crisis situations, develop strategies that will assist them in dealing with developmentally disabled people, recognize the importance of proper nutrition and exercise to offset stress and list the characteristics of a successful career development program.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	1/20/2015	1/23/2015
RICHMOND	1/27/2015	1/30/2015
RICHMOND	3/10/2015	3/13/2015
LOUISVILLE	4/7/2015	4/10/2015
RICHMOND	4/14/2015	4/17/2015
RICHMOND	5/5/2015	5/8/2015
NORTHERN KENTUCKY	5/12/2015	5/15/2015
NORTHERN KENTUCKY	6/16/2015	6/19/2015
RICHMOND	6/23/2015	6/26/2015
PADUCAH	7/7/2015	7/10/2015
LOUISVILLE	7/21/2015	7/24/2015
RICHMOND	8/4/2015	8/7/2015
ELIZABETHTOWN	8/25/2015	8/28/2015
OWENSBORO	10/13/2015	10/16/2015
RICHMOND	11/10/2015	11/13/2015

SKILLS

1945-14J

DESIGNATED MARKSMAN COURSE

40 Hours/3.3 CEUs

NEW

This course is designed to provide training in the use of the designated Marksman rifle. Course content includes instruction in the role of the designated Marksman rifle, marksmanship fundamentals, ballistics, range estimation, wind estimation, and improvised shooting positions. Learning outcomes for this course are for students to identify the external ballistics of their rifle and ammunition, the importance of a data book, and MOA (minute of angle). The student will also be able to demonstrate distance estimation and compensation techniques, wind estimation and compensation techniques, and demonstrate the ability to strike a moving target.

Attendees: All students will be placed on standby for this class. Registration for this course will include an application and questionnaire, which will be mailed to potential attendees by January 16 and must be returned by February 10, 2015. Applicants will be notified by March 15, 2015 of their acceptance.

Prerequisites: 40 hours of recognized AR 15 training. (DOCJT will make determination on training) Students should be highly competent with their AR 15 skills.

Career Development Category: Technical

Risk: High

Fitness Level: High

Note: Only Agency approved AR15 rifles chambered in 5.56mm or .223 capable of firing a 2" group at 100 yards will be allowed. The rifles must be equipped with an optic capable of 3X magnification or higher, a mounted bipod, and sling. Students are required to provide 500 rounds of department duty ammunition for the course. Two 20 round magazines are recommended for use in this course.

Note: Each student is required to bring eye and hearing protection that is conducive to rifle training and a baseball cap or boonie hat. A quality flashlight and cleaning kit is needed as well. If the student wishes, a weapon mounted light, rear shooting bag, data book, rain gear, sunscreen, and insect repellent are recommended.

Note: There will be one night scheduled for low light training. Variable times may be necessary during the week due to inclement weather.

RICHMOND

11/2/2015

11/6/2015

INVESTIGATIONS

1974-15J

BLOODSTAIN PATTERN IDENTIFICATION & DOCUMENTATION

40 Hours/3.3 CEUs

NEW

This course is designed to provide investigators with information required to identify and document various bloodstain patterns which may be found at crime scenes. The learning outcomes for this course will be for the student to identify, photograph, sketch and document bloodstains at a crime scene as well as, determine the area and point of origin.

Attendees: Full-time Investigators and/or Crime Scene Technicians

Prerequisites: Crime Scene Investigation OR Kentucky Criminalistics Academy: Crime Scene Technician Course

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

8/17/2015

8/21/2015

1758-12J

CAD ZONE COMPUTER AIDED DIAGRAMMING

40 Hours/3.3 CEUs

This course is designed for patrol officers, investigators, crime scene technicians and collision investigators that need to create scene diagrams for court presentations. The learning outcomes for this course will be for the student to demonstrate the proper techniques for creating scale diagrams utilizing the CAD Zone computer software.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Students WILL NOT receive a copy of the CAD Zone software, but will complete assigned diagrams using the software in the computer lab at DOCJT.

Note: Students will need to bring a calculator to class.

RICHMOND

2/16/2015

2/20/2015

1402-14JR

CHILD ABUSE INVESTIGATION

40 Hours/3.3 CEUs

This course is designed to enhance the skills of law enforcement officers who are responsible for the investigation of sexual, physical, neglect and psychological abuse incidents as it relates to children. Four (4) hours of this course is required to be completed ONLINE prior to the beginning date of the training. The learning outcomes for this course will be for the student to identify the four types of child abuse and the investigative process. They will also be able to identify the types of offenders and strategies for interviewing suspects, as well as, victims and witnesses. They will learn to identify the need for a multidisciplinary response to child abuse and child fatality, prevention strategies, identify Kentucky laws as it relates to child abuse, and identify the nexus between child abuse, child exploitation and technology.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigations who work these types of cases.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 4 hours of computer based training prior to attending the course. Classroom hours will total 36 hours for a combined total of 40 hours. Classes will begin on Monday at 0800 and will end on Friday at 1200.

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

RICHMOND	7/13/2015	7/17/2015
RICHMOND	8/17/2015	8/21/2015

1622-13JR

**CONTROLLED SUBSTANCE & DIVERSION
INVESTIGATION**

40 Hours/3.3 CEUs

This course is designed to address the abuse, manufacturing and distribution of controlled substances, as well as, the investigative techniques and safety issues involved. This course will also address the problems and investigative techniques associated with prescription drug diversion. This course meets the statutory requirements regarding Asset Forfeiture training. Eight (8) hours of this course is required to be completed ONLINE prior to the beginning date of the training. The learning outcomes for this course will be for the student to identify current trends in controlled substances and prescription drug diversion. They will identify different categories of drugs of abuse, investigative strategies and the safety issues associated with each. They will identify the strategies for investigating the fraud of obtaining prescription drugs from patients, physicians and pharmacists.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigative duties.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Tuesday at 0800 and will end on Friday at 1700.

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

RICHMOND	2/3/2015	2/6/2015
RICHMOND	3/3/2015	3/6/2015
LOUISVILLE	3/10/2015	3/13/2015
CALVERT CITY	5/19/2015	5/22/2015
HOPKINSVILLE	6/16/2015	6/19/2015
RICHMOND	7/7/2015	7/10/2015
NORTHERN KENTUCKY	8/4/2015	8/7/2015
NORTHERN KENTUCKY	9/1/2015	9/4/2015
LOUISVILLE	10/20/2015	10/23/2015
RICHMOND	12/8/2015	12/11/2015

1405-13JR2**COVERT INVESTIGATIONS****40 Hours/3.3 CEUs**

This course is designed to enhance the skills and knowledge of patrol officers and investigators in the use of covert/undercover techniques to investigate crime. This course meets the statutory requirements regarding Asset Forfeiture training. The learning outcomes for this course will be for the student to identify the complexities of covert investigations. The student will identify the various roles and responsibilities, planning, surveillance, the management of confidential sources and flash roll management. The student will also be able to identify the dangers involved in covert operations and ways to mitigate the risk involved.

Attendees: Any Rank**Prerequisites:** This course is specifically designed for personnel assigned to patrol or investigative duties.**Career Development Category:** Technical/Human**Risk:** Intermediate**Fitness Level:** Intermediate**Note:** Class will begin on Monday at 0800 and will end on Friday at 1200. This course includes four after hours assignments that are required for successful completion of the training.**Note:** This course will require students to participate in an evening surveillance/operational exercise which will occur on the fourth evening of training.

NORTHERN KENTUCKY	3/16/2015	3/20/2015
RICHMOND	4/6/2015	4/10/2015

0800-13J**CRIME SCENE INVESTIGATION****40 Hours/3.3 CEUs**

This course is designed to enhance the skills and knowledge of patrol officers, investigators and crime scene technicians that are necessary to properly process crime scenes. The learning outcome for this course will be for the student to photograph, sketch and document evidence at a crime scene and collect, package and properly process that evidence.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

RICHMOND	3/2/2015	3/6/2015
RICHMOND	5/4/2015	5/8/2015
RICHMOND	8/31/2015	9/4/2015
RICHMOND	11/9/2015	11/13/2015

This course is designed to provide patrol personnel with the training necessary to conduct basic criminal investigations. Eight (8) hours of this course is required to be completed ONLINE prior to the beginning date of the training. The learning outcomes for this course will be for the student to: list the steps that should be followed when responding to a major crime scene; list the steps involved in documenting a domestic violence call; explain the importance of corroboration in the interviewing process; be able to prepare a photo array; identify the objectives of a crime scene investigation and objectives of crime scene photography; distinguish between accidental and inflicted injuries of children. They will also be able to properly complete a search warrant affidavit.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Tuesday at 0800 and will end on Friday at 1700.

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

LOUISVILLE	2/10/2015	2/13/2015
RICHMOND	2/10/2015	2/13/2015
RICHMOND	2/24/2015	2/27/2015
LOUISVILLE	3/3/2015	3/6/2015
NORTHERN KENTUCKY	4/14/2015	4/17/2015
ASHLAND	6/2/2015	6/5/2015
RICHMOND	6/16/2015	6/19/2015
OWENSBORO	6/16/2015	6/19/2015
MOREHEAD	6/23/2015	6/26/2015
SOMERSET	7/7/2015	7/10/2015
ELIZABETHTOWN	7/14/2015	7/17/2015
MIDDLESBORO	7/14/2015	7/17/2015
RICHMOND	7/28/2015	7/31/2015
PIKEVILLE	7/28/2015	7/31/2015
PADUCAH	9/1/2015	9/4/2015
RICHMOND	9/15/2015	9/18/2015
PRESTONSBURG	9/22/2015	9/25/2015
RICHMOND	9/29/2015	10/2/2015
LOUISVILLE	10/13/2015	10/16/2015
NORTHERN KENTUCKY	10/20/2015	10/23/2015
RICHMOND	11/10/2015	11/13/2015

1975-15J

CRIMINAL INVESTIGATION II

40 Hours/3.3 CEUs

NEW

This course is designed to continue the development of law enforcement officer's investigative skills by applying them to practical applications. The learning outcomes of this course are for the student to properly plan an investigative operation and present learned facts from a criminal investigation in a moot court setting. The student will also be able to properly conduct a photo array.

Attendees: Any Rank

Prerequisites: Successfully complete Introduction to Criminal Investigation or Criminal Investigation I.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND

8/31/2015

9/4/2015

RICHMOND

11/30/2015

12/4/2015

1403-13JR

DIGITAL PHOTOGRAPHY

40 Hours/3.3 CEUs

This course is designed for patrol officers and investigators who need advanced training in police photography. The learning outcomes for this course will be for the student to demonstrate how to obtain proper digital exposures using metering, white balance, low-light and flash photography techniques.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

3/23/2015

3/27/2015

BOWLING GREEN

4/6/2015

4/10/2015

NORTHERN KENTUCKY

4/20/2015

4/24/2015

ASHLAND

5/18/2015

5/22/2015

OWENSBORO

7/6/2015

7/10/2015

RICHMOND

7/20/2015

7/24/2015

ELIZABETHTOWN

8/3/2015

8/7/2015

PADUCAH

10/26/2015

10/30/2015

1027-14J

DOMESTIC ABUSE INVESTIGATION

40 Hours/3.3 CEUs

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating domestic violence crimes. Topics will include the dynamics of domestic violence, probable cause determination techniques, and evidence gathering. The learning outcomes for this course will be for the student to identify the three types of domestic abuse, the characteristics of offenders and strategies for interviewing suspects, as well as, victims and witnesses. They will also identify the need for a multidisciplinary response to domestic abuse and state and federal laws as it relates to domestic violence.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

Note: Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

RICHMOND	1/26/2015	1/30/2015
NORTHERN KENTUCKY	3/2/2015	3/6/2015
MAYSVILLE	3/9/2015	3/13/2015
CALVERT CITY	3/23/2015	3/27/2015
BOWLING GREEN	4/13/2015	4/17/2015
PIKEVILLE	4/27/2015	5/1/2015
ASHLAND	5/11/2015	5/15/2015
RICHMOND	6/8/2015	6/12/2015
RICHMOND	12/7/2015	12/11/2015

1404-15J**ELDER ABUSE INVESTIGATION****40 Hours/3.3 CEUs**

This course will offer practical information that can be applied to daily encounters law enforcement officers have with elder abuse victims, suspects and witnesses. The learning outcomes for this course will be for the student to identify the five types of elder abuse, different aspects of the aging process and different crimes associated with the aging population. They will also identify the types of offenders, strategies for interviewing suspects, victims and witnesses, the need for a multidisciplinary response to elder abuse and Kentucky laws as they relate to elder abuse.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

Note: Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

PIKEVILLE	6/15/2015	6/19/2015
OWENSBORO	7/13/2015	7/17/2015
RICHMOND	7/20/2015	7/24/2015
NORTHERN KENTUCKY	8/10/2015	8/14/2015
BOWLING GREEN	8/31/2015	9/4/2015
HOPKINSVILLE	10/26/2015	10/30/2015
ELIZABETHTOWN	11/16/2015	11/20/2015
RICHMOND	12/14/2015	12/18/2015

1760-12J**FORENSIC MAPPING****40 Hours/3.3 CEUs**

This course is designed to enhance the skills and knowledge of crime scene and collision investigators utilizing forensic mapping techniques with the total station and associated computer software to map and diagram a crime or collision scene. The learning outcomes for this course will be for the student to properly document evidence at a crime or collision scene utilizing a total station and accurately diagram that scene using Crime Zone Aided Design software.

Attendees: Any rank**Prerequisites:** Crime Scene Investigation, Collision Investigation, or Kentucky Criminalistics Academy**Career Development Category:** Technical**Risk:** Low**Fitness Level:** Low

RICHMOND	6/1/2015	6/5/2015
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0803-14JR**INTERVIEWS & INTERROGATIONS****40 Hours/3.3 CEUs**

This course is designed to enhance the skills of law enforcement officers in interviewing and interrogation techniques. Practical exercises are emphasized and student teams will conduct a variety of interviews and interrogations. Eight (8) hours of this course is required to be completed ONLINE prior to the beginning date of the training. The learning outcomes for this course will be for the student to identify traditional methods of interviewing and interrogation. The student will identify kinesics, proximal and persuasive techniques involved in interviews and interrogations of suspects, victims and witnesses.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: This course will use Blended Learning Technology. It will require completion of eight (8) hours of computer based training prior to attending the course. Classroom hours will total 32 hours for a combined total of 40 hours. The classroom portion of this course will begin on Tuesday at 0800 and will end on Friday at 1700.

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

LOUISVILLE	2/17/2015	2/20/2015
RICHMOND	2/17/2015	2/20/2015
NORTHERN KENTUCKY	3/10/2015	3/13/2015
RICHMOND	4/21/2015	4/24/2015
BOWLING GREEN	4/28/2015	5/1/2015
LOUISVILLE	5/5/2015	5/8/2015
NORTHERN KENTUCKY	5/19/2015	5/22/2015
LOUISVILLE	8/4/2015	8/7/2015
OWENSBORO	8/18/2015	8/21/2015
RICHMOND	8/25/2015	8/28/2015
RICHMOND	9/22/2015	9/25/2015
NORTHERN KENTUCKY	9/29/2015	10/2/2015
RICHMOND	12/15/2015	12/18/2015

1976-15J**INTRODUCTION TO CRIMINAL INVESTIGATION****40 Hours/3.3 CEUs****NEW**

This course is designed to teach fundamental investigative techniques to officers. The learning outcomes for this course will be for the student to identify the strengths and weaknesses of criminal cases they have worked in the field. The student will be able to properly prepare a search warrant affidavit and properly handle and document electronic evidence.

Attendees: Any Rank**Prerequisites:** Minimum of three years of experience as a sworn Law Enforcement Officer.**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

RICHMOND	3/23/2015	3/27/2015
RICHMOND	4/13/2015	4/17/2015
RICHMOND	5/18/2015	5/22/2015

1454-13J

KENTUCKY CRIMINALISTICS ACADEMY

200 Hours/16.7 CEUs

This course is an intensive five week program designed to enhance the skills and knowledge of crime scene investigators and crime scene technicians in the areas of evidence identification, collection and preservation. The learning outcomes for this course will be for the student to properly identify, document, collect and process evidence at a crime scene utilizing current techniques and technology.

Attendees: Full time Investigators or Crime Scene Technicians.

Prerequisites: Graduates of KCA Crime Scene Technician Course. Students will need to submit a Kentucky Criminalistics Academy Application and a DOCJT Form 29-1 to the Investigations Section Supervisor by April 30, 2015 to be considered for admission. The KCA application can be found on the DOCJT website at <http://docjt.ky.gov/KCA.html>

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is five weeks in duration.

Note: Most training will be conducted 0800 - 1700 Monday through Friday, however, students should be aware that there will be limited night time training and outdoor training involving human cadavers.

Note: Students should bring insect repellent, sunscreen, a complete tyvek suit and rain gear.

RICHMOND

9/14/2015

10/16/2015

NEW

This course is designed to enhance the skills and knowledge of officers and supervisors who investigate drug related crimes. The learning outcomes for this course will be for the student to identify current investigative techniques, legal issues and trends related to drugs confronting Kentucky officers. They will be able to identify issues as it relates to the drug courier threat assessment, KASPER and drug identification. The student will also be able to identify the current trends in methamphetamine production, indoor marijuana grows and the interdiction of drug parcels and associated safety practices. The student will also be able to identify investigative techniques from a case study involving an illegal prescription drug prescriber.

Attendees: Any Rank

Prerequisites: Students who are assigned to a Narcotic Unit or a Drug Task Force will be given preference.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by for this training. Students will need to provide a letter of confirmation from their agency head that they are assigned to a Narcotic Unit or Drug Task Force to the AIT Investigations Section Supervisor by April 1, 2015 to be given preference. All students will be notified of their status (approved, denied) for class by May 1, 2015.

Note: Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

Note: Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

NORTHERN KENTUCKY	11/2/2015	11/6/2015
BARREN RIVER	11/16/2015	11/20/2015

1625-15J

KENTUCKY INVESTIGATIONS - 2015

40 Hours/3.3 CEUs

NEW

This course is designed for investigators and investigative supervisors. The learning outcomes for this course are for the student to identify investigative techniques and legal issues facing Kentucky investigators.

Attendees: Investigators and Investigative Supervisors

Prerequisites: Applicants should possess an Investigator, Advanced Investigator or Crime Scene Processing Officer CDP Certificate-OR-have completed Criminal Investigation I plus 80 additional investigative course hours-OR- have completed the Kentucky Criminalistics Academy or National Forensic Academy.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by on a first come first served basis until the prerequisites are verified.

Note: Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

Note: Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

BARREN RIVER 10/26/2015 10/30/2015

1977-15A

OPERATION PIPELINE/CONVOY

24 Hours/2 CEUs

NEW

HOSTED

This course is designed for Patrol or Supervision whose duties consist of highway interdiction. The learning outcomes for this course will be for the student to identify illegal activity indicators while they are engaged in traffic enforcement operations. They will be able to identify drugs, money, weapons or other contraband concealment techniques.

Attendees: Any Rank

Prerequisites: Patrol or Supervisors that are actively involved in traffic operations or highway interdiction.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

NORTHERN KENTUCKY 2/10/2015 2/12/2015

1464-14J

ROBBERY-SEXUAL ASSAULT

40 Hours/3.3 CEUs

This course is designed to enhance the skills of law enforcement officers who are responsible for the investigation of robbery and sexual assault crimes. The learning outcomes for this course will be for the student to identify the different types of robbery and the different classifications of robbers, as well as, the various investigative techniques used in Robbery Investigations, procedures that the public can use to help reduce the likelihood of being a victim of robbery and procedures that can be used by the victim to reduce or prevent violence during a robbery. They will also identify the different criminal sexual assault offenses, the various investigative techniques used in Sexual Assault Investigations, the role of Sexual Assault Nurse Examiner and how to prepare and maintain a case file for trial.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE

2/23/2015

2/27/2015

LOUISVILLE

6/8/2015

6/12/2015

LOUISVILLE

11/9/2015

11/13/2015

1469-14J

SEXUAL ASSAULT RESPONSE TEAM TRAINING

40 Hours/3.3 CEUs

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating sexual assaults. The training will be conducted in collaboration with the Kentucky Association of Sexual Assault Programs. Class participants will include nurses and advocates who are also preparing to become a member of a sexual assault response team. The learning outcomes for this course will be for the student to identify the roles of the sexual assault nurse examiner, advocate and law enforcement officer as members of the sexual assault response team, as well as, the need for a multidisciplinary response to sexual abuse crimes, the types of sexual assaults and the types of offenders. They will also identify different interviewing techniques, the process of evidence collection and documentation of injuries and Kentucky laws as they relate to sex crimes.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1500. This course includes two after hours assignments that are required for successful completion of the training.

Note: Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

MAYSVILLE

4/6/2015

4/10/2015

BOWLING GREEN

7/27/2015

7/31/2015

PADUCAH

9/28/2015

10/2/2015

1917-14J

SOCIAL MEDIA & INTERNET INVESTIGATIONS

40 Hours/3.3 CEUs

This course offers a comprehensive overview of social networking and criminal offenses associated with social media. The learning outcomes for this course will be for the student to create and navigate several different social media accounts. The student will become familiar with the consumer and business uses of social media, and will understand the importance and uses of the National Center For Missing and Exploited Children as well as, how to read a Cybertip Report. The student will be made aware of the criminal uses of social media and will be able to identify techniques for using the Google search engine.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND	2/9/2015	2/13/2015
RICHMOND	4/6/2015	4/10/2015
RICHMOND	4/20/2015	4/24/2015
NORTHERN KENTUCKY	5/4/2015	5/8/2015
BOWLING GREEN	6/22/2015	6/26/2015
OWENSBORO	8/3/2015	8/7/2015
HOPKINSVILLE	9/14/2015	9/18/2015
NORTHERN KENTUCKY	10/12/2015	10/16/2015
ASHLAND	11/2/2015	11/6/2015

INSTRUCTOR DEVELOPMENT

1201-13J

FIELD INSTRUCTOR

40 Hours/3.3 CEUs

This course is designed for personnel assigned as agency trainers who desire to learn how to instruct more efficiently by using the basic concepts of student centered adult based learning. The course includes instruction in principles of adult learning theory, determining training needs and preparing course objectives, instructional strategies, research methods, developing lesson plans, classroom management skills, methods of evaluation, legal liability and copyright issues. The learning outcomes for this course will be for the students to identify characteristics of an effective instructor, learning domains of students, how to research and write effective objectives, test questions and lesson plans. The student will then use a lesson plan they have created and various adult based methodologies to give a thirty minute presentation.

Attendees: Any Rank

Prerequisites: Assigned to a training role within the student's agency and be competent with WORD processing skills.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1

Note: Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through email notification instead of a hardcopy letter as with other courses.

Note: There will be required homework assigned during the week to successfully complete the course.

RICHMOND

6/1/2015

6/5/2015

RICHMOND

7/27/2015

7/31/2015

1662-13JR

FIREARMS INSTRUCTOR

80 Hours/6.7 CEUs

The Firearms Instructor Course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your agency. It includes courses for many weapons issued or authorized by an agency including off duty weapons, handgun, revolver, shotgun, and .223/5.56 patrol rifle. **STUDENTS ARE REQUIRED TO PASS DAY ONE HANDGUN AND RIFLE QUALIFICATIONS TO REMAIN IN THE CLASS.**The learning objectives will include, but are not limited to the following, describe range maintenance procedures, identify components of developing firearms training for their agency, and demonstrate weapon familiarization (handgun, revolver, rifle and shotgun) during live fire exercises and courses of fire to include all qualifications and practical exercises. Students will be able to demonstrate techniques of teaching and coaching new shooters, describe legal considerations for the firearms instructors, describe first aid and emergency preparation for range activities.

Attendees: Any Rank

Prerequisites: It is strongly recommended that students receive training in patrol rifle prior to attending the firearms instructor course. Students should also be highly competent in their weapon handling skills. Students must submit additional application to the Firearms Section Supervisor to be considered for admission. All students will be placed on stand-by and applications will be mailed to students on January 30, 2015.

Career Development Category: Technical/Human

Risk: High

Fitness Level: High

Note: Equipment needed: Agency approved duty equipment to include; duty pistol, holster, magazine pouches, 4 pistol magazines, patrol rifle, patrol shotgun and revolver, cleaning equipment, baseball cap or wide brimmed hat, flashlight. Recommended: Referee type whistle.

Note: 2 week course M-F 8-5pm; Variable times may be necessary during the week to accommodate low light conditions or rescheduled due to inclement weather. Each week will have 2 nights scheduled for low light training.

Note: All written and practical exams must be performed at an acceptable level.

RICHMOND	3/16/2015	3/27/2015
RICHMOND	9/28/2015	10/9/2015

1476-14J

LEADING THE TRAINING UNIT

40 Hours/3.3 CEUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge and skills necessary to lead the agency's internal training to top performance. The two main learning outcomes for this course will be to learn basic leadership concepts as well as, the task issues associated with training management. The student will identify generations and generational issues, their individual strengths, weaknesses and biases and determine how these affect their ability to develop trainers. They will also discuss the components of emotional intelligence and group dynamics and how they affect leadership. The student will also identify the stages of instructional design used to develop training programs by analyzing a performance problem, creating a task listing and understanding how the tasks are used to create the training components such as objectives, lessons, resources and assessments.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through email notification instead of a hardcopy letter as with other courses.

Note: There will be required homework assigned during the week to successfully complete the course.

RICHMOND

10/19/2015

10/23/2015

1100-15J

**PPCT DEFENSIVE TACTICS INSTRUCTOR
RECERTIFICATION**

24 Hours/2 CEUs

This instructional period will satisfy the 36 month retraining and update requirements. This course is the first subject control system developed through tactical, legal and medical research. Tactically, the system addresses the most common types of resistance officers encounter allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance. The learning outcomes for this course will be identifying the first subject control system developed through tactical, legal and medical research. The instructor will be able to teach a simple use of force continuum which clarifies the appropriate force level for every level of resistance. The instructor will then use the PPCT objectives to teach a block of instruction to fellow peers during a 15 minute presentation.

Attendees: Any Rank

Prerequisites: Current PPCT Instructor Certification

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: 80% written test and all practical components demonstrated at an acceptable level.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404

RICHMOND

2/3/2015

2/5/2015

LEADERSHIP

1115-15J

ACADEMY OF POLICE SUPERVISION

122 Hours/10.2 CEUs

APS is designed to be the first course in leadership development for Sergeants or First Line Supervisors. Students are expected to complete all reading and writing assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times. Topics include: Situational Leadership, Emotional and Social Intelligence, Generational and Diversity Issues, Public Speaking, Leading Change, Problem Solving and Decision Making using the Challenge Course, Ethics and the Six Pillars of Character, Application of Critical Thinking Concepts, Team Building, Emotional Survival, Administrative Law including Sexual Harassment, FMLA, ADA and USAERRA; Legal Issues including the Disciplinary Process and Liability. The learning outcomes for this course will be for students to apply situational leadership and demonstrate an understanding of constitutional and administrative law; emotional and social intelligence, change, ethical decision making, problem solving, emotional survival, and public speaking into their role as supervisor.

Attendees: Sergeants and First Line Supervisors

Prerequisites: Students must be a Sergeant or First Line Supervisor at time of attendance.

Career Development Category: Human/Conceptual

Risk: Intermediate

Fitness Level: Intermediate

Note: Students will be required to stay in the Thompson Hall housing facility. Meal cards will be provided for students at agency request.

Note: Students should be capable of moderate physical activity.

Note: Agency Class A uniform will be required dress on certain dates (suit and tie if not assigned to uniform duty).

RICHMOND	3/9/2015	3/27/2015
RICHMOND	5/4/2015	5/22/2015
RICHMOND	6/8/2015	6/26/2015
RICHMOND	9/28/2015	10/16/2015

**CRIMINAL JUSTICE EXECUTIVE
DEVELOPMENT PROGRAM Class XVIII**

205 Hours/17.1 CEUs

This program is structured for small to medium size law enforcement agency administrators and managers. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their positions as community leaders. ***“The course prepares the leaders of today for the challenges they will face in the future.”*** The law enforcement functional areas that will be addressed are: problem identification, analysis and solving; personnel administration; operations and fiscal management; policies and procedures; legal concerns; and organizational behavior/culture. Topics emphasized throughout the course include: leadership, ethics, executive writing, and public speaking. The program requires a high level of motivation, completion of projects/assignments, and the commitment to complete the entire course. The CJED course is a challenging and rewarding educational experience. The CJED Leadership Association Officers review all applications and recommend the selection of attendees to the Commissioner of the Department of Criminal Justice Training. The learning outcomes for this course will be for students to develop an increased level of confidence in the performance of executive duties to include: public speaking, budgeting, executive writing, Leadership philosophy and organizational management.

Attendees: Supervisors and Managers

Prerequisites: A sincere commitment to fully participate and complete the program from the individual as well as the employing agency. Each attendee must have completed Situational Leadership for Supervisors & Managers (32 hour course) prior to attendance of the first CJED Session. Note: All graduates of the Academy of Police Supervision (APS) will have met this prerequisite.

Recommended: Completion of supervisor, manager, or other leadership courses are highly recommended and preferred, but not required.

Career Development Category: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: The course is five weeks in duration and will be taught in one week sessions over a five month period. Course commences in November of 2015 and concludes in March of 2016. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs. Instructors for the CJED program include professors from Eastern Kentucky University. All presenters have extensive backgrounds in the criminal justice and/or educational profession.

Note: Registration for CJED XVIII must be completed by **April 30, 2015** to be considered for admission. Official applications will be mailed to those on the registration list (stand-by list) and the class will be selected from those who return a completed application.

Note: This course will require interaction through online student discussion boards, and use of the online learning management system.

Class XVII Session I 0965A-15J RICHMOND 11/09/2015 11/13/2015

Session II 0965B-15J RICHMOND 12/07/2015 12/11/2015

Sessions III – V will be scheduled in January, February, and March 2016

1351-15J

CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2015

40 Hours/3.3 CEUs

NEW

This course is designed for mid-level executives (lieutenants, captains, majors) with an emphasis on current leadership issues. It will include a Kentucky Law Enforcement Update, Legal Update and specialized guest speakers from around the state and nation. It is geared for the mid-level executive who has completed the basic leadership courses offered and needs annual updates to maintain proficiency. This course meets the statutory requirements regarding Asset Forfeiture training. The learning outcomes for this course will be for the student to be able to identify the most current leadership, administrative and legal issues confronting mid-level managers within a law enforcement agency.

Attendees: Lieutenants, Captains and Majors (usually those assigned below the level of Deputy Chief, Chief Deputy, Assistant Director). First line supervisors who are graduates of CJED, SSL, SPI/AOC, FBI/NA, NW/SPSC, or ILEA/Management College will be eligible for this course.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Deputy/Assistant Chiefs, Chief Deputy Sheriffs, Assistant Directors and above are not eligible for this course. They should enroll in the Police Executive Command Course (PECC).

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

Note: A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

BARREN RIVER	4/13/2015	4/17/2015
RICHMOND	4/27/2015	5/1/2015

1919-14J

GRANT WRITING FOR THE PRACTITIONER

24 Hours/2 CEUs

This course is intended for personnel whose duties include writing, submitting and managing grant funded projects. The learning outcomes for this course will be for the student to identify current grant funding trends and best practices regarding the administration and management of grants, to include: conducting an online grant funding opportunity search, presenting a grant proposal within a group setting, completing a small "one time money" grant application and provide the necessary supporting paperwork for all proposals. The student's final grade will be based on the final grant application and group presentation.

Attendees: Personnel assigned to grant writing duties.

Prerequisites: The course requires knowledge of word processing and research methods.

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	1/27/2015	1/29/2015
RICHMOND	12/8/2015	12/10/2015

1275-14J**INTERNAL AFFAIRS INVESTIGATIONS****40 Hours/3.3 CEUs**

This course is intended for those police personnel who will be charged with investigating complaints against employees and for those who will oversee or manage the internal affairs process. Practical exercises are used in this course during which the student will interview a complainant and the accused officer. The learning outcomes for this course will be for the student to identify how to establish an internal affairs unit and the selection of personnel who will conduct internal affairs investigations. They will be able to identify how to take a statement from an accused employee and summarize that in an investigation. They will also be able to identify proper techniques in interviewing a complainant and later, the interview of the accused officer.

Attendees: Supervisors and special investigators who are assigned to conduct internal affairs investigations for their agencies.

Prerequisites: Must have completed either APS; Basic Supervision; Criminal Investigation I; Basic Investigator or Interviews & Interrogations.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE

1/19/2015

1/23/2015

RICHMOND

11/2/2015

11/6/2015

1353-15J**KLEC HIRING PROCESS****16 Hours/1.3 CEUs**

This course is designed to assist staff assigned to register and administer the training process for sworn and non-sworn law enforcement personnel to comply with the statewide Kentucky Law Enforcement Council (KLEC) required pre-employment and professional standards as well as, Department of Criminal Justice Training (DOCJT) standards and requirements. The learning outcomes for this course will be for the student to identify the administrative rules and requirements associated with the Peace Officer Professional Standards (POPS), the Telecommunicator Professional Standards (TPS) and the Certified Court Security Officer Standards (CCSO). They will also be able to identify registration requirements for DOCJT Police, Telecommunicator, and Certified Court Security training classes as well as, the tracks associated with the KLEC Career Development Program.

Attendees: Any rank who is assigned to the agency training function.

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1. Students accepted in this course will receive their class letter through email notification instead of a hardcopy as with other courses.

RICHMOND

11/17/2015

11/18/2015

1476-14J

LEADING THE TRAINING UNIT

40 Hours/3.3 CEUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge and skills necessary to lead the agency's internal training to top performance. The two main learning outcomes for this course will be to learn basic leadership concepts as well as, the task issues associated with training management. The student will identify generations and generational issues, their individual strengths, weaknesses and biases and determine how these affect their ability to develop trainers. They will also discuss the components of emotional intelligence and group dynamics and how they affect leadership. The student will also identify the stages of instructional design used to develop training programs by analyzing a performance problem, creating a task listing and understanding how the tasks are used to create the training components such as objectives, lessons, resources and assessments.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through email notification instead of a hardcopy letter as with other courses.

Note: There will be required homework assigned during the week to successfully complete the course.

RICHMOND

10/19/2015

10/23/2015

0721-15J

ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS

40 Hours/3.3 CEUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the necessary information and tools required to successfully lead, manage and administer a modern law enforcement agency.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

6/1/2015

6/5/2015

RICHMOND

11/30/2015

12/4/2015

1273-15J

POLICE EXECUTIVE COMMAND COURSE - 2015

40 Hours/3.3 CEUs

NEW

This course is designed for Kentucky Police Chiefs, Sheriffs, Directors and their executive staff. The curriculum, which is updated annually, addresses the most current leadership, administrative and legal issues confronting law enforcement executives. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the most current leadership, administrative and legal issues confronting law enforcement executives.

Attendees: Police Chiefs, Sheriffs, Directors and their next immediate highest rank, who serve in the capacity of assistant chief/deputy chief; chief deputy or assistant director.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Chiefs, Sheriffs, State Agency Directors will be given priority status for the class; all other applicants will be placed on a stand-by list until April 1, 2015. At that time, the remaining applicants will be assigned class dates based upon availability.

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

Note: A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

BARREN RIVER	9/28/2015	10/2/2015
BARREN RIVER	10/19/2015	10/23/2015
RICHMOND	11/16/2015	11/20/2015

1453-15J

SHERIFF'S CONFERENCE - 2015

40 Hours/3.3 CEUs

NEW

This course will be designed specifically for Sheriffs, Chief Deputy Sheriffs and their Command Staff personnel. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the unique leadership, management and administrative challenges confronting the Office of Sheriff in Kentucky.

Attendees: Sheriffs, Chief Deputy Sheriffs, Command Staff personnel.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Sheriffs will be given priority status for this course until July 1, 2015. Chief Deputy Sheriffs and Command Staff personnel will be placed on a stand-by list until that date, at which time those registered on the stand-by list will be reviewed and approved based upon agency need and availability of room in the course.

Note: Registration and acceptance into the course via TRIS or Form 29-1 must be completed prior to course dates. On-site registration will NOT be accepted.

Note: Class hours are: Monday 0800 to 1800; Tuesday 0800 to 1800; Wednesday 0800 to 1900; Thursday 0800 to 1700; Friday 0800 to 1200.

OWENSBORO	9/14/2015	9/18/2015
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1274-14J

SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS

32 Hours/2.7 CEUs

This course is designed specifically to address the leadership needs of contemporary law enforcement leaders in dealing with their personnel and organization. This leadership effectiveness course requires concentrated time and effort to achieve three primary objectives: (1) To increase your understanding of how people are led effectively. (2) To develop specific skills that will assist you in matching your leadership style to the needs of your personnel. (3) To increase understanding of the leadership strategies you can use to increase productivity. The student will be able to understand a specific task to be accomplished by a follower, assess the followers current performance readiness to accomplish the task, the student will match and communicate the correct leadership style to the follower, and will be able to monitor the follower's progress for this task.

Attendees: Supervisor level and above. APS & CJED graduates who have had Situational Leadership are not eligible for this course.

Prerequisites: First Line Supervisors (Sergeants) who have completed the KLEC CDP Law Enforcement Supervisor's certificate will be eligible for this course. First Line Supervisors who have NOT completed the KLEC CDP Law Enforcement Supervisor's certificate are NOT eligible for this course, they should enroll in the Academy of Police Supervision.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Course is certified by the Center for Leadership Studies, Inc., Cary, North Carolina.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

8/11/2015

8/14/2015

1692-14J

VALUES BASED LEADERSHIP

32 Hours/2.7 CEUs

This is an advanced leadership course designed for graduates of the Academy of Police Supervision and other mid-level executives (Sergeant/Lieutenant/Captain). The course explores individual and organizational values and how value-conflict affects attitudes and morale. The course will emphasize the significance of aligning organizational and personal virtues, innovative communications, effective listening skills, and ethical decision making. Students are required to participate in reading and writing assignments and complete leadership practical exercises. The learning outcomes for this course will be that the student will have a greater understanding of occupational, organizational, individual values and how to align those values to further the student's agency/organizational mission. The student will communicate these values through the introduction and exposure of additional leadership styles.

Attendees: This course is designed for graduates of the Academy of Police Supervision (APS) and other mid-level executives.

Prerequisites: All attendees must be graduates of the Academy of Police Supervision (APS) or a mid-level executive in their agency (Sergeant/Lieutenant/Captain).

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: Due to the uniqueness of this course attendees will be required to complete assignments after normal classroom hours.

LOUISVILLE

8/25/2015

8/28/2015

RICHMOND

11/3/2015

11/6/2015

RICHMOND

12/1/2015

12/4/2015

TELECOMMUNICATIONS

All classes in the Telecommunication area do not count toward the 40 hour annual training requirement for POPS and/or KLEFPF credit.

The Most Frequently Asked TPS Questions

What does TPS stand for?

Telecommunications Professional Standards

When did the Telecommunications Professional Standards (TPS) become effective?

July 15, 2006

What are the standards that a telecommunicator must meet prior to attending the academy?

- Is a citizen of the United States;
- Is at least eighteen (18) years of age;
- Is a high school graduate or has received a G.E.D.;
- Has not been convicted of a felony or other crimes involving moral turpitude;
- Has submitted fingerprints to the KSP and the FBI for a criminal history check;
- Has passed a drug screening test;
- Has taken a suitability screener;
- Has taken a polygraph examination.

Do part-time telecommunicators have to meet the TPS standards?

No, unless they plan to attend the Public Safety Dispatch Academy.

Can a part-time telecommunicator change their status to full time?

Yes. However, if the telecommunicator has **not** attended and completed the Public Safety Dispatch Academy, 40 hour basic or the equivalency, they must meet the TPS standards and complete the academy in the required time.

How can a person get *grandfathered* into TPS?

- Has had continuous employment as a full-time telecommunicator prior to 07/15/06; or
- Has completed the Public Safety Dispatch Academy;
- Has completed the 40 hour Telecommunications Basic Course or
- Has received the Telecommunications Equivalency.

What happens to your TPS certification when there is a break in service?

Your certification will become **inactive**; however, if you have not completed the Public Safety Dispatch Academy, 40 hour Telecommunications Basic Course or the Equivalency, your certification will become **invalid**.

What if a part-time telecommunicator was hired after July 15, 2006 and *is already academy trained or has an equivalency*, can they become full-time without meeting the TPS standards?

Yes

Who needs to complete TPS?

Any person planning to attend the Public Safety Dispatch Academy.

Can testing be done on an applicant, even if they are exempt from the TPS process?

Yes. Any or all the tests can be completed. It is a good and inexpensive way to do a background on your applicant.

What are the necessary tests and their cost needed to complete the TPS testing process?

- Suitability Screener \$65
- Polygraph \$100
- Drug Screen \$16

Where are the testing sites located?

- Ashland
- Bowling Green
- Elizabethtown
- Hazard
- Louisville
- Madisonville
- Murray
- Northern KY
- Richmond

How do I schedule for the TPS testing?

Contact the Kentucky Law Enforcement Council at 859-622-6218.

What are the required forms?

- Form A – Testing Registration
- Form D – All Standards Met
- Form F – Status Update
- Form I-2 – Polygraph Questionnaire

Where can I find the forms?

Go to the website www.docjt.ky.gov and click on the KLEC tab and go to the very bottom of the page. These forms can be typed on directly.

If I have any questions regarding the Telecommunications Professional Standards, who do I call?

The Kentucky Law Enforcement Council at 859-622-6218

BASIC TELECOMMUNICATIONS

This course is designed for new public safety dispatchers working at agencies with a Criminal Justice Information Systems (CJIS) terminal and includes various modules of instruction required by KRS 15.565. Students must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements. The learning outcomes for this course will be identifying the role and responsibilities of the dispatcher, correct phone and radio procedures, handling of emergency and non-emergency calls for service, emergency medical dispatch protocols, and the use of state and national criminal databases.

Attendees: Newly hired/employed Public Safety Dispatchers

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a CJIS agency to successfully complete basic training within six months of employment.

Note: This course is designed for agency personnel having full access to CJIS databases. Successful completion certifies the operator in CJIS for a two-year period. According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within ten days of initial employment.

Note: Students will not be placed on a roster until all required paperwork is received and approved by DOCJT.

Note: Academy Students report on SUNDAY for dorm check-in and orientation.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

CLASS	BEGINNING DATE	ENDING DATE	LAST DATE TO BE ADMITTED TO CLASS
98	01/12/2015	02/13/2015	12/29/2014
99	02/23/2015	03/27/2015	02/09/2015
100	04/20/2015	05/22/2015	04/06/2015
101	07/06/2015	08/07/2015	06/22/2015
102	09/14/2015	10/16/2015	08/31/2015
103	10/19/2015	11/20/2015	10/05/2015

173T-15J

**PUBLIC SAFETY DISPATCH ACADEMY 165.5 Hours/13.8 CEU's
FOR NON-CJIS AGENCY**

This course is designed for new public safety dispatchers working at Non-CJIS agencies and includes various modules of instruction required by KRS 15.560. Students must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements. The learning outcomes for this course will be identifying the role and responsibilities of the dispatcher, correct phone and radio procedures, handling of emergency and non-emergency calls for service, and the use of emergency medical dispatch protocols.

Attendees: Newly hired/employed Public Safety Dispatchers

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a non-CJIS agency to successfully complete basic training within twelve months of employment.

Note: Students will not be placed on a roster until all required paperwork is received and approved by DOCJT.

Note: Academy Students report on SUNDAY for dorm check-in and orientation.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

CLASS	BEGINNING DATE	ENDING DATE	***NO TRAINING*** (CJIS WEEK)	LAST DATE TO BE ADMITTED TO CLASS
98B	01/12/2015	02/13/2015	02/02/2015-02/06/2015	12/29/2014
99B	02/23/2015	03/27/2015	03/16/2015-03/20/2015	02/09/2015
100B	04/20/2015	05/22/2015	05/11/2015-05/15/2015	04/06/2015
101B	07/06/2015	08/07/2015	07/27/2015-07/31/2015	06/22/2015
102B	09/14/2015	10/16/2015	10/05/2015-10/09/2015	08/31/2015
103B	10/19/2015	11/20/2015	11/09/2015-11/13/2015	10/05/2015

*** Public Safety Dispatch Academies 172T-15J and 173T-15J run concurrently in 2015. Supervisors of non-CJIS trainees are encouraged to have the student take the CJIS portion of the Academy if desired, but attendance is not mandatory. All trainees who register for a 5-week Academy MUST stay for the entire 5 weeks, even if already CJIS certified. 4-week Academy trainees will NOT be here for the CJIS week. The dates that they will be away from the Academy are listed above. ***

ADVANCED TELECOMMUNICATIONS

174T-13J CRITICAL INCIDENT TRAINING FOR DISPATCHERS 8 Hours/0.7 CEUs

This course is designed to train dispatchers to more effectively interact with persons with psychiatric disabilities. The learning outcomes for this course will be for the student to identify symptoms of psychiatric disabilities, addiction, and personality disorders. The student will also learn reasons for suicide by cop, steps for suicide prevention, symptoms associated with Post Traumatic Stress Disorder, and how to use active listening skills to assist these types of callers.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

CALVERT CITY	4/9/2015
ELIZABETH TOWN	4/22/2015
HOPKINSVILLE	7/15/2015
PRESTONSBURG	9/16/2015
RICHMOND	12/2/2015

096T-14J CULTURAL AWARENESS 16 Hours/1.3 CEUs

This course will provide dispatchers with an insight into the dynamics of diversity within the communities they serve. The learning outcomes for this course will be for the student to identify cultural groups, values, characteristics, and social norms of cultural groups. The student will also be able to recognize stereotypical thoughts and identify techniques to enhance harmony within the workplace, techniques to enhance service to their communities, and special needs and accommodations according to the Americans with Disabilities Act.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 8 hours for a combined total of 16 hours.

Note: STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

CALVERT CITY	4/8/2015
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182T-15J

LOSS IN THE COMMUNICATIONS CENTER

8 Hours/0.7 CEUs

NEW

This course will cover loss and how it affects the dispatcher and the communications center. The learning outcomes for this course will be for the student to identify effects of the loss of a co-worker due to illness, retirement, termination or by suicide. Students will also learn to recognize the signs, risk factors and coping methods of dealing with suicide, as well as, suicide prevention and resources for the dispatcher.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

PINE MOUNTAIN	3/4/2015
CALVERT CITY	4/7/2015
BARREN RIVER	5/5/2015
FRANKFORT	7/7/2015
HOPKINSVILLE	7/16/2015
NATURAL BRIDGE	8/18/2015
PRESTONSBURG	9/15/2015
MOREHEAD	11/10/2015
RICHMOND	12/3/2015

181T-13J

SHARPENING YOUR DISPATCH SKILLS

16 Hours/1.3 CEUs

This course will re-introduce the students to current "best practices" and necessary techniques to improve their dispatching skills and re-familiarize them with basic dispatching information. This remedial course is designed for seasoned dispatchers or returning dispatchers who have been out of dispatching for three or more years. Students will gain knowledge to help them "sharpen their skills" and help remind them of important responder safety, caller interrogation, and customer service skills. The learning outcomes for this course will be for the student to identify "best practices" for caller interview, prioritizing calls, and demonstrating appropriate telephone and radio procedures.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND	5/12/2015	5/13/2015
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175T-13J

**THE DISPATCHER'S ROLE IN SPECIALIZED
RESPONSE EVENTS**

16 Hours/1.3 CEUs

This course defines the role of the dispatcher in specialized response events such as SWAT team activations, planned events, and active shooter situations. The learning outcomes for this course include defining the role, duties, and responsibilities of the dispatcher involved in specialized response events. In this course students will identify how to respond to high profile planned events, suspect initiated events, and active shooter incidents.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

BARREN RIVER

5/6/2015

5/7/2015

NORTHERN KENTUCKY

6/9/2015

6/10/2015

TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT

167T-13J**COMMUNICATIONS TRAINING OFFICER****40 Hours/3.3 CEUs**

This course addresses the role of the communications training officer. The learning outcomes for this course will be for the student to identify adult learning styles and characteristics of adult learners, examining emotions that compel behavior and actions, analyzing the emotions of others and adapting emotions to effectively work with others. The student will also list and explain the seven multiple intelligences and identify strategies to communicate within a multigenerational communications center. The student will then apply information from the course to make a presentation to the class.

Attendees: Certified Dispatchers who are currently or who will be assigned agency training duties.

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

3/16/2015

3/20/2015

RICHMOND

11/2/2015

11/6/2015

168T-14J**CTO - DEVELOPING A TRAINING PROGRAM****16 Hours/1.3 CEUs**

This course will be offered in a blended learning environment. The student will complete 8 hours of class work online and 8 hours in a classroom setting. This course is designed to provide basic knowledge and skills necessary for a communications training officer to create an agency specific training program. The learning outcomes for this course will be for the student to identify situations when a CTO may be held liable, E.E.O.C. regulations, techniques to reward trainee performance and methods for conducting evaluations when performance is undesirable. The student will also learn the importance of a CTO Program and develop an agency specific CTO Program.

Attendees: Certified Dispatchers assigned as agency trainers

Prerequisites: Communications Training Officer

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 8 hours for a combined total of 16 hours.

Note: STUDENTS MUST PROVIDE AN E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail

RICHMOND

4/14/2015

171T-15J

LEADERSHIP 911

80 Hours/6.7 CEUs

Leadership 911 is the first course in leadership development for personnel who have been recently promoted or who may have a promotional opportunity in the near future. The learning outcomes for this course will be for the student to identify and explain the components of Situational Leadership, the consequences of unethical behavior, strategies for presenting proposals to city commission, fiscal court, or 911 governing board and how to apply Emotional and Social Intelligence to supervision in the communications center. The student will also identify strategies to bridge the generation gap in the communications center, stages of the decision making process and how relationships with co-workers must evolve after a promotion.

Attendees: Shift Supervisors and Communications Training Officers

Prerequisites: Newly promoted or those recommended by agency head.

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: Students are expected to complete all assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities.

Note: All others may be permitted to attend by approval of the Advanced Telecommunications Section Supervisor.

Note: Business casual will be required dress throughout the course. Business professional will be required for class presentations.

RICHMOND

3/2/2015

3/13/2015

RICHMOND

9/21/2015

10/2/2015

183T-15J

LEADERSHIP EVERY DAY

16 Hours/1.3 CEUs

NEW

This course is designed to be an introduction to basic leadership principles for the public safety dispatcher. It will be beneficial for those who are assigned leadership responsibility in their agencies as Communications Training Officers. The learning outcomes for this course will be for the student to identify techniques for documenting employee disciplinary issues and harassment in the communications center. The student will also receive an introduction to executive level writing and public speaking. Though not required, it is recommended that trainees complete the 40 hour Communications Training Officer course before enrolling in Leadership Every Day.

Attendees: Certified Dispatchers/Communications Training Officers

Prerequisites: Three years of experience as a Public Safety Dispatcher after initial training in Basic Telecommunications, Telecommunications Academy or Public Safety Dispatch Academy.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Dispatchers who have received leadership training by completing the Telecommunications Executive Development Program (TED), Leadership 911 or Telecommunications Advanced Leadership KY are NOT eligible to enroll in this class.

Note: Students are expected to complete all assignments and to actively participate in practical based exercises designed to develop or enhance their supervisor abilities.

Note: Business casual will be required dress for class and student presentations.

RICHMOND

11/11/2015

11/12/2015

166T-15J

**TELECOMMUNICATIONS ADVANCED LEADERSHIP
KENTUCKY - 2015**

20 Hours/1.7 CEUs

NEW

This supervisory level course is designed specifically for telecommunications directors, managers, and supervisors. Information is presented by specialized speakers from around the state. It is also geared for those who have completed prior leadership training and would like an annual update to enhance their leadership abilities. The learning outcomes for this course will be for the student to identify current perspectives on leadership, diversity and accountability issues, in addition to legal and technological updates.

Attendees: Telecommunications Supervisors, Managers, Directors, TED and Leadership 911 Graduates

Prerequisites: KLEC approved leadership training.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Supervisors, Managers, Directors, TED and Leadership 911 Graduates will be given priority status for the course; all other applicants will be placed on a stand-by list until July 1, 2015. At that time, the remaining applicants will be approved by the Advanced Telecommunications Section Supervisor based upon availability.

Note: Class will begin Wednesday at 0800 and end on Friday at 1200.

BARREN RIVER

10/7/2015

10/9/2015

**TELECOMMUNICATIONS EXECUTIVE
DEVELOPMENT PROGRAM - Class 3**

120 Hours/10 CEUs

This program is designed for Telecommunications Supervisors, Managers and Directors. The purpose is to provide the students with contemporary theories, management techniques and leadership skills enabling them to perform more effectively and efficiently in their leadership position. The TED program is both challenging and rewarding. A sincere commitment to fully participate and complete the program is needed from the individual as well as the employing agency. The learning outcomes for this course will be for the student to identify strategies to empower subordinates, resources for grant funding opportunities for their agency, elements of an effective leadership philosophy and then develop their own leadership philosophy. The student will also identify theories of group dynamics, emotional and social intelligence and apply them to the communications center, as well as, executive writing, public speaking and administrative law.

Attendees: Telecommunications Supervisors, Managers, and Directors

Prerequisites: Each applicant must have completed at least **one** of the following:
1) Telecommunications Executive Development I; 2) Telecommunications Executive Development II; 3) Leadership 911; 4) Attended 5 sessions of Telecommunications Advanced Leadership Kentucky (formerly the Supervisor's Conference); 5) 80 hours of KLEC approved leadership courses.

Career Development Category: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by pending review and verification of required prerequisites by Section Supervisor.

Note: The course is three weeks in duration and will be taught in one-week sessions over a three month period. Course begins on June 22 and ends on August 28. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs.

Note: Business professional will be required dress for class presentations and graduation.

Class 2

Session I	177TA-13J	RICHMOND	6/22/2015	06/26/2015
Session II	177TB-13J	RICHMOND	07/20/2015	07/24/2015
Session III	177TC-13J	RICHMOND	08/24/2015	08/28/2015

TELECOMMUNICATIONS

CJIS

070T-15J**ADVANCED CJIS/TAC****24 Hours/2 CEUs**

This course is designed to provide the experienced CJIS operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). Enrollment is restricted to certified CJIS operators and is recommended for TAC, Assistant TAC, and those operators who may be assigned TAC duties in the future. The learning outcomes for this course will be for the student to identify the various duties of the Terminal Agency Coordinator (TAC) to include: second and third party check, validations, audit process, legal concerns, research methods and training needs assessment.

Attendees: Terminal Agency Coordinators and other supervisory personnel.

Prerequisites: Successful completion of CJIS Full Access or Inquiry Only Basic Course.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

2/17/2015

2/19/2015

RICHMOND

8/11/2015

8/13/2015

071T-13J**CJIS - FULL ACCESS****42 Hours/3.5 CEUs**

This course will provide the student with the basic knowledge and skills necessary to perform and complete transactions through the Criminal Justice Information System (CJIS) using a combination of online, classroom, and practical application training methods. The learning outcomes for this course will be the successful completion of necessary computer transactions for the inquiry, entry, modification, and removal of records in the state and national Criminal Justice Information Systems (CJIS).

Attendees: Personnel of agencies having Full Access CJIS Terminals

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

Note: Successful completion of the training course will certify the operator for a two year period.

Note: This course will include a pre-course assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1.

RICHMOND

4/6/2015

4/10/2015

RICHMOND

8/17/2015

8/21/2015

RICHMOND

12/7/2015

12/11/2015

January 2015

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0890-15J	LEGAL UPDATE: PENAL CODE	1/5/2015	1/7/2015
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	1/8/2015	1/9/2015
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	1/12/2015	1/16/2015
OWENSBORO	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	1/12/2015	1/16/2015
RICHMOND	1452-13JR	COURT SECURITY OFFICER BASIC TRAINING	1/12/2015	1/23/2015
RICHMOND	172T-15J	PUBLIC SAFETY DISPATCH ACADEMY - CIJS	1/12/2015	2/13/2015
RICHMOND	173T-15J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CIJS AGENCY	1/12/2015	2/13/2015
RICHMOND	1620-13J	LEADERSHIP IS A BEHAVIOR	1/13/2015	1/16/2015
LOUISVILLE	1275-14J	INTERNAL AFFAIRS INVESTIGATIONS	1/19/2015	1/23/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	1/19/2015	7/10/2015
RICHMOND	1424-13J	STRESS & WELLNESS	1/20/2015	1/23/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	1/26/2015	1/30/2015
PADUCAH	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	1/26/2015	1/30/2015
RICHMOND	1027-14J	DOMESTIC ABUSE INVESTIGATION	1/26/2015	1/30/2015
RICHMOND	1424-13J	STRESS & WELLNESS	1/27/2015	1/30/2015
RICHMOND	1919-14J	GRANT WRITING FOR THE PRACTITIONER	1/27/2015	1/29/2015

February 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	2/1/2015	2/15/2015
RICHMOND	1399-13J	ADVANCED LATENT PRINT DEVELOPMENT	2/2/2015	2/6/2015
RICHMOND	1411-13J	POLICE TRAINING OFFICER	2/2/2015	2/6/2015
LOUISVILLE	1620-13J	LEADERSHIP IS A BEHAVIOR	2/3/2015	2/6/2015
RICHMOND	1100-15J	PPCT DEFENSIVE TACTICS INSTRUCTOR RECERTIFICATION	2/3/2015	2/5/2015
RICHMOND	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	2/3/2015	2/6/2015
LOUISVILLE	1544-15J	LEGAL ISSUES: 2015	2/9/2015	2/9/2015
ONLINE	179TDL-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE	2/9/2015	2/13/2015
RICHMOND	1452-13JR	COURT SECURITY OFFICER BASIC TRAINING	2/9/2015	2/20/2015
RICHMOND	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	2/9/2015	2/13/2015
LOUISVILLE	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	2/10/2015	2/13/2015
NORTHERN KENTUCKY	1977-15A	OPERATION PIPELINE/CONVOY	2/10/2015	2/12/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	2/10/2015	2/13/2015
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	2/16/2015	2/20/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	2/16/2015	8/7/2015
RICHMOND	1758-12J	CAD ZONE COMPUTER AIDED DIAGRAMMING	2/16/2015	2/20/2015
LOUISVILLE	0803-14JR	INTERVIEWS & INTERROGATIONS	2/17/2015	2/20/2015
RICHMOND	070T-15J	ADVANCED CJIS/TAC	2/17/2015	2/19/2015
RICHMOND	0803-14JR	INTERVIEWS & INTERROGATIONS	2/17/2015	2/20/2015
RICHMOND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	2/17/2015	2/20/2015
LOUISVILLE	1464-14J	ROBBERY-SEXUAL ASSAULT	2/23/2015	2/27/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	2/23/2015	2/27/2015
ONLINE	2020DL-14J	POLICE RADAR/LIDAR UPDATE - ONLINE	2/23/2015	2/27/2015
RICHMOND	172T-15J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	2/23/2015	3/27/2015
RICHMOND	173T-15J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	2/23/2015	3/27/2015
RICHMOND	1620-13J	LEADERSHIP IS A BEHAVIOR	2/24/2015	2/27/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	2/24/2015	2/27/2015
RICHMOND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	2/24/2015	2/27/2015

March 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	3/1/2015	3/15/2015
NORTHERN KENTUCKY	1027-14J	DOMESTIC ABUSE INVESTIGATION	3/2/2015	3/6/2015
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	3/2/2015	3/6/2015
RICHMOND	1007-14JR	DUI/STANDARDIZED FIELD SOBRIETY TEST	3/2/2015	3/6/2015
RICHMOND	1452-13JR	COURT SECURITY OFFICER BASIC TRAINING	3/2/2015	3/13/2015
RICHMOND	171T-15J	LEADERSHIP 911	3/2/2015	3/13/2015
LOUISVILLE	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	3/3/2015	3/6/2015
RICHMOND	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	3/3/2015	3/6/2015
PINE MOUNTAIN	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	3/4/2015	3/4/2015
MAYSVILLE	1027-14J	DOMESTIC ABUSE INVESTIGATION	3/9/2015	3/13/2015
RICHMOND	0472-15J	BASIC BREATH TEST OPERATOR	3/9/2015	3/13/2015
RICHMOND	1115-15J	ACADEMY OF POLICE SUPERVISION	3/9/2015	3/27/2015
RICHMOND	1544-15J	LEGAL ISSUES: 2015	3/9/2015	3/9/2015
ELIZABETHTOWN	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	3/10/2015	3/13/2015
LOUISVILLE	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	3/10/2015	3/13/2015
NORTHERN KENTUCKY	0803-14JR	INTERVIEWS & INTERROGATIONS	3/10/2015	3/13/2015
RICHMOND	1424-13J	STRESS & WELLNESS	3/10/2015	3/13/2015
NORTHERN KENTUCKY	1405-13JR2	COVERT INVESTIGATIONS	3/16/2015	3/20/2015
ONLINE	1044DL-14J	DUI/SFST REFRESHER ONLINE	3/16/2015	3/20/2015
ONLINE	1544DL-15J	LEGAL ISSUES: 2015 - ONLINE	3/16/2015	3/30/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	3/16/2015	9/4/2015
RICHMOND	1411-13J	POLICE TRAINING OFFICER	3/16/2015	3/20/2015
RICHMOND	1473-14J	LEN RESPONSE TO SPECIAL NEEDS PERSONS	3/16/2015	3/20/2015
RICHMOND	1662-13JR	FIREARMS INSTRUCTOR	3/16/2015	3/27/2015
RICHMOND	167T-13J	COMMUNICATIONS TRAINING OFFICER	3/16/2015	3/20/2015
RICHMOND	1349-15J	KENTUCKY HOMELAND SECURITY	3/17/2015	3/18/2015
RICHMOND	1596-12AR	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	3/19/2015	3/20/2015
CALVERT CITY	1027-14J	DOMESTIC ABUSE INVESTIGATION	3/23/2015	3/27/2015
NORTHERN KENTUCKY	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	3/23/2015	3/27/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	3/23/2015	3/27/2015
ONLINE	140TDL-15J	KENTUCKY LAW ENFORCEMENT SUPPORT TEAM 2015 - ONLINE	3/23/2015	3/27/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	3/23/2015	3/27/2015
RICHMOND	0472-15J	BASIC BREATH TEST OPERATOR	3/23/2015	3/27/2015
RICHMOND	1403-13JR	DIGITAL PHOTOGRAPHY	3/23/2015	3/27/2015
RICHMOND	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	3/23/2015	3/27/2015
RICHMOND	1976-15J	INTRODUCTION TO CRIMINAL INVESTIGATION	3/23/2015	3/27/2015

April 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	4/1/2015	4/15/2015
BOWLING GREEN	1403-13JR	DIGITAL PHOTOGRAPHY	4/6/2015	4/10/2015
LOUISVILLE	1544-15J	LEGAL ISSUES: 2015	4/6/2015	4/6/2015
MAYSVILLE	1469-14J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	4/6/2015	4/10/2015
NORTHERN KENTUCKY	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	4/6/2015	4/10/2015
RICHMOND	0472-15J	BASIC BREATH TEST OPERATOR	4/6/2015	4/10/2015
RICHMOND	071T-13J	CJIS - FULL ACCESS	4/6/2015	4/10/2015
RICHMOND	1204-13J	RAPID DEPLOYMENT	4/6/2015	4/10/2015
RICHMOND	1405-13JR2	COVERT INVESTIGATIONS	4/6/2015	4/10/2015
RICHMOND	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	4/6/2015	4/10/2015
CALVERT CITY	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	4/7/2015	4/7/2015
LOUISVILLE	1424-13J	STRESS & WELLNESS	4/7/2015	4/10/2015
CALVERT CITY	096T-14J	CULTURAL AWARENESS	4/8/2015	4/8/2015
CALVERT CITY	174T-13J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	4/9/2015	4/9/2015
BARREN RIVER	1351-15J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2015	4/13/2015	4/17/2015
BOWLING GREEN	1027-14J	DOMESTIC ABUSE INVESTIGATION	4/13/2015	4/17/2015
RICHMOND	1976-15J	INTRODUCTION TO CRIMINAL INVESTIGATION	4/13/2015	4/17/2015
CALVERT CITY	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	4/14/2015	4/17/2015
NORTHERN KENTUCKY	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	4/14/2015	4/17/2015
RICHMOND	1424-13J	STRESS & WELLNESS	4/14/2015	4/17/2015
RICHMOND	168T-14J	CTO - DEVELOPING A TRAINING PROGRAM	4/14/2015	4/14/2015
LOUISVILLE	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	4/20/2015	4/24/2015
MOREHEAD	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	4/20/2015	4/24/2015
NORTHERN KENTUCKY	1403-13JR	DIGITAL PHOTOGRAPHY	4/20/2015	4/24/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	4/20/2015	4/24/2015
ONLINE	2020DL-14J	POLICE RADAR/LIDAR UPDATE - ONLINE	4/20/2015	4/24/2015
RICHMOND	0017-13AR	BASIC NARCOTICS INVESTIGATORS SCHOOL - DEA	4/20/2015	5/1/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	4/20/2015	10/9/2015
RICHMOND	172T-15J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	4/20/2015	5/22/2015
RICHMOND	173T-15J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	4/20/2015	5/22/2015
RICHMOND	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	4/20/2015	4/24/2015
RICHMOND	0803-14JR	INTERVIEWS & INTERROGATIONS	4/21/2015	4/24/2015
ELIZABETHTOWN	174T-13J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	4/22/2015	4/22/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	4/27/2015	5/1/2015
PIKEVILLE	1027-14J	DOMESTIC ABUSE INVESTIGATION	4/27/2015	5/1/2015
RICHMOND	1204-13J	RAPID DEPLOYMENT	4/27/2015	5/1/2015
RICHMOND	1351-15J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2015	4/27/2015	5/1/2015
BOWLING GREEN	0803-14JR	INTERVIEWS & INTERROGATIONS	4/28/2015	5/1/2015

May 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	5/1/2015	5/15/2015
NORTHERN KENTUCKY	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	5/4/2015	5/8/2015
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	5/4/2015	5/8/2015
RICHMOND	1115-15J	ACADEMY OF POLICE SUPERVISION	5/4/2015	5/22/2015
BARREN RIVER	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	5/5/2015	5/5/2015
LOUISVILLE	0803-14JR	INTERVIEWS & INTERROGATIONS	5/5/2015	5/8/2015
RICHMOND	1424-13J	STRESS & WELLNESS	5/5/2015	5/8/2015
BARREN RIVER	175T-13J	THE DISPATCHER'S ROLE IN SPECIALIZED RESPONSE EVENTS	5/6/2015	5/7/2015
ASHLAND	1027-14J	DOMESTIC ABUSE INVESTIGATION	5/11/2015	5/15/2015
RICHMOND	1834-13J	RAPID DEPLOYMENT COORDINATOR	5/11/2015	5/22/2015
NORTHERN KENTUCKY	1424-13J	STRESS & WELLNESS	5/12/2015	5/15/2015
RICHMOND	181T-13J	SHARPENING YOUR DISPATCH SKILLS	5/12/2015	5/13/2015
RICHMOND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	5/12/2015	5/15/2015
ASHLAND	1403-13JR	DIGITAL PHOTOGRAPHY	5/18/2015	5/22/2015
BOWLING GREEN	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	5/18/2015	5/22/2015
NORTHERN KENTUCKY	1544-15J	LEGAL ISSUES: 2015	5/18/2015	5/18/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	5/18/2015	5/22/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	5/18/2015	11/6/2015
RICHMOND	1976-15J	INTRODUCTION TO CRIMINAL INVESTIGATION	5/18/2015	5/22/2015
CALVERT CITY	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	5/19/2015	5/22/2015
NORTHERN KENTUCKY	0803-14JR	INTERVIEWS & INTERROGATIONS	5/19/2015	5/22/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	5/25/2015	5/29/2015

LOCATION	COURSE	TITLE	BEGIN	END
ASHLAND	1544-15J	LEGAL ISSUES: 2015	6/1/2015	6/1/2015
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	6/1/2015	6/15/2015
RICHMOND	0721-15J	ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS	6/1/2015	6/5/2015
RICHMOND	1201-13J	FIELD INSTRUCTOR	6/1/2015	6/5/2015
RICHMOND	1452-13JR	COURT SECURITY OFFICER BASIC TRAINING	6/1/2015	6/12/2015
RICHMOND	1760-12J	FORENSIC MAPPING	6/1/2015	6/5/2015
ASHLAND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	6/2/2015	6/5/2015
NORTHERN KENTUCKY	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	6/2/2015	6/5/2015
RICHMOND	104T-14J	FIRE/HAZMAT INCIDENT	6/2/2015	6/4/2015
LOUISVILLE	1464-14J	ROBBERY-SEXUAL ASSAULT	6/8/2015	6/12/2015
RICHMOND	0890-15J	LEGAL UPDATE: PENAL CODE	6/8/2015	6/10/2015
RICHMOND	1027-14J	DOMESTIC ABUSE INVESTIGATION	6/8/2015	6/12/2015
RICHMOND	1115-15J	ACADEMY OF POLICE SUPERVISION	6/8/2015	6/26/2015
MURRAY	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	6/9/2015	6/12/2015
NORTHERN KENTUCKY	175T-13J	THE DISPATCHER'S ROLE IN SPECIALIZED RESPONSE EVENTS	6/9/2015	6/10/2015
RICHMOND	043T-14J	EMERGENCY MEDICAL DISPATCH/CPR	6/9/2015	6/12/2015
RICHMOND	1349-15J	KENTUCKY HOMELAND SECURITY	6/9/2015	6/10/2015
RICHMOND	1596-12AR	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	6/11/2015	6/12/2015
ONLINE	1544DL-15J	LEGAL ISSUES: 2015 - ONLINE	6/15/2015	6/29/2015
PIKEVILLE	1404-15J	ELDER ABUSE INVESTIGATION	6/15/2015	6/19/2015
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	6/15/2015	6/16/2015
HOPKINSVILLE	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	6/16/2015	6/19/2015
NORTHERN KENTUCKY	1424-13J	STRESS & WELLNESS	6/16/2015	6/19/2015
OWENSBORO	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	6/16/2015	6/19/2015
RICHMOND	1620-13J	LEADERSHIP IS A BEHAVIOR	6/16/2015	6/19/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	6/16/2015	6/19/2015
BOWLING GREEN	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	6/22/2015	6/26/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	6/22/2015	6/26/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	6/22/2015	6/26/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	6/22/2015	12/11/2015
RICHMOND	1533-13JR	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	6/22/2015	6/26/2015
RICHMOND	177TA-13J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION I	6/22/2015	6/26/2015
RICHMOND	1979-15J	SCHOOL RESOURCE OFFICER - SPECIAL TOPICS	6/22/2015	6/26/2015
MOREHEAD	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	6/23/2015	6/26/2015
RICHMOND	1424-13J	STRESS & WELLNESS	6/23/2015	6/26/2015

July 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	7/1/2015	7/15/2015
OWENSBORO	1403-13JR	DIGITAL PHOTOGRAPHY	7/6/2015	7/10/2015
PADUCAH	1544-15J	LEGAL ISSUES: 2015	7/6/2015	7/6/2015
RICHMOND	1452-13JR	COURT SECURITY OFFICER BASIC TRAINING	7/6/2015	7/17/2015
RICHMOND	172T-15J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	7/6/2015	8/7/2015
RICHMOND	173T-15J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	7/6/2015	8/7/2015
FRANKFORT	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	7/7/2015	7/7/2015
PADUCAH	1424-13J	STRESS & WELLNESS	7/7/2015	7/10/2015
RICHMOND	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	7/7/2015	7/10/2015
SOMERSET	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	7/7/2015	7/10/2015
OWENSBORO	1404-15J	ELDER ABUSE INVESTIGATION	7/13/2015	7/17/2015
RICHMOND	1402-14JR	CHILD ABUSE INVESTIGATION	7/13/2015	7/17/2015
ELIZABETHTOWN	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	7/14/2015	7/17/2015
HOPKINSVILLE	179T-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL	7/14/2015	7/14/2015
MIDDLESBORO	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	7/14/2015	7/17/2015
HOPKINSVILLE	174T-13J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	7/15/2015	7/15/2015
HOPKINSVILLE	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	7/16/2015	7/16/2015
MOREHEAD	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	7/20/2015	7/24/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	7/20/2015	7/24/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	7/20/2015	7/24/2015
RICHMOND	1403-13JR	DIGITAL PHOTOGRAPHY	7/20/2015	7/24/2015
RICHMOND	1404-15J	ELDER ABUSE INVESTIGATION	7/20/2015	7/24/2015
RICHMOND	177TB-13J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION II	7/20/2015	7/24/2015
BOWLING GREEN	0896-15J	SCHOOL RESOURCE OFFICER	7/21/2015	7/24/2015
LOUISVILLE	1424-13J	STRESS & WELLNESS	7/21/2015	7/24/2015
BOWLING GREEN	1469-14J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	7/27/2015	7/31/2015
CALVERT CITY	1544-15J	LEGAL ISSUES: 2015	7/27/2015	7/27/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	7/27/2015	1/22/2016
RICHMOND	0782-13JR	BASIC OFFICER SKILLS	7/27/2015	7/30/2015
RICHMOND	1201-13J	FIELD INSTRUCTOR	7/27/2015	7/31/2015
CALVERT CITY	1620-13J	LEADERSHIP IS A BEHAVIOR	7/28/2015	7/31/2015
PIKEVILLE	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	7/28/2015	7/31/2015
RICHMOND	0896-15J	SCHOOL RESOURCE OFFICER	7/28/2015	7/31/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	7/28/2015	7/31/2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	8/1/2015	8/15/2015
ELIZABETHTOWN	1403-13JR	DIGITAL PHOTOGRAPHY	8/3/2015	8/7/2015
NORTHERN KENTUCKY	1544-15J	LEGAL ISSUES: 2015	8/3/2015	8/3/2015
OWENSBORO	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	8/3/2015	8/7/2015
RICHMOND	1452-13JR	COURT SECURITY OFFICER BASIC TRAINING	8/3/2015	8/14/2015
LOUISVILLE	0803-14JR	INTERVIEWS & INTERROGATIONS	8/4/2015	8/7/2015
NORTHERN KENTUCKY	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	8/4/2015	8/7/2015
RICHMOND	1424-13J	STRESS & WELLNESS	8/4/2015	8/7/2015
ELIZABETHTOWN	1544-15J	LEGAL ISSUES: 2015	8/10/2015	8/10/2015
NORTHERN KENTUCKY	1404-15J	ELDER ABUSE INVESTIGATION	8/10/2015	8/14/2015
ELIZABETHTOWN	1620-13J	LEADERSHIP IS A BEHAVIOR	8/11/2015	8/14/2015
RICHMOND	070T-15J	ADVANCED CJIS/TAC	8/11/2015	8/13/2015
RICHMOND	1274-14J	SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS	8/11/2015	8/14/2015
BOWLING GREEN	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	8/17/2015	8/21/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	8/17/2015	8/21/2015
RICHMOND	071T-13J	CJIS - FULL ACCESS	8/17/2015	8/21/2015
RICHMOND	1402-14JR	CHILD ABUSE INVESTIGATION	8/17/2015	8/21/2015
RICHMOND	1974-15J	BLOODSTAIN PATTERN IDENTIFICATION & DOCUMENTATION	8/17/2015	8/21/2015
NATURAL BRIDGE	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	8/18/2015	8/18/2015
OWENSBORO	0803-14JR	INTERVIEWS & INTERROGATIONS	8/18/2015	8/21/2015
CALVERT CITY	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	8/24/2015	8/28/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	8/24/2015	8/28/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	8/24/2015	2/19/2016
RICHMOND	0782-13JR	BASIC OFFICER SKILLS	8/24/2015	8/27/2015
RICHMOND	0890-15J	LEGAL UPDATE: PENAL CODE	8/24/2015	8/26/2015
RICHMOND	177TC-13J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION III	8/24/2015	8/28/2015
ELIZABETHTOWN	1424-13J	STRESS & WELLNESS	8/25/2015	8/28/2015
LOUISVILLE	1692-14J	VALUES BASED LEADERSHIP	8/25/2015	8/28/2015
NORTHERN KENTUCKY	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	8/25/2015	8/28/2015
RICHMOND	0803-14JR	INTERVIEWS & INTERROGATIONS	8/25/2015	8/28/2015
RICHMOND	095T-14J	EMERGENCY MEDICAL DISPATCH - ADVANCED	8/26/2015	8/27/2015
BOWLING GREEN	1404-15J	ELDER ABUSE INVESTIGATION	8/31/2015	9/4/2015
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	8/31/2015	9/4/2015
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	8/31/2015	9/1/2015
RICHMOND	1975-15J	CRIMINAL INVESTIGATION II	8/31/2015	9/4/2015

September 2015

LOCATION	COURSE	TITLE	BEGIN	END
NORTHERN KENTUCKY	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	9/1/2015	9/4/2015
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	9/1/2015	9/15/2015
PADUCAH	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	9/1/2015	9/4/2015
HOPKINSVILLE	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	9/14/2015	9/18/2015
ONLINE	1044DL-14J	DUI/SFST REFRESHER ONLINE	9/14/2015	9/18/2015
OWENSBORO	1453-15J	SHERIFF'S CONFERENCE - 2015	9/14/2015	9/18/2015
RICHMOND	1007-14JR	DUI/STANDARDIZED FIELD SOBRIETY TEST	9/14/2015	9/18/2015
RICHMOND	1454-13J	KENTUCKY CRIMINALISTICS ACADEMY	9/14/2015	10/16/2015
RICHMOND	172T-15J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	9/14/2015	10/16/2015
RICHMOND	173T-15J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	9/14/2015	10/16/2015
PRESTONSBURG	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	9/15/2015	9/15/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	9/15/2015	9/18/2015
RICHMOND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	9/15/2015	9/18/2015
PRESTONSBURG	174T-13J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	9/16/2015	9/16/2015
CORBIN	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	9/21/2015	9/25/2015
LOUISVILLE	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	9/21/2015	9/25/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	9/21/2015	9/25/2015
ONLINE	1544DL-15J	LEGAL ISSUES: 2015 - ONLINE	9/21/2015	10/5/2015
ONLINE	179TDL-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE	9/21/2015	9/25/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	9/21/2015	9/25/2015
RICHMOND	171T-15J	LEADERSHIP 911	9/21/2015	10/2/2015
RICHMOND	1834-13J	RAPID DEPLOYMENT COORDINATOR	9/21/2015	10/2/2015
PRESTONSBURG	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	9/22/2015	9/25/2015
RICHMOND	0803-14JR	INTERVIEWS & INTERROGATIONS	9/22/2015	9/25/2015
BARREN RIVER	1273-15J	POLICE EXECUTIVE COMMAND COURSE - 2015	9/28/2015	10/2/2015
PADUCAH	1469-14J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	9/28/2015	10/2/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	9/28/2015	3/18/2016
RICHMOND	1115-15J	ACADEMY OF POLICE SUPERVISION	9/28/2015	10/16/2015
RICHMOND	1544-15J	LEGAL ISSUES: 2015	9/28/2015	9/28/2015
RICHMOND	1662-13JR	FIREARMS INSTRUCTOR	9/28/2015	10/9/2015
NORTHERN KENTUCKY	0803-14JR	INTERVIEWS & INTERROGATIONS	9/29/2015	10/2/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	9/29/2015	10/2/2015

October 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	10/1/2015	10/15/2015
RICHMOND	1411-13J	POLICE TRAINING OFFICER	10/5/2015	10/9/2015
RICHMOND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	10/6/2015	10/9/2015
BARREN RIVER	166T-15J	TELECOMMUNICATIONS ADVANCED LEADERSHIP KENTUCKY - 2015	10/7/2015	10/9/2015
NORTHERN KENTUCKY	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	10/12/2015	10/16/2015
ONLINE	2020DL-14J	POLICE RADAR/LIDAR UPDATE - ONLINE	10/12/2015	10/16/2015
OWENSBORO	1544-15J	LEGAL ISSUES: 2015	10/12/2015	10/12/2015
RICHMOND	1204-13J	RAPID DEPLOYMENT	10/12/2015	10/16/2015
RICHMOND	1473-14J	LEN RESPONSE TO SPECIAL NEEDS PERSONS	10/12/2015	10/16/2015
SOMERSET	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	10/12/2015	10/16/2015
LOUISVILLE	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	10/13/2015	10/16/2015
OWENSBORO	1424-13J	STRESS & WELLNESS	10/13/2015	10/16/2015
BARREN RIVER	1273-15J	POLICE EXECUTIVE COMMAND COURSE - 2015	10/19/2015	10/23/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	10/19/2015	10/23/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	10/19/2015	10/23/2015
RICHMOND	1411-13J	POLICE TRAINING OFFICER	10/19/2015	10/23/2015
RICHMOND	1476-14J	LEADING THE TRAINING UNIT	10/19/2015	10/23/2015
RICHMOND	172T-15J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	10/19/2015	11/20/2015
RICHMOND	173T-15J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	10/19/2015	11/20/2015
LOUISVILLE	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	10/20/2015	10/23/2015
NORTHERN KENTUCKY	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	10/20/2015	10/23/2015
RICHMOND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	10/20/2015	10/23/2015
BARREN RIVER	1625-15J	KENTUCKY INVESTIGATIONS - 2015	10/26/2015	10/30/2015
HOPKINSVILLE	1404-15J	ELDER ABUSE INVESTIGATION	10/26/2015	10/30/2015
NORTHERN KENTUCKY	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	10/26/2015	10/30/2015
OWENSBORO	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	10/26/2015	10/30/2015
PADUCAH	1403-13JR	DIGITAL PHOTOGRAPHY	10/26/2015	10/30/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	10/26/2015	4/22/2016
RICHMOND	0782-13JR	BASIC OFFICER SKILLS	10/26/2015	10/29/2015
RICHMOND	1204-13J	RAPID DEPLOYMENT	10/26/2015	10/30/2015
LOUISVILLE	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	10/27/2015	10/30/2015

November 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	11/1/2015	11/15/2015
ASHLAND	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	11/2/2015	11/6/2015
NORTHERN KENTUCKY	1915-15J	KENTUCKY DRUG INVESTIGATIONS - 2015	11/2/2015	11/6/2015
ONLINE	1044DL-14J	DUI/SFST REFRESHER ONLINE	11/2/2015	11/6/2015
RICHMOND	1275-14J	INTERNAL AFFAIRS INVESTIGATIONS	11/2/2015	11/6/2015
RICHMOND	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	11/2/2015	11/6/2015
RICHMOND	1544-15J	LEGAL ISSUES: 2015	11/2/2015	11/2/2015
RICHMOND	167T-13J	COMMUNICATIONS TRAINING OFFICER	11/2/2015	11/6/2015
RICHMOND	1945-14J	DESIGNATED MARKSMAN COURSE	11/2/2015	11/6/2015
RICHMOND	1692-14J	VALUES BASED LEADERSHIP	11/3/2015	11/6/2015
ELIZABETHTOWN	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	11/9/2015	11/13/2015
LOUISVILLE	1464-14J	ROBBERY-SEXUAL ASSAULT	11/9/2015	11/13/2015
RICHMOND	0472-15J	BASIC BREATH TEST OPERATOR	11/9/2015	11/13/2015
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	11/9/2015	11/13/2015
RICHMOND	0965A-15J	CJED - SESSION I	11/9/2015	11/13/2015
ASHLAND	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	11/10/2015	11/13/2015
MOREHEAD	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	11/10/2015	11/10/2015
RICHMOND	1424-13J	STRESS & WELLNESS	11/10/2015	11/13/2015
RICHMOND	1914-14JR	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	11/10/2015	11/13/2015
RICHMOND	183T-15J	LEADERSHIP EVERY DAY	11/11/2015	11/12/2015
BARREN RIVER	1915-15J	KENTUCKY DRUG INVESTIGATIONS - 2015	11/16/2015	11/20/2015
ELIZABETHTOWN	1404-15J	ELDER ABUSE INVESTIGATION	11/16/2015	11/20/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	11/16/2015	11/20/2015
RICHMOND	0890-15J	LEGAL UPDATE: PENAL CODE	11/16/2015	11/18/2015
RICHMOND	1273-15J	POLICE EXECUTIVE COMMAND COURSE - 2015	11/16/2015	11/20/2015
NORTHERN KENTUCKY	1620-13J	LEADERSHIP IS A BEHAVIOR	11/17/2015	11/20/2015
RICHMOND	1353-15J	KLEC HIRING PROCESS	11/17/2015	11/18/2015
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	11/19/2015	11/20/2015
ONLINE	0293DL-13JR	BREATH TEST OPERATOR RECERTIFICATION - ONLINE	11/23/2015	11/27/2015
RICHMOND	033B-15J	LAW ENFORCEMENT BASIC TRAINING	11/30/2015	5/20/2016
RICHMOND	0721-15J	ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS	11/30/2015	12/4/2015
RICHMOND	1533-15J	COURT SECURITY OFFICER IN-SERVICE - 2015/2016	11/30/2015	12/4/2015
RICHMOND	1544-15J	LEGAL ISSUES: 2015	11/30/2015	11/30/2015
RICHMOND	1975-15J	CRIMINAL INVESTIGATION II	11/30/2015	12/4/2015

December 2015

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE 2014	12/1/2015	12/15/2015
RICHMOND	1692-14J	VALUES BASED LEADERSHIP	12/1/2015	12/4/2015
RICHMOND	179T-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL	12/1/2015	12/1/2015
RICHMOND	174T-13J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	12/2/2015	12/2/2015
RICHMOND	182T-15J	LOSS IN THE COMMUNICATIONS CENTER	12/3/2015	12/3/2015
ONLINE	1544DL-15J	LEGAL ISSUES: 2015 - ONLINE	12/7/2015	12/21/2015
RICHMOND	071T-13J	CJIS - FULL ACCESS	12/7/2015	12/11/2015
RICHMOND	0965B-15J	CJED - SESSION II	12/7/2015	12/11/2015
RICHMOND	1027-14J	DOMESTIC ABUSE INVESTIGATION	12/7/2015	12/11/2015
LOUISVILLE	1978-15J	LEN INCIDENT PREPARATION, RESPONSE & MITIGATION	12/8/2015	12/11/2015
RICHMOND	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	12/8/2015	12/11/2015
RICHMOND	1919-14J	GRANT WRITING FOR THE PRACTITIONER	12/8/2015	12/10/2015
ONLINE	180TDL-13J	MAINTAINING A PROFESSIONAL IMAGE - ONLINE	12/14/2015	12/18/2015
RICHMOND	1404-15J	ELDER ABUSE INVESTIGATION	12/14/2015	12/18/2015
RICHMOND	0803-14JR	INTERVIEWS & INTERROGATIONS	12/15/2015	12/18/2015

2015

January

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 New Year's Day
19 Martin Luther King Jr. Day

February

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

2 Groundhog Day
12 Lincoln's Birthday
14 St. Valentine's Day
16 President's Day
18 Ash Wednesday
22 Washington's Birthday

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

8 Daylight Saving Time Begins
17 St. Patrick's Day
29 Palm Sunday

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1 April Fool's Day
3 Good Friday
5 Easter

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

10 Mother's Day
25 Memorial Day

June

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

14 Flag Day
21 Father's Day
21 Summer Solstice

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4 Independence Day

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 Labor Day
13 Grandparent's Day

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

31 Halloween

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1 Daylight Saving Time Ends
3 Election Day
11 Veteran's Day
26 Thanksgiving

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21 Winter Solstice
25 Christmas
31 New Year's Eve



VISIT

<https://docjt.ky.gov/trainingschedule/>
for the online version of the training schedule book

Updated course information
will be reflected online.



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